YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   G.V.M. GIRLS COLLEGE, SONIPAT

- Name of the Head of the institution   Dr. JYOTI JUNEJA

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01302234193

- Mobile no   9466172500

- Registered e-mail   gvmgc@yahoo.com

- Alternate e-mail   principalgvmgc@yahoo.com

- Address   G.V.M. GIRLS COLLEGE, MURTHAL ROAD, SONIPAT

- City/Town   SONIPAT

- State/UT   HARYANA

- Pin Code   131001

2.Institutional status

- Affiliated /Constituent   AFFILIATED

- Type of Institution   Women

- Location   Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **MAHARSHI DAYANAND UNIVERSITY, ROHTAK**

- Name of the IQAC Coordinator   **Ms. KAMLESH CHOPRA**

- Phone No.   **9729080608**

- Alternate phone No.   **01302234963**

- Mobile   **9729080608**

- IQAC e-mail address   **gvmiqac@gmail.com**

- Alternate Email address   **k.chopra608@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.gvmgc.in/wp-content/uploads/2021/09/AQAR-2019-20-Final.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.gvmgc.in/wp-content/uploads/2022/04/academic-calender-2020-21-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**85.50**	**2003**	**21/03/2003**	**20/03/2008**
Cycle 2	**A**	**3.10**	**2014**	**05/05/2014**	**04/05/2019**

6.Date of Establishment of IQAC   **10/12/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GVMGC	**Salary and Pension**	**Haryana Govt.**	**2020-21**	**100192957**
GVMGC	**PMSSS**	**AICTE**	**2020-21**	**47940**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`·   Online FDPs/Seminars for teaching, non-teaching faculty and students ·   Review and upload of program outcomes, program specific outcomes and course outcomes for all the programs on the website of the Institution ·   Creation and collection of online feedback forms from the four stakeholders (students, alumnae, faculty and parents) ·   Harit Bharat Abhiyan organized on 22.08.2020 for nurturing environmental consciousness ·   Infrastructure development and Renovation under RUSA Scheme`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Calendar	Academic Calendar was proposed, prepared and approved by IQAC
To conduct more workshops, faculty development programs to promote the use of technology towards quality enhancement	Online Workshops/Seminars, FDPs on Digital Learning and use of ICT in teaching and learning were organized during the session. Students and faculty were enhanced to pursue various online certificate courses to encouraged their knowledge
More emphasis on data documentation	IQAC members suggested different strategies to improve Data Documentation. Earnest efforts have been done in this direction keeping in mind the digital needs of the challenging COVID-19 times
Student support services to be increased	Student support services were made more vibrant. A large number of students were provided with financial support in the form of scholarships/fee concessions
Blended Learning to be made the Best Practice of the Institution	Blended Learning initiatives were taken up throughout the year. To combat the challenge of online mode of delivery of education different platforms like Google Meet, Zoom and Microsoft Teams were introduced and used by the teachers and the students
Consistent efforts to maintain cultural excellence	The students enthusiastically participated in online cultural competitions held by different colleges at District/State and National level
Initiatives to improve Institution Industry linkages	Ventures/Visits were planned to improve Industry Academia Practices throughout the session

To strengthen Mentor-mentee ties	What's app groups of Mentees were formed by the mentors to resolve their issues. Online interactive sessions were held with the students to encourage them to open up their hearts and minds. The ratio of the mentor-mentee was kept at such a pragmatic level to ensure the fulfillment of the purpose of the exercise
Upgradation of Infrastructure	Work on the state of the Art Auditorium is near completion. Due to the National lockdowns and closure of the institutions because of COVID-19 the work was suspended for a few months but again gained momentum after reopening. Upgradation of Labs, renovation work on different strategic points is a continuous process under RUSA scheme as well
Enrichment of energy saving and producing panels	Working towards energy conservation the college has achieved saving of 13488 units against the consumption of 120101 units i.e. 11.23%

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	10/09/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Name	Date of meeting(s)
IQAC	10/09/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	28/02/2022

15.Multidisciplinary / interdisciplinary

Implementation of Multidisciplinary/Interdisciplinary programmes is not permissible as the framing of curriculum is done by the University and its implementation is done as per University guidelines in the affiliated colleges. At college level, interdisciplinary activities, communication engagement, environmental education and value based activities are conducted by University Outreach cell, Eco-club, NSS, NCC, Morality and Ethical club, Energy Conservation club, Waste Management cell etc. Number of Value Added courses are also conducted during the session keeping in mind the holistic development of the girl students. A compulsory paper in EVS and Computer Awareness is a part of the curriculum for all Science, Arts and Commerce students. Departments also conduct interdisciplinary activities.Implementation of Multidisciplinary/Interdisciplinary programmes is not permissible as the framing of curriculum is done by the University and its implementation is done as per University guidelines in the affiliated colleges. At college level, interdisciplinary activities, communication engagement, environmental education and value based activities are conducted by University Outreach cell, Eco-club, NSS, NCC, Morality and Ethical club, Energy Conservation club, Waste Management cell etc. Number of Value Added courses are also conducted during the session keeping in mind the holistic development of the girl students. A compulsory paper in EVS and Computer Awareness is a part of the curriculum for all Science, Arts and Commerce students. Departments also conduct interdisciplinary activities.Implementation of Multidisciplinary/Interdisciplinary programmes is not permissible as the framing of curriculum is done by the University and its implementation is done as per University guidelines in the affiliated colleges. At college level, interdisciplinary activities, communication engagement, environmental education and value based activities are conducted by University Outreach cell, Eco-club, NSS, NCC, Morality and Ethical club, Energy Conservation club, Waste Management cell etc. Number of Value Added courses are also conducted during the session keeping in mind the holistic development of the girl students. A compulsory paper in EVS and Computer Awareness is a part of the curriculum for all Science, Arts and Commerce students. Departments also conduct interdisciplinary activities.

16.Academic bank of credits (ABC):

ABC will be implemented as per university guidelines as the university designs the programmes with CBCS or without it. At present only seven programmes are with CBCS in the college. Implementation of multiple entries and exits is also a subject to be decided by the university. Faculty members indulge in constant endeavours to adopt innovative ideas not only for the delivery of lectures but also in assessing the students through classroom discussions and taking assignments and class/sessional tests. Faculty members are encouraged to attend/participate in NEP framework related events/FDP's conducted by NAAC, UGC etc. They are encouraged to learn and get trained in various ICT tools for proper implementation of NEP as per Government guidelines. They are also encouraged to conduct various Value Added courses framing their own syllabi keeping in mind the professional weightage and employability skills. A lot of Industrial visits are also organized and the content is framed taking feedback from the industry from time to time.

17.Skill development:

The college organizes skill enhancement programmes in diverse fields on regular basis. Due to COVID-19 pandemic, students participated/attended various online and offline programmes on CV Writing, Entrepreneurship Ideas, Communication Skills, Diploma in Desktop Publishing and Stitching Workshop in association with Rotract Club is a regular feature. The college sensitizes the students and employees of the institution towards being a responsible citizen through various events and programmes like Independence day, Republic day, Gandhi Jayanti, Sarv Dharam Prathana Sabha etc. The college teaches students and employees to abide by the constitution and respect its ideals. The institution organizes various seminars and competitions on issues like 'girl education awareness' which inculcate in them values of a responsible citizen by renouncing practices derogatory to the dignity of women. Awareness rallies by NCC Cadets/NSS aim to motivate students about their duty as a responsible citizen to render National service when called upon to do so. Extension lectures are organized by the college in multi-disciplinary subjects of politics, economics, culture making students learn about preserving our rich heritage and respecting religious, linguistic and sectional diversities. Singing of Prayer and National Anthem at 9:40 am daily is a practice religiously followed by all present in the campus. Students learn issues related to women empowerment, female foeticide prevention, child abuse, responsible living etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bilingual teaching is already in practice, as a large number of students are from rural background and some from Hindi medium also. The teachers help the students to get study material in Hindi e.g. in B.Sc.(Home Science) they not only provide study material in Hindi but also explain them and practice questions and assignments are taken in Hindi. Almost all the degree programmes are taught in bilingual communication. To promote the Indian languages and culture various activities are organized throughout the session. e.g. celebration of Hindi Diwas, Sanskrit Debate and Shalokacharan, Poetry Recitation, Sanjhi Making, Haryanvi Dance and Skit competition etc. Fresher's Parties and Farewell Parties are also celebrated on some themes like 'Unity in Diversity', 'National Integration'. During lockdown, online competitions were organized and students were encouraged to take part in such activities.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has well stated Course Outcomes (COs), Programme Outcomes (POs) as well as Programme Specific Outcomes (PSOs) duly recommended by IQAC and approved by Academic Council and there is a structured mechanism to communicate the same to the teachers and students. POs, PSOs and COs are made available by the members of Teaching staff for apprising the students. The related information is updated on the college website bringing transparency in curriculum towards outcome based education.

20. Distance education/online education:

Vocational and ICT Tool

The institution believes in holistic development of students in which academic excellence is an important aspect. To achieve this goal the blended learning has proved to be a boon in this corona pandemic. The online classes were conducted on a regular basis, using ICT tools like PPT's. white board, youtube, case studies. To combat the challenge of online mode of delivering of education various platforms like Google Meet, Zoom and Microsoft Teams were taken up to deliver the lectures. 'Blended Learning' focussing on combination of digital learning and face to face classroom teaching was one of the Best Practices of the institution during the session. Though certain limitations were also there but the institute will definitely try to solve the issues and update the infrastructure required for offering certain courses/classes

through online mode.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	16

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2319

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	868

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	785

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	99

File Description	Documents
Data Template	**View File**

3.2 Number of sanctioned posts during the year	**41**

File Description	Documents
Data Template	**View File**

4.Institution

4.1 Total number of Classrooms and Seminar halls	**53**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**255 Lakhs**
4.3 Total number of computers on campus for academic purposes	**235**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Our Institution is affiliated to Maharshi Dayanand University, Rohtak. So we need to strictly follow the syllabus regime and guidelines prescribed by the University.**
- **Every year, the Principal and IQAC prepare an Academic Calendar reflecting the schedule of curricular delivery.**
- **Time-Table incharge of the college, prepares the college time-table, and departmental time-table is sent to the HODs of the respective departments.**
- **At the beginning of academic sessions HODs allot the classes to the faculty members and time-table is accordingly distributed.**
- **Each faculty member prepares a teaching-plan of the alloted classes and submits the same to the HODs, with relevant informations.**

- **HODs submit the copy of the teaching-plan to the Principal and it is also played on the departmental notice-boards for the students.**
- **Faculty members complete the curriculum within stipulated time.**
- **Effectiveness of the curriculum delivery is judged through internal evaluation systems through class-tests, seminars, group-discussions, presentations, assignments. The slow and advance learners are identified and remedial actions are taken.**
- **Experimental learning is an integral part of pedagogy. Guest lectures, workshops, screening of videos, use of ICT tools, field resists, excursions are arranged to make the education student-centric.**
- **To accomplish the curriculum delivery effectively, attainment of course outcomes and programme outcomes is ascertained.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NA

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The academic calendar is prepared taking into the considerations the declared calendar of the affiliating University i.e. M.D.U. This helps the institution to adhere to the schedule and prepare its academic/activity calendar.**
- **The college strictly adheres to the academic calendar of Maharshi Dayanand University, Rohtak.**
- **College prepares its academic/activity calendar to be followed by the faculty members and activity incharges, so that teaching schedule is prepared by HODs. HODs allot the classes and assign the time-table to the faculty members. Faculty members prepare the teaching plan accordingly and display it on the departmental notice-boards for the students. All the information regarding syllabus, topics to be taught, revision plan, test dates, practicals etc. is mentioned in the teaching plan.**
- **The schedule of two unit-tests, two assignments and sessionals is clearly mentioned in the calendar. Tests and assignments are properly evaluated and their record is**

- **maintained for the continuous internal evaluation and internal assessment.**
- **Provision is also made during the planning of the academic calendar for the conduct of co-curricular and extra-curricular activities.**
- **Teaching plan and its execution help the Principal and HODs to keep check and ensure that the schedule of the curriculum delivery is being followed as per the academic calendar .**
- **Additionally, important information useful to the students such as description of the college motto, management various cells and associations, names of the staff members etc. is also included in the academic calendar.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NA

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The institution is catering well to cross cutting issues relevant to professional ethics, Gender, Human values and Environmental and sustainability through the activities of the various cells and societies and clubs of the colleges.**

- **Various cells and clubs under IQAC are active to address these issues by organizing activities like seminars, workshops, lectures and group discussions.**
- **The Ethics to be followed by the students are mentioned on the website/calendar/ID-card as code of conduct for students.**
- **Women Cell of the college is active in addressing issues relevant to gender and moral values.**
- **Eco-Club is active in implementation of awareness regarding environment and sustainability by organizing various activities like plantation drive, cleanliness, waste segregation and disposal.**
- **Environment-science being compulsory subject educate the students for environmental issues.**
- **Placement cell educate the students how to be professionally strong and inculcate professional ethics by organizing workshops and discussions/trainings.**
- **Ethical value/Moral value clubs organize religious talks and discussions for holistic development of the students.**
- **Literary clubs, Political science society, Economics society, Zoology society, Botany society, Commerce society, History association act play a very active role to integrate these cross-cutting issues, as they are the part of their curriculum, which is designed by the University.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

603

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gvmgc.in/analysis-2020-2021/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[https://www.gvmgc.in/analysis-2020-2021/](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

710

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

139

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to ensure the development of students, qualified and dedicated faculty of the institution considers and comprehends means to assess the learning levels of the students.

Prior to the commencement of the academic session the institution organizes personal interaction with the new students during classrooms to gauge and judge the learning level of students. This practice enables the faculty to devise methods to cater to different academic levels of the students. The following measures are undertaken for developing the hard skills and soft skills of the students.

Remedial classes for slow learners, special classes for meritorious students, tutorials, seminars, guest lectures by subject experts and counselling sessions are conducted according to the need of the situation. Subject teachers and class coordinators keep on supervising the academic progress of the students.

Meritorious students from economically disadvantaged families are given financial assistance by the way fee-concession and scholarships. Prescribed books for the whole session are given to students from the Book Bank section of the college library. Students can also avail the facility of consulting University Question papers in the college library.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2319	99

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As the students are the centre-point of teaching-learning process so the teachers involve students in planning and organizing departmental level seminars and workshops. Some of the student

groups are delegated powers to organize educational trips from time to time.

File Description	Documents
Upload any additional information	View File
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To chisel the level of efficiency in students the teachers make use of high levels of information and communication technology and latest infrastructure which comprises of classrooms equipped with high tech facilities and compatible accessories and other learning resources. The institution integrates innovation in teaching-learning process by advising teachers to share latest information and their updated knowledge with students in the classrooms, use teaching aids and arrange group activities in the classrooms. To facilitate teaching and learning internet facility is provided to teachers in college faculty rooms as well as library. The staff members have an access to e-journals books and e-articles.

Use of ICT tools and smart boards enriches the process of teaching and learning. The faculty organizes live online classes on various platforms like Zoom, Google Meet, Microsoft teams etc. Students remain connected to their teachers through What's app groups as well.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1591

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a quite systematic Continuous Internal Evaluation (CIE) system in the college, Being an affiliated college, GVMGC adheres to the academic calendar and internal evaluation system of M.D. University, Rohtak. Students are made aware of the evaluation process through various initiatives:

- The orientation programmes held at the beginning of the session
- Teaching plan
- Academic Calendar
- Mentor-Mentee meets
- Display on the college and Department notice board

In each course (subject/paper) internal assessment weightage is 20% of the total marks. The criteria followed is as 5 marks for class attendance, 5 marks for class assignment/seminar, 10 marks for class test. For practical subjects, the faculty does a keen evaluation of day to day performance of the student for every experiment which includes regularity, viva and promptness in submission of records. All the students are informed about their performance in the class tests and assignments etc. Students having any complaint or grievances regarding internal assessment can contact the concerned Head of the department. The students who are absent or under perform in these tests they are given a chance for retest. The faculty members easily distinguish slow learners and fast learners and treat them accordingly. The assessment documented is finally sent to M.D. University, Rohtak for final results.

File Description	Documents
Any additional information	View File
Link for additional information	NA

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the courses run by the College are as per the approval granted by the University. All the procedures followed for over-all internal assessment are strictly as per the University norms:

Notification of tests is a prerequisite to the preparation for the tests by the students. Once the exact schedule for the House Tests is decided, the same is notified through class circulation and the college notice board. Allotment of marks for the House Tests and the class tests is decided by the class teacher and overseen by the HoDs. Regular assessment of the performance is undertaken by monitoring the class attendance, assignments, class tests and/or participation in various co-curricular activities

Question Papers for the class tests are set as per the university pattern.

- **All the question papers are thoroughly discussed in the classes after the tests**
- **the weak students/slow learners are individually counseled by the subject teachers**

The attendance of the students is submitted to the College office for record of the final result. In case of any discrepancy, the students are free to contact the respective subject teachers and/or the Principal.

File Description	Documents
Any additional information	View File
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Achieving the desired programme outcomes, programme specific outcomes and course outcomes is vital for accomplishing the purpose of education in general and the success of any institution in particular. The dissemination of POs/PSOs/COs in the College is done as follows:

Programme Outcomes are available on the College website (http://www.gvmgc.in/wp-content/uploads/2020/10/COURSE-OUTCOMES.pdf) for reference.

Programme Specific Outcomes for each program are also discussed in the respective departments.

Course Outcomes are compiled for each course after discussion with the concerned members of the faculty. The same are displayed on the college website for the ready reference of the faculty and the stakeholders.

Awareness about POs/PSOs/COs is also created among the students by the faculty in the beginning of the semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.gvmgc.in/wp-content/uploads/2020/10/COURSE-OUTCOMES.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs/PSOs/COs can be gauged by:

Performance of the students in the University examinations, College House Tests, class tests, and assignments and their feedback which serves as one of the yardsticks for academic evaluation and progress with regard to the outcomes.

Another key indicator to assess the outcomes is the number of college students who are placed in different companies and organizations (on- campus or off- campus), whether public or private, and who will ultimately become independent and self-reliant citizens.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

762

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/e/2PACX-1vQXOJwjvHZy4hlQYzuourB QrHPrzJrYLOTKg_aW6PWJQDydCu2WOnxuDrA1nhuc6f_Gz3yKL1hppmWZ/pub

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NA

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution endeavors persistently to impart and inseminate creative thinking habits in students and staff to meet the present

large demands and expectations. Our Institution has dynamism and it has taken a lot of get-up-and-go initiatives to create, organise, encapsulate and propagate knowledge and confirm its accessibility for future users. Personalisation is one of the mechanism adopted by the Institution for the transfer of knowledge and that too, is through seminars, workshops, extension lectures, interaction, open forum discussions etc. Various activities (seminars and expert talk on Data Mining, How to be a employment creator instead of a employment seeker, CV writing, Geoinformatics Technologies, Stress Management etc.) are conducted from time to time for the development of innovative and entrepreneurial skills by the Department of Commerce, Department of Management, Entrepreneurship Cell and various other cells and clubs of the College. Our Library is a depository of Books and e-Books and students are often encouraged to access the books from the library and acquire knowledge. Students who are interested and engrossed in writing are inspired by the language teachers to write for college magazine.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution strongly affirms the holistic development centered

around quality education. It addresses sensitizing students towards social issues and serving the community as a whole. Our college is committed to assist the community through its extension activities by necessitating students and faculties of all departments and various committees such as NSS, NCC, Outreach Program, Tobacco Control Cell, Road Safety Club, Women Cell, Red Cross Team etc. A number of programmes have been arranged in this context such as Awareness Rally on 'Swachta', Green Diwali Celebration at Fazilpur, Seminar on Cervical Cancer, Legal Awareness Camp, Seminar on awareness about HIV AIDS, Campaign on Say No To Plastic, Tree Plantation Drive, Free Dental Checkup Camp, Vaccination Drive for Corona Virus, Fit India Movement, etc.

This has resulted in fabricating strong relationships with the local community, local administration, schools, neighborhood organizations and Non-Profit Organizations. These experiences and learning have revived human values in students. Whenever there is a need, they have been trained to acknowledge it expeditiously.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1750

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has well-established procedures and policies for maintaining and utilizing physical, academic and support facilities. The Institution has an excellent infrastructure facility. It has well-equipped laboratories, a library, a conference hall, classrooms etc. The classrooms have the facility of smart boards for effective teaching. All required latest equipments are available in labs for conducting practicals. For effective utilization and proper maintenance of labs well-trained lab attendants are appointed who are supervised by H.O.D of the concerned departments. College is equipped with six solar panels having a total capacity of 127 KW for outdoor lightening. For an uninterrupted power supply and to prevent voltage fluctuation

powerful noiseless generators of capacity 125 KVA & 250 KVA have been installed besides inverters and online U.P.S. capacity 75 KVA. Basic amenities on college premises include separate staff and student parking, canteens, drinking water coolers, first-aid, solar energy generation, CCTV cameras for security, fire safety and separate washrooms for staff and students. College canteen provides hygiene and nutritious food at nominal rate. Bank and ATM facilities in the campus provide easy and speedy financial transactions. The college gardens are well maintained by the gardeners appointed by the Institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities of the Institution are maintained by sports committee. Students are encouraged to participate in various sports activities at inter-college, state, national and international level.

Activity room has been specially assigned for many indoor games like Table Tennis, Karate, Taekwondo, Qwan ki Do, Chess, Ludo, Badminton, Skipping.

Sports area for outdoor games (Kho-Kho, Kabaddi,Netball, Athletic inside the Institution's premises is kept ready for use by students all the time. Trained coaches trained the potential sports regularly.

Yoga session and judo classes are conducted in the Institution. A well equipped gymnasium is available in the Institution. College follow the University sports calendar and has been winning a large number of championships in different sports.

For cultural activities musical instruments, sound system and mikes are provided to the students as per their requirement. Choreographer is hired from outside in performing dance dramatics. The cultural committee of the college organizes the talent show hunt programme in the beginning of the session having various cultural events to select the talented students for participating

in various programmes organised by the university at district, state and national level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

62

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1327011

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

G.V.M. Girls College library is fully computerized. The library has provided a single-window search system to all E-Resources such as INFLIBNET (N-List), DELNET and World- E-Book Library on college website i.e. www.gvmgc.in. Library subscribes to a large number of electronic journals and books through these databases. The library is using Libsys version 10 integrated Library Management software. This is one of the latest software's used by Cloud-based latest technology that enables the library to serve its users more efficiently. OPAC/Web OPAC, Mobile App is the main tool to provide access to the library collection with the help of login ID and Password.

The library has an open access system. The Library has an advisory committee to support the functioning of the library. The proper account of visitors on a daily basis is maintained. The suggestion register is maintained to take user feedback. The Library has about 38,627 books including a collection of reference books for competitive examination like UPSC, Net Banking etc. It has two reading rooms a reading capacity of about 200 students. It has collection of old Question papers syllabus linked with the web site. All the books are bar coded. The Library is equipped with CC camera & LCD.

- **Name of ILMS software :- Libsys10**
- **Nature of automation (fully or partially) :- Fully**
- **Version:- 10**
- **Year of Automation:- 1999**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.gvmgc.in/pages/library-html/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

39164

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10780

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 259 computers with latest configuration having internet and antivirus installed. We have a language lab for the English department, where numbers of computers with special application and software installed. The College has centralized server room and six computer lab to enrich the teaching learning

process. The campus is Wi-Fi enabled and has 92 MBPS internet speed which includes lease line, wired, wireless internet connections. Departments have been provided computer systems with internet facility. Standard firewall settings are used for secure data transmission, restrict intrusion and ensure network safety. The sites with malicious contents are blocked to prevent the risk of accessing insecure stuffs from unreliable and harmful resources.

- **Licence softwares are made available as per prescribed norms.**
- **Continuous updating of software and hardware is undertaken.**
- **Computer-student ration has been maintained as per prescribed norms.**
- **Green computing adapting the best practices using energy efficient CPU, peripherals, projectors UPS and servers.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

235

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1440004

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The budget is allocated by the principal in consultation with the managing committee for maintenance and renovation of infrastructure of the college like labs, library, sports room, computers classrooms, and buildings, electrical appliances etc. For new purchases, the proposal is submitted and approved by the principal. After the approval the required items are purchased and stock registers are maintained. An administrator is appointed by the college authorities for supervising the maintenance and repair work in college. The stock verification of books, laboratories apparatus, sports equipments, furniture machines, ITC equipment etc is carried out annually. The Institution has A.M.C. for proper maintenance and regular working of computers, U.P.Ss, intercoms, library software etc. Records of computer maintenance are maintained in computer labs. Support services such as telephones, intercoms, computer systems, internet facilities are provided and maintained through a recognised vendor. All the employees can report in writing their complaints/requirements about any malfunctioning/procuring new equipments in the register kept at the reception. Outsourcing is done for maintenance and repairing of IT infrastructure such as computer, printers, internet facilities including Wi-Fi and broadband. Fire- fighting-equipments is impeded at regular intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

107

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

267

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.gvmgc.in/wp-content/uploads/2022/07/Annual-Report-2020-21_11zon.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

411

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The year 2020-21 was a redefining phase for HEI's with less presence of students on the campus. Most of the classes were in online mode due to lockdown/partial lockdown. All possible efforts

were made to give representation to students in various clubs and committees like Outreach Club, NSS, NCC, Rangers, etc. based on their inherent qualities.

• Celebration of various commemorative days like World AIDS day, Youth day, Republic day, Independence day, Hindi Diwas would not have been possible without the committed support of students. A few more events supported by students were Harit Bharat Abhiyan, Fit India Movement, Say No To Plastic, Clean and Green Diwali, COVID-19 awareness programme, Distribution of self made masks.

• Students have been given due representation in IQAC cell as well, thus helping with their innovative ideas in policy making, planning and execution of ideas.

• Chanchal Devi, M.A.(Geography) was nominated as the member of University Court for a term of one year (from 16.02.2021 to 15.02.2022) at M.D. University, Rohtak .

• Fast learners and Tech-savvy solved the problems faced by their fellows in joining online classes through various platforms like Zoom, Teams, Meet, etc. They trained them to make PDF of assignments and attach them to Google forms or Google classrooms.

• The college Magazine 'Alok Stambika' ensures a proper platform to show case their literary skills.

• On International Yoga Day inspirational videos by Suman Tushir and team were posted on social media.

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/committeescells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

83

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the session 2020-21 no formal alumni meet was possible due to COVID-19 protocols. But still the feedback from the alumni was collected through online Google forms and they contributed significantly in bringing out the best aspects of the institution. Their suggestions to harness the resources available in the institution have always been appreciated. Their progression and placement achievements have always been a guiding light for the new students.

Our alumni Garima Vasundhara and Pooja Kaushik continued serving as Volunteer in the session 2020-21. They helped the Cadets to boosting their confidence and to improve their physical activities (Drill, Guard of Honour etc.). Whenever they are asked to come they were there for their team to motivate them. Garima Vasundhara was a 2019-20 batch Science graduate and was honoured with Senior Under Officer Rank. She passed 'B' and 'C' certificates with Alpha grading. Pooja Kaushik was a student of B.Com.(Hons.) till 2018 and passed M.A.(Eng.) in 2020. She was honoured with Under Officer rank. She cleared 'A' 'B' 'C' certificate exams with Alpha grading.

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

`Gita Vidya Mandir Girls College, the brain child of 'Shri Sanatan Dharam Sabha', conceptualized its dream to provide higher education to girls to cater to the demands of that time to educate girls, by starting this girls college in July, 1987.`

`Vision: The institution has always envisioned:`

- `To provide Holistic development of girls`
- `To train them for a challenging future for a fruitful life through ethical and value based education`
- `To provide a sustainable educational environment`
- `To not only educate but inculcate in them the core values like Gender Sensitization, Human Rights, Integrity, Tolerance which help them in their personal and professional growth`

`Mission: The mission of the institution includes`

- `To educate, empower and emancipate girls, making them capable not only for individualistic growth but also for financial independence`
- `To cultivate knowledge, skills, confidence, leadership qualities, discipline by encouraging students to participate in various co-curricular and sports activities`

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/pages/vision-mission-html/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a well structured mechanism to ensure practice of participative management and decentralization at all levels of planning and administration. The Principal, being the head of the institution involves all the stakeholders, i.e. faculty members, non-teaching staff, alumni parents and above all, students who are the most important stakeholder of any institution for performing academic and administrative activities. The Principal delegates responsibilities by appointing Deans of all streams, i.e. Science, Arts and Commerce. Each department of the institution has a Head, who with the help of faculty members of his/her department invites suggestions, requirements, innovative ideas related to academic and co-curricular activities from students and other stakeholders. To groom the student's overall personality and to achieve academic excellence and employability skills, various cells and committees are also constituted with three to four faculty members and students as members.

Various activities and competitions were organized by all streams/departments/cells and committees with active participation of students and faculty members during the year.

  - **State Level Slogan Writing competition organized by History deptt. on 18.02.2021**
  - **Online National level Slogan Writing and Poster Making competition on 'Sustainable Development and Conservation of Water Resources' on 07.07.2021**
  - **One day Workshop on Interpersonal Skills was organized by BBA deptt. on 05.03.2021**
  - **'Harit Bharat Abhiyan' organized on 22.08.2020**
  - **Celebrate Clean and Green Diwali organized on 12.11.2020**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective strategic plan is designed according to priorities of the institution, keeping in mind the attainment of its mission and vision. The perspective plan is prepared by IQAC taking into consideration the seven key indicators of Quality assurance, recommendations of 2nd accreditation cycle of NAAC, facilitating ample employment opportunities, inculcating entrepreneurship and research skill and enhancing their soft skills and leadership qualities especially to students from rural background.

Activity based on effective deployment of strategic plan:

Infrastructure development and renovation: Our institution received an amount of Rs. One Crore under RUSA scheme to support augmentation of infrastructure facilities for keeping pace with era of fast developing technologies and for holistic development of students in any academic institution. The development work under RUSA grant includes:

- **Renovation of toilets and water booths at Science and Arts Block**
- **Construction of toilets for physically challenged students on ground floor in both the blocks with sliding doors for wheel chair entry**
- **Construction of Common Room**
- **Construction of Computer Centre**
- **Construction of Virtual Lab**
- **Renovation of Canteen's Kitchen**
- **Upgradation of Chemistry Lab**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NA
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body is the parent body for making and executing policies and programmes and to take decisions and plan strategies for institution. The Principal plays the key role in guiding the institution in academic progress, admissions, staff recruitments and administrative matters. Each course and subject have their Deans/Heads of department for smooth functioning of the academic activities. The recruitment of full time teachers and promotion policies of regular staff members are done as per the rules of DGHE.

Principal also regulates the administrative unit which includes Head Clerk, Accountant, and other Clerks. The Principal with the help of Head Clerk distributes work among the non-teaching staff for smooth functioning of different administrative activities like record of staff salary, ACR's, Service book, Personal files, Record of students, Examination forms, Fee details, Admission etc.

The various cells/committees like IQAC, Career Guidance Training and Placement Cell, Legal Literacy Cell, IPR Cell, Women Cell, Energy Conservation Club, Grievance Redressal Cell, Anti Ragging Cell, Anti Sexual Harassment Cell and Internal Complaint Committee work smoothly under the guidance of the Principal and with the assistance of the major stakeholders.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	https://www.gvmgc.in/wp-content/uploads/2022/05/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures taken by the college for the benefit of Teaching and Non-Teaching staff

Teaching:

- **Provident Fund for employees who joined service prior to 31.12.2005 and NPS for the staff who joined after 31.12.2005**
- **Gratuity Funds**
- **Provision of maternity leave to the female staff as per the rule of State Govt.**
- **Concession in fee to the wards of teaching faculty**
- **Promotions, Salary hikes are given to the regular faculty members according to the rules of DGHE and the full time teachers appointed by management are also given performance based salary hikes**
- **Duty leave and Registration fee is provided to the faculty members for attending various conference**
- **Provision of extra-ordinary leave**
- **On campus medical facility and a qualified doctor is available in the college**

Non-Teaching:

- **Provident fund for employees who joined service prior to 31.12.2005 and NPS for the staff who joined after 31.12.2005**

- **Gratuity Funds**
- **ESI facility**
- **Fee concession and books from library are given to their wards**
- **Uniform and shoes to Safai Karamcharis, Peons and Watchmen of the institution**
- **AC administrative block and offices**
- **Loan facility for Class IV employees**
- **On campus medical facility and a qualified doctor is available in the college**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for Teaching and Non-Teaching Staff

Institution Performance Appraisal System for Teaching staff

includes various parameters like students feedback, parents feedback, alumni feedback, staff appraisal report, students annual outcomes etc.

Each and every member of regular teaching staff has to fill Annual Confidential Report in which all the details related to teaching like tutoring remedial classes, extra classes for weak students etc. have been given. In the ACR, they give details about other additional duties besides academics, any kind of research work and their achievements etc. This API report is further assessed/verified by the Head of the Institution.

The appraisal of new regular teaching faculty is based on the PBAS performa for UGC Career Advancement Scheme that is based on the API score. The PBAS performa filled by the faculty member is checked and verified by the IQAC committee and then He/She has to appear in front of screening cum selection committee which is constituted by the affiliating university.

The evaluation/appraisal of management faculty is done by The Governing Body, the Head of the department and by the Principal. The non-teaching staff also has to fill a self appraisal report at the end of the session.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The institution has a systematic mechanism of Internal audit for all the financial activities which take place from time to time Audit is an ongoing continuous process which includes periodical checking of the related receipts, vouchers, ledger postings etc. All the bills are duly verified by Bursar as well as concerned head of the various departments and Purchase committee of the institution and finally signed by the Principal. Proper stock entries are made in the stock register by the store keeper who maintains all the record of arrivals, issuance and write off all non-operational items.

External Audit: As the institution believes in transparency and integrity, it ensures that all its expenditures are audited, not just internally but also through various external audits. The institution has appointed a certified Chartered Accountant M/S Vikas Kalra and Associates for audit of all financial statements in an elaborate way on annual basis and furnish the audit report as per provisions of Income Tax Act and rules made there under.

The Audit of A/Fund is conducted annually by the college branch of the affiliating University. In addition to this, audit for the maintenance grant in lieu of salary of staff, pensions and scholarships for students received from the State Govt. is conducted by the Audit cell of DGHE (Haryana).

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a strategic mechanism for resource mobilization of funds for optimal use of financial resources for effective, academic and administrative functioning of the institution. For every financial year, the Principal who has all financial and administrative powers, with the suggestions of Heads of the departments and Deans of various streams assesses the needs

of the departments of the institution for allocation of funds with the consent of management. Financial resources are mobilized through:

- Staff salaries to the Regular Teaching and Non-Teaching staff and pensions to the retired persons dispersed by the department of DGHE, Haryana
- The salaries of the faculty appointed by the Management are given by the funds received from fees/interest earned on fixed deposits
- Funds from fees are also used for infrastructure development and maintenance and day to day expenses/lab equipments etc.
- The IQAC of the institution also give inputs for systematic utilization of funds for academic and extra-curricular activities
- The grants received under RUSA scheme have been utilized for the augmentation and renovation of infrastructure

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a significant role in planning, guiding and monitoring the quality assurance and quality enhancement programmes of the college. The IQAC works for the holistic development of the students and puts in consistent efforts for academic excellence.

As per the recommendation of IQAC, the following initiatives have been taken for academic excellence:

- To promote Faculty members for Research and Publications: The IQAC encourages faculty members to attend Seminars/Webinars, Workshops and to attend and present papers in National and International Conferences by providing financial assistance and duty leaves for the events. It motivates faculty to publish their research work and to do Ph.D./M.Phil. The IQAC also organizes research programmes to promote research among the students and

faculty members.

Achievements:

- ○ **One faculty member in Physics is enrolled in Ph.D.**
- ○ **One faculty member in Mathematics completed her Ph.D.**
- ○ **Faculty members have attended/presented papers in National/International Conferences**
- ○ **Two faculty members published books**

- • **To promote Faculty members and students to work not only for Institution but for Society: The IQAC encourages outreach team, NSS and NCC cell to organize awareness programmes in remote areas. For this, our outreach team have organized awareness programme to educate girl child, organized awareness programmes and quiz on HIV/AIDS. To make our city clean and green, our institution have organized Vehicle Free Day, Harit Haryana Abhiyan, Clean and Green Diwali etc.**

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/pages/community-services-html/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In present scenario, as the whole world is facing COVID-19 threat, there is a paradigm shift in teaching-learning practices from offline to online mode. So, in this Covid era, improvement of existing IT infrastructure and facilities is the need of the hour. The institution, on the basis of recommendation of IQAC, has received the teaching-learning process, structure and methodologies of operations and learning outcomes.

The implementations of teaching learning reforms are:

1. Empowering Teaching through online mode and upgradation of ICT facilities:

- • **For online learning the whole campus is connected with Wi-Fi and various e-resources like Microsoft Teams, Google Meet**

etc. have been used by teachers to provide live video classes to the students to make their learning easy, effective and interesting.

- The students are encouraged to make maximum use of ICT tools. For this, college library is provided with a separate reading room with Wi-Fi facility for students to use e-resources and latest technology (200 mbps through optical fiber, 50 mbps wireless and 4 mbps through BSNL leased line).

2. Mentoring Teachers for Effective Teaching Outcomes:

- The IQAC encourages the faculty to organize various competitions to enhance the knowledge, communication skills and research capabilities of the students and takes a random feedback from stakeholders to evaluate the teaching learning environment.
- The IQAC has encouraged the faculty to attend various FDPs/Orientation programmes and Short term courses on e-content development.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gvmgc.in/wp-content/uploads/2022/01/annual_report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity is a human fight and we have to emerge as winners. 'Gender Equity' and Holistic development of young girls' are two of the core values of G.V.M. Girls College.

- G.V.M.G.C. believes in 'Education for All' with a focus on ensuring girls full and equal access to good quality education. Under this, various scholarships and freeships are offered to meritorious and needy students.
- Gender Equity, Culture, Ethics and Values, Right to Education is an integral part of the curriculum. Students also learn the issues related to women empowerment, female foeticide prevention, child abuse, responsible living and others. Safe hostel space is provided for girls.
- Security guards, Female attendants and Warden s and Assistant Wardens are always there for proper management of girls in hostel.
- College has two entrance gates, only one is used for regular passage with security guards round the clock.
- Total of 133 CCTV cameras have been installed in campus at different location for proper surveillance.
- Medical room and common room facility is available both in campus and hostel.
- Vending machine for sanitary napkin is installed in Medical room.

File Description	Documents
Annual gender sensitization action plan	Gender Sensitization Action Plan Various activities to be organized to achieve egalitarianism and ensure gender equity • To organize talks/lecture on women health and hygiene • To organize seminar on AIDS • To organize activities related to women empowerment
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Gender Equity is a human fight and we have to emerge as winners. 'Gender Equity' and Holistic development of young girls' are two of the core values of G.V.M. Girls College. • G.V.M.G.C. believes in 'Education for All' with a focus on ensuring girls full and equal access to good quality education. Under this, various scholarships and freeships are offered to meritorious and needy students. • Gender Equity, Culture, Ethics and Values, Right to Education is an integral part of the curriculum. Students also learn the issues related to women empowerment, female foeticide prevention, child abuse, responsible living and others. Safe hostel space is provided for girls. • Security guards, Female attendants and Warden s and Assistant Wardens are always there for proper management of girls in hostel. • College has two entrance gates, only one is used for regular passage with security guards round the clock. • Total of 133 CCTV cameras have been installed in campus at different location for proper surveillance. • Medical room and common room facility is available both in campus and hostel. • Vending machine for sanitary napkin is installed in Medical room.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy

A. 4 or All of the above

**Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management Initiatives

- **Following the Government of India's resolution to lean all single-use plastics, the college administration declared the GVM campus plastic free. The ban is applicable to all entities.**
- **The main focus is on three R's - 'Reduce, Recycle, Reuse' and incorporating 'No Plastic Zone'.**
- **Solid Waste of the college campus is segregated into bio-degradable and non-biodegradable categories.**
- **Non-biodegradable waste and dry waste like paper, cans, plastic, glass etc. are dumped in a separate zone i.e. Dry waste area meant for the purpose. This waste is disposed by the vendors to proper dispose area or garbage dumps.**
- **We have 3 compost pits. 2 in the parking area and one in the backyard of the college campus. They are meant for kitchen waste and garden-waste separately.**
- **This wet waste is collected from the campus dumped in the pits and it is converted to manure for the use in garden and gardening purpose.**
- **In the parking area, we have garbage collection zone. Zone for dry waste and wet waste. Dry waste is further sent to municipal areas. Wet-waste is collected in compost-pit.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives to provide an inclusive environment

Geeta Vidya Mandir Girls College specializes in providing an educational environment that enhances the potential that every student has in order to become successful providing them every

opportunity to become their highest selves. The students are provided with various platforms to express themselves in several diverse cultural programmes like ' Rangmanch Khoj Pratibha Ki', 'Colorful Cultural Show by Women', the celebration of 'Green Diwali' and 'Basant Panchmi' to nurture our beautiful inherited cultural heritage that teaches us morals and values, with an initiative to better the environment. The feeling of nationality and fraternity is developed amongst the students, that even in diversity, a collective acceptance of each and everyone is shared. The college proudly upholds the Indian National Flag on Independence day and Republic day. Significant efforts are also put in, to emphasize the role of language. The college celebrated 'Hindi Diwas' eulogizing its importance in uniting all. To inculcate the skills in the students, various competitions such as 'Online State Level Essay Writing Competitions and 'Poetry Recitation' are held. Last but not the least, acknowledgement of emerging issues like cleanliness, pollution through drives such as 'Ped Lagao', 'Say No To Plastic' and 'Solid Waste Management' awareness rallies and campaigns are organized.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sanitization to the Constitution Obligations

G.V.M. Girls College sensitizes the students and employees of the institution towards being a responsible citizen through various events and programmes. The college teaches students and employees to abide by the constitution and respect its ideals and institutions by celebrating Independence day, Republic day. The institution organizes various seminars and competitions to make the students aware about need to protect and improve natural environment. Institution organizes field visits for students on issues like girls education awareness which inculcates in them values of a responsible citizen by renouncing practices derogatory to the dignity of women. Awareness rally by NCC cadets aims to motivate students about their duty as a responsible citizen to render National service when called upon to do so. The institution

celebrates events like Gandhi Jayanti to promote the students and employees towards cherishing and following the Noble ideals of our National leaders. The college through its programmes like Poster Making competition and Inter College competitions develops the spirit of inquiry and social reform among students to make their attitude rational towards knowledge. Extension lectures organized by the college in multi-disciplinary subjects of politics, economics, culture make students learn about preserving our rich heritage and respecting religious, linguistic and sectional diversities. The institution through its awareness camps and vaccination drives promoted appropriate behavioral practices to prevent the spread of COVID-19.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	15.08.2020-Independence Day Celebrations, 22.08.2020-Tree Plantation, 12.11.2020-Celebration of Clean and Green Diwali, 26.01.2021- Republic Day Celebrations, 17.02.2021- Awareness programme on COVID-19 by University Outreach programme Team, 15.04.2021- Awareness programme through Nukkad Natak 'Say No to Plastic', 15.08.2021- Independence Day Celebrations
Any other relevant information	NA

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International Commemorative days, events and festivals

There is a great heritage of the institute regarding the celebration of National and International commemorative days, events and festivals with full vigour and enthusiasm. National festivals like Independence Day (August 15) and Republic Day (January 26) are celebrated every year with pride. The celebration includes parade of NCC members of the student group, unfurling of the tri-colour national flag, singing of National Anthem and address by the Principal for the special days. There are also many cultural events including dance, skits and songs which reflect our National pride and pave way for the introspection and realization of our obligation towards the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

** BEST PRACTICE I

Title of the Practice: Blended Learning

Objective of the Practice:

To provide strong academic base by bringing conceptual clarity, developing strong knowledge and theoretical base along with overall personality development of students.

** BEST PRACTICE II

Title of the Practice: Inculcating Positivity during Covid-19 Pandemic

Objective of the Practice:

- **To reduce the psychological impact of COVID-19 pandemic by sensitizing students to follow COVID appropriate behavior and indulge in quality activities.**
- **To encourage faculty members and students to upgrade their skill set.**

**FOR MORE DETAILS PLEASE VISIT THE LINK GIVEN BELOW:

https://www.gvmgc.in/wp-content/uploads/2022/07/BEST_PRACTICES.pdf

File Description	Documents
Best practices in the Institutional website	yes
Any other relevant information	https://www.gvmgc.in/wp-content/uploads/2022/07/BEST_PRACTICES.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The 'USP' of G.V.M. Girls College, Sonipat is a 'progressive outlook', innovative approach and a liberal attitude. The college aims to create environment and resources for gen next in ideas and substance. The students from all strata of society find a congenial atmosphere in the college to grow and broaden their

horizons. The students are encouraged to keep themselves politically, socially and globally aware. It being a girls college, the vision of the institution is to strengthen and empower the students to take on the world with all its complexities when they leave the precincts of the college.

To materialize this objective a number of academic and cultural activities are taken up. The college has received accolades and glory in academics, literary and cultural activities by setting records in winning trophies continuously for almost a decade, achieving hat-tricks of hat-tricks.

The institute stands apart because of the academic and cultural excellence. The cultural environment of the college is highlighted by its natural environment with greenery and flowers all around which speaks of the institutes awareness about protecting and preserving our environment. The teachers and mentors are concerned about the physical and emotional health of their students and have been in touch with them online during pandemic.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Our Institution is affiliated to Maharshi Dayanand University, Rohtak. So we need to strictly follow the syllabus regime and guidelines prescribed by the University.
- Every year, the Principal and IQAC prepare an Academic Calendar reflecting the schedule of curricular delivery.
- Time-Table incharge of the college, prepares the college time-table, and departmental time-table is sent to the HODs of the respective departments.
- At the beginning of academic sessions HODs allot the classes to the faculty members and time-table is accordingly distributed.
- Each faculty member prepares a teaching-plan of the alloted classes and submits the same to the HODs, with relevant informations.
- HODs submit the copy of the teaching-plan to the Principal and it is also played on the departmental notice-boards for the students.
- Faculty members complete the curriculum within stipulated time.
- Effectiveness of the curriculum delivery is judged through internal evaluation systems through class-tests, seminars, group-discussions, presentations, assignments. The slow and advance learners are identified and remedial actions are taken.
- Experimental learning is an integral part of pedagogy. Guest lectures, workshops, screening of videos, use of ICT tools, field resists, excursions are arranged to make the education student-centric.
- To accomplish the curriculum delivery effectively, attainment of course outcomes and programme outcomes is ascertained.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NA](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The academic calendar is prepared taking into the considerations the declared calendar of the affiliating University i.e. M.D.U. This helps the institution to adhere to the schedule and prepare its academic/activity calendar.
- The college strictly adheres to the academic calendar of Maharshi Dayanand University, Rohtak.
- College prepares its academic/activity calendar to be followed by the faculty members and activity incharges, so that teaching schedule is prepared by HODs. HODs allot the classes and assign the time-table to the faculty members. Faculty members prepare the teaching plan accordingly and display it on the departmental notice-boards for the students. All the information regarding syllabus, topics to be taught, revision plan, test dates, practicals etc. is mentioned in the teaching plan.
- The schedule of two unit-tests, two assignments and sessionals is clearly mentioned in the calendar. Tests and assignments are properly evaluated and their record is maintained for the continuous internal evaluation and internal assessment.
- Provision is also made during the planning of the academic calendar for the conduct of co-curricular and extra-curricular activities.
- Teaching plan and its execution help the Principal and HODs to keep check and ensure that the schedule of the curriculum delivery is being followed as per the academic calendar .
- Additionally, important information useful to the students such as description of the college motto, management various cells and associations, names of the staff members etc. is also included in the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NA

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The institution is catering well to cross cutting issues relevant to professional ethics, Gender, Human values and Environmental and sustainability through the activities of the various cells and societies and clubs of the colleges.**
- **Various cells and clubs under IQAC are active to address these issues by organizing activities like seminars, workshops, lectures and group discussions.**
- **The Ethics to be followed by the students are mentioned on the website/calendar/ID-card as code of conduct for students.**
- **Women Cell of the college is active in addressing issues relevant to gender and moral values.**
- **Eco-Club is active in implementation of awareness regarding environment and sustainability by organizing various activities like plantation drive, cleanliness,**

- **waste segregation and disposal.**
- **Environment-science being compulsory subject educate the students for environmental issues.**
- **Placement cell educate the students how to be professionally strong and inculcate professional ethics by organizing workshops and discussions/trainings.**
- **Ethical value/Moral value clubs organize religious talks and discussions for holistic development of the students.**
- **Literary clubs, Political science society, Economics society, Zoology society, Botany society, Commerce society, History association act play a very active role to integrate these cross-cutting issues, as they are the part of their curriculum, which is designed by the University.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

603

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.gvmgc.in/analysis-2020-2021/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gvmgc.in/analysis-2020-2021/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

710

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

139

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to ensure the development of students, qualified and dedicated faculty of the institution considers and comprehends means to assess the learning levels of the students.

Prior to the commencement of the academic session the institution organizes personal interaction with the new students during classrooms to gauge and judge the learning level of students. This practice enables the faculty to devise methods to cater to different academic levels of the students. The following measures are undertaken for developing the hard skills and soft skills of the students.

Remedial classes for slow learners, special classes for meritorious students, tutorials, seminars, guest lectures by subject experts and counselling sessions are conducted according to the need of the situation. Subject teachers and class coordinators keep on supervising the academic progress of the students.

Meritorious students from economically disadvantaged families are given financial assistance by the way fee-concession and scholarships. Prescribed books for the whole session are given to students from the Book Bank section of the college library. Students can also avail the facility of consulting University Question papers in the college library.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2319	99

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As the students are the centre-point of teaching-learning process so the teachers involve students in planning and organizing departmental level seminars and workshops. Some of the student groups are delegated powers to organize educational trips from time to time.

File Description	Documents
Upload any additional information	View File
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To chisel the level of efficiency in students the teachers make use of high levels of information and communication technology and latest infrastructure which comprises of classrooms

equipped with high tech facilities and compatible accessories and other learning resources. The institution integrates innovation in teaching-learning process by advising teachers to share latest information and their updated knowledge with students in the classrooms, use teaching aids and arrange group activities in the classrooms. To facilitate teaching and learning internet facility is provided to teachers in college faculty rooms as well as library. The staff members have an access to e-journals books and e-articles.

Use of ICT tools and smart boards enriches the process of teaching and learning. The faculty organizes live online classes on various platforms like Zoom, Google Meet, Microsoft teams etc. Students remain connected to their teachers through What's app groups as well.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1591

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a quite systematic Continuous Internal Evaluation (CIE) system in the college, Being an affiliated college, GVMGC adheres to the academic calendar and internal evaluation system of M.D. University, Rohtak. Students are made aware of the evaluation process through various initiatives:

- The orientation programmes held at the beginning of the session
- Teaching plan
- Academic Calendar
- Mentor-Mentee meets
- Display on the college and Department notice board

In each course (subject/paper) internal assessment weightage is 20% of the total marks. The criteria followed is as 5 marks for class attendance, 5 marks for class assignment/seminar, 10 marks for class test. For practical subjects, the faculty does a keen evaluation of day to day performance of the student for every experiment which includes regularity, viva and promptness in submission of records. All the students are informed about their performance in the class tests and assignments etc. Students having any complaint or grievances regarding internal assessment can contact the concerned Head of the department. The students who are absent or under perform in these tests they are given a chance for retest. The faculty members easily distinguish slow learners and fast learners and treat them accordingly. The assessment documented is finally sent to M.D. University, Rohtak for final results.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NA](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All the courses run by the College are as per the approval granted by the University. All the procedures followed for over-all internal assessment are strictly as per the University norms:

Notification of tests is a prerequisite to the preparation for the tests by the students. Once the exact schedule for the House Tests is decided, the same is notified through class

circulation and the college notice board. Allotment of marks for the House Tests and the class tests is decided by the class teacher and overseen by the HoDs. Regular assessment of the performance is undertaken by monitoring the class attendance, assignments, class tests and/or participation in various co-curricular activities

Question Papers for the class tests are set as per the university pattern.

- All the question papers are thoroughly discussed in the classes after the tests
- the weak students/slow learners are individually counseled by the subject teachers

The attendance of the students is submitted to the College office for record of the final result. In case of any discrepancy, the students are free to contact the respective subject teachers and/or the Principal.

File Description	Documents
Any additional information	View File
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Achieving the desired programme outcomes, programme specific outcomes and course outcomes is vital for accomplishing the purpose of education in general and the success of any institution in particular. The dissemination of POs/PSOs/COs in the College is done as follows:

Programme Outcomes are available on the College website (http:/ /www.gvmgc.in/wp-content/uploads/2020/10/COURSE-OUTCOMES.pdf) for reference.

Programme Specific Outcomes for each program are also discussed in the respective departments.

Course Outcomes are compiled for each course after discussion with the concerned members of the faculty. The same are

displayed on the college website for the ready reference of the faculty and the stakeholders.

Awareness about POs/PSOs/COs is also created among the students by the faculty in the beginning of the semester.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.gvmgc.in/wp-content/uploads/2020/10/COURSE-OUTCOMES.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs/PSOs/COs can be gauged by:

Performance of the students in the University examinations, College House Tests, class tests, and assignments and their feedback which serves as one of the yardsticks for academic evaluation and progress with regard to the outcomes.

Another key indicator to assess the outcomes is the number of college students who are placed in different companies and organizations (on- campus or off- campus), whether public or private, and who will ultimately become independent and self-reliant citizens.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[NA](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

762

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/document/d/e/2PACX-1vQXOJwjvHZy4hlQYzuourBQrHPrzJrYLOTKg_aW6PWJQDydCu2WOnxuDrA1nhuc6f_Gz3yKL1hppmWZ/pub

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NA

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution endeavors persistently to impart and inseminate creative thinking habits in students and staff to meet the present large demands and expectations. Our Institution has dynamism and it has taken a lot of get-up-and-go initiatives to create, organise, encapsulate and propagate knowledge and confirm its accessibility for future users. Personalisation is one of the mechanism adopted by the Institution for the transfer of knowledge and that too, is through seminars, workshops, extension lectures, interaction, open forum discussions etc. Various activities (seminars and expert talk on Data Mining, How to be a employment creator instead of a employment seeker, CV writing, Geoinformatics Technologies, Stress Management etc.) are conducted from time to time for the development of innovative and entrepreneurial skills by the Department of Commerce, Department of Management, Entrepreneurship Cell and various other cells and clubs of the

College. Our Library is a depository of Books and e-Books and students are often encouraged to access the books from the library and acquire knowledge. Students who are interested and engrossed in writing are inspired by the language teachers to write for college magazine.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution strongly affirms the holistic development centered around quality education. It addresses sensitizing students towards social issues and serving the community as a whole. Our college is committed to assist the community through its extension activities by necessitating students and faculties of all departments and various committees such as NSS, NCC, Outreach Program, Tobacco Control Cell, Road Safety Club, Women Cell, Red Cross Team etc. A number of programmes have been arranged in this context such as Awareness Rally on 'Swachta', Green Diwali Celebration at Fazilpur, Seminar on Cervical Cancer, Legal Awareness Camp, Seminar on awareness about HIV AIDS, Campaign on Say No To Plastic, Tree Plantation

Drive, Free Dental Checkup Camp, Vaccination Drive for Corona Virus, Fit India Movement, etc.

This has resulted in fabricating strong relationships with the local community, local administration, schools, neighborhood organizations and Non-Profit Organizations. These experiences and learning have revived human values in students. Whenever there is a need, they have been trained to acknowledge it expeditiously.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1750

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has well-established procedures and policies for maintaining and utilizing physical, academic and support facilities. The Institution has an excellent infrastructure facility. It has well-equipped laboratories, a library, a conference hall, classrooms etc. The classrooms have the facility of smart boards for effective teaching. All required latest equipments are available in labs for conducting practicals. For effective utilization and proper maintenance of labs well-trained lab attendants are appointed who are supervised by H.O.D of the concerned departments. College is equipped with six solar panels having a total capacity of 127 KW for outdoor lightening. For an uninterrupted power supply and to prevent voltage fluctuation powerful noiseless generators of capacity 125 KVA & 250 KVA have been installed besides inverters and online U.P.S. capacity 75 KVA. Basic amenities on college premises include separate staff and student parking, canteens, drinking water coolers, first-aid, solar energy generation, CCTV cameras for security, fire safety and separate washrooms for staff and students. College canteen provides hygiene and nutritious food at nominal rate. Bank and ATM facilities in the campus provide easy and speedy financial

transactions. The college gardens are well maintained by the gardeners appointed by the Institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NA](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities of the Institution are maintained by sports committee. Students are encouraged to participate in various sports activities at inter-college, state, national and international level.

Activity room has been specially assigned for many indoor games like Table Tennis, Karate, Taekwondo, Qwan ki Do, Chess, Ludo, Badminton, Skipping.

Sports area for outdoor games (Kho-Kho, Kabaddi,Netball, Athletic inside the Institution's premises is kept ready for use by students all the time. Trained coaches trained the potential sports regularly.

Yoga session and judo classes are conducted in the Institution. A well equipped gymnasium is available in the Institution. College follow the University sports calendar and has been winning a large number of championships in different sports.

For cultural activities musical instruments, sound system and mikes are provided to the students as per their requirement. Choreographer is hired from outside in performing dance dramatics. The cultural committee of the college organizes the talent show hunt programme in the beginning of the session having various cultural events to select the talented students for participating in various programmes organised by the university at district, state and national level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

62

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1327011

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

G.V.M. Girls College library is fully computerized. The library has provided a single-window search system to all E-Resources

such as INFLIBNET (N-List), DELNET and World- E-Book Library on college website i.e. www.gvmgc.in. Library subscribes to a large number of electronic journals and books through these databases. The library is using Libsys version 10 integrated Library Management software. This is one of the latest software's used by Cloud-based latest technology that enables the library to serve its users more efficiently. OPAC/Web OPAC, Mobile App is the main tool to provide access to the library collection with the help of login ID and Password.

The library has an open access system. The Library has an advisory committee to support the functioning of the library. The proper account of visitors on a daily basis is maintained. The suggestion register is maintained to take user feedback. The Library has about 38,627 books including a collection of reference books for competitive examination like UPSC, Net Banking etc. It has two reading rooms a reading capacity of about 200 students. It has collection of old Question papers syllabus linked with the web site. All the books are bar coded. The Library is equipped with CC camera & LCD.

- Name of ILMS software :- Libsys10
- Nature of automation (fully or partially) :- Fully
- Version:- 10
- Year of Automation:- 1999

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gvmgc.in/pages/library-html/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

39164

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10780

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 259 computers with latest configuration having internet and antivirus installed. We have a language lab for the English department, where numbers of computers with special application and software installed. The College has centralized server room and six computer lab to enrich the teaching

learning process. The campus is Wi-Fi enabled and has 92 MBPS internet speed which includes lease line, wired, wireless internet connections. Departments have been provided computer systems with internet facility. Standard firewall settings are used for secure data transmission, restrict intrusion and ensure network safety. The sites with malicious contents are blocked to prevent the risk of accessing insecure stuffs from unreliable and harmful resources.

- Licence softwares are made available as per prescribed norms.
- Continuous updating of software and hardware is undertaken.
- Computer-student ration has been maintained as per prescribed norms.
- Green computing adapting the best practices using energy efficient CPU, peripherals, projectors UPS and servers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

235

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1440004

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The budget is allocated by the principal in consultation with the managing committee for maintenance and renovation of infrastructure of the college like labs, library, sports room, computers classrooms, and buildings, electrical appliances etc. For new purchases, the proposal is submitted and approved by the principal. After the approval the required items are purchased and stock registers are maintained. An administrator is appointed by the college authorities for supervising the maintenance and repair work in college. The stock verification of books, laboratories apparatus, sports equipments, furniture machines, ITC equipment etc is carried out annually. The Institution has A.M.C. for proper maintenance and regular working of computers, U.P.Ss, intercoms, library software etc. Records of computer maintenance are maintained in computer labs. Support services such as telephones, intercoms, computer systems, internet facilities are provided and maintained through a recognised vendor. All the employees can report in writing their complaints/requirements about any malfunctioning/procuring new equipments in the register kept at the reception. Outsourcing is done for maintenance and repairing of IT infrastructure such as computer, printers, internet facilities including Wi-Fi and broadband. Fire-fighting-equipments is impeded at regular intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

107

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

267

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.gvmgc.in/wp-content/uploads/2022/07/Annual-Report-2020-21_11zon.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

411

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The year 2020-21 was a redefining phase for HEI's with less presence of students on the campus. Most of the classes were in

online mode due to lockdown/partial lockdown. All possible efforts were made to give representation to students in various clubs and committees like Outreach Club, NSS, NCC, Rangers, etc. based on their inherent qualities.

• Celebration of various commemorative days like World AIDS day, Youth day, Republic day, Independence day, Hindi Diwas would not have been possible without the committed support of students. A few more events supported by students were Harit Bharat Abhiyan, Fit India Movement, Say No To Plastic, Clean and Green Diwali, COVID-19 awareness programme, Distribution of self made masks.

• Students have been given due representation in IQAC cell as well, thus helping with their innovative ideas in policy making, planning and execution of ideas.

• Chanchal Devi, M.A.(Geography) was nominated as the member of University Court for a term of one year (from 16.02.2021 to 15.02.2022) at M.D. University, Rohtak .

• Fast learners and Tech-savvy solved the problems faced by their fellows in joining online classes through various platforms like Zoom, Teams, Meet, etc. They trained them to make PDF of assignments and attach them to Google forms or Google classrooms.

• The college Magazine 'Alok Stambika' ensures a proper platform to show case their literary skills.

• On International Yoga Day inspirational videos by Suman Tushir and team were posted on social media.

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/committeescells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

83

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the session 2020-21 no formal alumni meet was possible due to COVID-19 protocols. But still the feedback from the alumni was collected through online Google forms and they contributed significantly in bringing out the best aspects of the institution. Their suggestions to harness the resources available in the institution have always been appreciated. Their progression and placement achievements have always been a guiding light for the new students.

Our alumni Garima Vasundhara and Pooja Kaushik continued serving as Volunteer in the session 2020-21. They helped the Cadets to boosting their confidence and to improve their physical activities (Drill, Guard of Honour etc.). Whenever they are asked to come they were there for their team to motivate them. Garima Vasundhara was a 2019-20 batch Science graduate and was honoured with Senior Under Officer Rank. She passed 'B' and 'C' certificates with Alpha grading. Pooja Kaushik was a student of B.Com.(Hons.) till 2018 and passed M.A.(Eng.) in 2020. She was honoured with Under Officer rank. She cleared 'A' 'B' 'C' certificate exams with Alpha grading.

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Gita Vidya Mandir Girls College, the brain child of 'Shri Sanatan Dharam Sabha', conceptualized its dream to provide higher education to girls to cater to the demands of that time to educate girls, by starting this girls college in July, 1987.

Vision: The institution has always envisioned:

- To provide Holistic development of girls
- To train them for a challenging future for a fruitful life through ethical and value based education
- To provide a sustainable educational environment
- To not only educate but inculcate in them the core values like Gender Sensitization, Human Rights, Integrity, Tolerance which help them in their personal and professional growth

Mission: The mission of the institution includes

- To educate, empower and emancipate girls, making them capable not only for individualistic growth but also for financial independence
- To cultivate knowledge, skills, confidence, leadership qualities, discipline by encouraging students to

participate in various co-curricular and sports activities

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/pages/vision-mission-html/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a well structured mechanism to ensure practice of participative management and decentralization at all levels of planning and administration. The Principal, being the head of the institution involves all the stakeholders, i.e. faculty members, non-teaching staff, alumni parents and above all, students who are the most important stakeholder of any institution for performing academic and administrative activities. The Principal delegates responsibilities by appointing Deans of all streams, i.e. Science, Arts and Commerce. Each department of the institution has a Head, who with the help of faculty members of his/her department invites suggestions, requirements, innovative ideas related to academic and co-curricular activities from students and other stakeholders. To groom the student's overall personality and to achieve academic excellence and employability skills, various cells and committees are also constituted with three to four faculty members and students as members.

Various activities and competitions were organized by all streams/departments/cells and committees with active participation of students and faculty members during the year.

- **State Level Slogan Writing competition organized by History deptt. on 18.02.2021**
- **Online National level Slogan Writing and Poster Making competition on 'Sustainable Development and Conservation of Water Resources' on 07.07.2021**
- **One day Workshop on Interpersonal Skills was organized by BBA deptt. on 05.03.2021**
- **'Harit Bharat Abhiyan' organized on 22.08.2020**
- **Celebrate Clean and Green Diwali organized on 12.11.2020**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective strategic plan is designed according to priorities of the institution, keeping in mind the attainment of its mission and vision. The perspective plan is prepared by IQAC taking into consideration the seven key indicators of Quality assurance, recommendations of 2nd accreditation cycle of NAAC, facilitating ample employment opportunities, inculcating entrepreneurship and research skill and enhancing their soft skills and leadership qualities especially to students from rural background.

Activity based on effective deployment of strategic plan:

Infrastructure development and renovation: Our institution received an amount of Rs. One Crore under RUSA scheme to support augmentation of infrastructure facilities for keeping pace with era of fast developing technologies and for holistic development of students in any academic institution. The development work under RUSA grant includes:

- Renovation of toilets and water booths at Science and Arts Block
- Construction of toilets for physically challenged students on ground floor in both the blocks with sliding doors for wheel chair entry
- Construction of Common Room
- Construction of Computer Centre
- Construction of Virtual Lab
- Renovation of Canteen's Kitchen
- Upgradation of Chemistry Lab

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	[NA](#)
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body is the parent body for making and executing policies and programmes and to take decisions and plan strategies for institution. The Principal plays the key role in guiding the institution in academic progress, admissions, staff recruitments and administrative matters. Each course and subject have their Deans/Heads of department for smooth functioning of the academic activities. The recruitment of full time teachers and promotion policies of regular staff members are done as per the rules of DGHE.

Principal also regulates the administrative unit which includes Head Clerk, Accountant, and other Clerks. The Principal with the help of Head Clerk distributes work among the non-teaching staff for smooth functioning of different administrative activities like record of staff salary, ACR's, Service book, Personal files, Record of students, Examination forms, Fee details, Admission etc.

The various cells/committees like IQAC, Career Guidance Training and Placement Cell, Legal Literacy Cell, IPR Cell, Women Cell, Energy Conservation Club, Grievance Redressal Cell, Anti Ragging Cell, Anti Sexual Harassment Cell and Internal Complaint Committee work smoothly under the guidance of the Principal and with the assistance of the major stakeholders.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	https://www.gvmgc.in/wp-content/uploads/2022/05/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures taken by the college for the benefit of Teaching and Non-Teaching staff

Teaching:

- **Provident Fund for employees who joined service prior to 31.12.2005 and NPS for the staff who joined after 31.12.2005**
- **Gratuity Funds**
- **Provision of maternity leave to the female staff as per the rule of State Govt.**
- **Concession in fee to the wards of teaching faculty**
- **Promotions, Salary hikes are given to the regular faculty members according to the rules of DGHE and the full time teachers appointed by management are also given**

performance based salary hikes
- Duty leave and Registration fee is provided to the faculty members for attending various conference
- Provision of extra-ordinary leave
- On campus medical facility and a qualified doctor is available in the college

Non-Teaching:

- Provident fund for employees who joined service prior to 31.12.2005 and NPS for the staff who joined after 31.12.2005
- Gratuity Funds
- ESI facility
- Fee concession and books from library are given to their wards
- Uniform and shoes to Safai Karamcharis, Peons and Watchmen of the institution
- AC administrative block and offices
- Loan facility for Class IV employees
- On campus medical facility and a qualified doctor is available in the college

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for Teaching and Non-Teaching Staff

Institution Performance Appraisal System for Teaching staff includes various parameters like students feedback, parents feedback, alumni feedback, staff appraisal report, students annual outcomes etc.

Each and every member of regular teaching staff has to fill Annual Confidential Report in which all the details related to teaching like tutoring remedial classes, extra classes for weak students etc. have been given. In the ACR, they give details about other additional duties besides academics, any kind of research work and their achievements etc. This API report is further assessed/verified by the Head of the Institution.

The appraisal of new regular teaching faculty is based on the PBAS performa for UGC Career Advancement Scheme that is based on the API score. The PBAS performa filled by the faculty member is checked and verified by the IQAC committee and then He/She has to appear in front of screening cum selection committee which is constituted by the affiliating university.

The evaluation/appraisal of management faculty is done by The Governing Body, the Head of the department and by the Principal. The non-teaching staff also has to fill a self appraisal report at the end of the session.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The institution has a systematic mechanism of Internal audit for all the financial activities which take place from time to time Audit is an ongoing continuous process which includes periodical checking of the related receipts, vouchers, ledger postings etc. All the bills are duly verified by Bursar as well as concerned head of the various departments and Purchase committee of the institution and finally signed by the Principal. Proper stock entries are made in the stock register by the store keeper who maintains all the record of arrivals, issuance and write off all non-operational items.

External Audit: As the institution believes in transparency and integrity, it ensures that all its expenditures are audited, not just internally but also through various external audits. The institution has appointed a certified Chartered Accountant M/S Vikas Kalra and Associates for audit of all financial statements in an elaborate way on annual basis and furnish the audit report as per provisions of Income Tax Act and rules made there under.

The Audit of A/Fund is conducted annually by the college branch of the affiliating University. In addition to this, audit for the maintenance grant in lieu of salary of staff, pensions and scholarships for students received from the State Govt. is conducted by the Audit cell of DGHE (Haryana).

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a strategic mechanism for resource mobilization of funds for optimal use of financial resources for effective, academic and administrative functioning of the institution. For every financial year, the Principal who has all financial and administrative powers, with the suggestions of Heads of the departments and Deans of various streams assesses the needs of the departments of the institution for allocation of funds with the consent of management. Financial resources are mobilized through:

- Staff salaries to the Regular Teaching and Non-Teaching staff and pensions to the retired persons dispersed by the department of DGHE, Haryana
- The salaries of the faculty appointed by the Management are given by the funds received from fees/interest earned on fixed deposits
- Funds from fees are also used for infrastructure development and maintenance and day to day expenses/lab equipments etc.
- The IQAC of the institution also give inputs for systematic utilization of funds for academic and extra-curricular activities
- The grants received under RUSA scheme have been utilized for the augmentation and renovation of infrastructure

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a significant role in planning, guiding and monitoring the quality assurance and quality enhancement programmes of the college. The IQAC works for the holistic development of the students and puts in consistent efforts for academic excellence.

As per the recommendation of IQAC, the following initiatives have been taken for academic excellence:

- To promote Faculty members for Research and Publications: The IQAC encourages faculty members to attend Seminars/Webinars, Workshops and to attend and present papers in National and International Conferences by providing financial assistance and duty leaves for the events. It motivates faculty to publish their research work and to do Ph.D./M.Phil. The IQAC also organizes research programmes to promote research among the students and faculty members.

Achievements:

  - One faculty member in Physics is enrolled in Ph.D.
  - One faculty member in Mathematics completed her Ph.D.
  - Faculty members have attended/presented papers in National/International Conferences
  - Two faculty members published books

- To promote Faculty members and students to work not only for Institution but for Society: The IQAC encourages outreach team, NSS and NCC cell to organize awareness programmes in remote areas. For this, our outreach team have organized awareness programme to educate girl child, organized awareness programmes and quiz on HIV/AIDS. To make our city clean and green, our institution have

organized Vehicle Free Day, Harit Haryana Abhiyan, Clean and Green Diwali etc.

File Description	Documents
Paste link for additional information	https://www.gvmgc.in/pages/community-services-html/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In present scenario, as the whole world is facing COVID-19 threat, there is a paradigm shift in teaching-learning practices from offline to online mode. So, in this Covid era, improvement of existing IT infrastructure and facilities is the need of the hour. The institution, on the basis of recommendation of IQAC, has received the teaching-learning process, structure and methodologies of operations and learning outcomes.

The implementations of teaching learning reforms are:

1. Empowering Teaching through online mode and upgradation of ICT facilities:

- For online learning the whole campus is connected with Wi-Fi and various e-resources like Microsoft Teams, Google Meet etc. have been used by teachers to provide live video classes to the students to make their learning easy, effective and interesting.
- The students are encouraged to make maximum use of ICT tools. For this, college library is provided with a separate reading room with Wi-Fi facility for students to use e-resources and latest technology (200 mbps through optical fiber, 50 mbps wireless and 4 mbps through BSNL leased line).

2. Mentoring Teachers for Effective Teaching Outcomes:

- The IQAC encourages the faculty to organize various competitions to enhance the knowledge, communication skills and research capabilities of the students and

takes a random feedback from stakeholders to evaluate the teaching learning environment.

- **The IQAC has encouraged the faculty to attend various FDPs/Orientation programmes and Short term courses on e-content development.**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gvmgc.in/wp-content/uploads/2022/01/annual_report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity is a human fight and we have to emerge as winners. 'Gender Equity' and Holistic development of young

girls' are two of the core values of G.V.M. Girls College.

- G.V.M.G.C. believes in 'Education for All' with a focus on ensuring girls full and equal access to good quality education. Under this, various scholarships and freeships are offered to meritorious and needy students.
- Gender Equity, Culture, Ethics and Values, Right to Education is an integral part of the curriculum. Students also learn the issues related to women empowerment, female foeticide prevention, child abuse, responsible living and others. Safe hostel space is provided for girls.
- Security guards, Female attendants and Warden s and Assistant Wardens are always there for proper management of girls in hostel.
- College has two entrance gates, only one is used for regular passage with security guards round the clock.
- Total of 133 CCTV cameras have been installed in campus at different location for proper surveillance.
- Medical room and common room facility is available both in campus and hostel.
- Vending machine for sanitary napkin is installed in Medical room.

File Description	Documents
Annual gender sensitization action plan	Gender Sensitization Action Plan Various activities to be organized to achieve egalitarianism and ensure gender equity • To organize talks/lecture on women health and hygiene • To organize seminar on AIDS • To organize activities related to women empowerment
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Gender Equity is a human fight and we have to emerge as winners. 'Gender Equity' and Holistic development of young girls' are two of the core values of G.V.M. Girls College. • G.V.M.G.C. believes in 'Education for All' with a focus on ensuring girls full and equal access to good quality education. Under this, various scholarships and freeships are offered to meritorious and needy students. • Gender Equity, Culture, Ethics and Values, Right to Education is an integral part of the curriculum. Students also learn the issues related to women empowerment, female foeticide prevention, child abuse, responsible living and others. Safe hostel space is provided for girls. • Security guards, Female attendants and Warden s and Assistant Wardens are always there for proper management of girls in hostel. • College has two entrance gates, only one is used for regular passage with security guards round the clock. • Total of 133 CCTV cameras have been installed in campus at different location for proper surveillance. • Medical room and common room facility is available both in campus and hostel. • Vending machine for sanitary napkin is installed in Medical room.

7.1.2 - The Institution has facilities for alternate sources of energy and energy

A. 4 or All of the above

| conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | |

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management Initiatives

- **Following the Government of India's resolution to lean all single-use plastics, the college administration declared the GVM campus plastic free. The ban is applicable to all entities.**
- **The main focus is on three R's - 'Reduce, Recycle, Reuse' and incorporating 'No Plastic Zone'.**
- **Solid Waste of the college campus is segregated into bio-degradable and non-biodegradable categories.**
- **Non-biodegradable waste and dry waste like paper, cans, plastic, glass etc. are dumped in a separate zone i.e. Dry waste area meant for the purpose. This waste is disposed by the vendors to proper dispose area or garbage dumps.**
- **We have 3 compost pits. 2 in the parking area and one in the backyard of the college campus. They are meant for kitchen waste and garden-waste separately.**
- **This wet waste is collected from the campus dumped in the pits and it is converted to manure for the use in garden and gardening purpose.**
- **In the parking area, we have garbage collection zone. Zone for dry waste and wet waste. Dry waste is further sent to municipal areas. Wet-waste is collected in compost-pit.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

`A. Any 4 or All of the above`

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives to provide an inclusive environment

Geeta Vidya Mandir Girls College specializes in providing an educational environment that enhances the potential that every student has in order to become successful providing them every opportunity to become their highest selves. The students are provided with various platforms to express themselves in several diverse cultural programmes like ' Rangmanch Khoj Pratibha Ki', 'Colorful Cultural Show by Women', the celebration of 'Green Diwali' and 'Basant Panchmi' to nurture our beautiful inherited cultural heritage that teaches us morals and values, with an initiative to better the environment. The feeling of nationality and fraternity is developed amongst the students, that even in diversity, a collective acceptance of each and everyone is shared. The college proudly upholds the Indian National Flag on Independence day and Republic day. Significant efforts are also put in, to emphasize the role of language. The college celebrated 'Hindi Diwas' eulogizing its importance in uniting all. To inculcate the skills in the students, various competitions such as 'Online State Level Essay Writing Competitions and 'Poetry Recitation' are held. Last but not the least, acknowledgement of emerging issues like cleanliness, pollution through drives such as 'Ped Lagao', 'Say No To Plastic' and 'Solid Waste Management' awareness rallies and campaigns are organized.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sanitization to the Constitution Obligations

G.V.M. Girls College sensitizes the students and employees of the institution towards being a responsible citizen through

various events and programmes. The college teaches students and employees to abide by the constitution and respect its ideals and institutions by celebrating Independence day, Republic day. The institution organizes various seminars and competitions to make the students aware about need to protect and improve natural environment. Institution organizes field visits for students on issues like girls education awareness which inculcates in them values of a responsible citizen by renouncing practices derogatory to the dignity of women. Awareness rally by NCC cadets aims to motivate students about their duty as a responsible citizen to render National service when called upon to do so. The institution celebrates events like Gandhi Jayanti to promote the students and employees towards cherishing and following the Noble ideals of our National leaders. The college through its programmes like Poster Making competition and Inter College competitions develops the spirit of inquiry and social reform among students to make their attitude rational towards knowledge. Extension lectures organized by the college in multi-disciplinary subjects of politics, economics, culture make students learn about preserving our rich heritage and respecting religious, linguistic and sectional diversities. The institution through its awareness camps and vaccination drives promoted appropriate behavioral practices to prevent the spread of COVID-19.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	15.08.2020-Independence Day Celebrations, 22.08.2020-Tree Plantation, 12.11.2020-Celebration of Clean and Green Diwali, 26.01.2021- Republic Day Celebrations, 17.02.2021- Awareness programme on COVID-19 by University Outreach programme Team, 15.04.2021- Awareness programme through Nukkad Natak 'Say No to Plastic', 15.08.2021- Independence Day Celebrations
Any other relevant information	NA

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed | B. Any 3 of the above |

on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National and International Commemorative days, events and festivals

There is a great heritage of the institute regarding the celebration of National and International commemorative days, events and festivals with full vigour and enthusiasm. National festivals like Independence Day (August 15) and Republic Day (January 26) are celebrated every year with pride. The celebration includes parade of NCC members of the student group, unfurling of the tri-colour national flag, singing of National Anthem and address by the Principal for the special days. There are also many cultural events including dance, skits and songs which reflect our National pride and pave way for the introspection and realization of our obligation towards the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

** BEST PRACTICE I

Title of the Practice: Blended Learning

Objective of the Practice:

To provide strong academic base by bringing conceptual clarity, developing strong knowledge and theoretical base along with overall personality development of students.

** BEST PRACTICE II

Title of the Practice: Inculcating Positivity during Covid-19 Pandemic

Objective of the Practice:

- **To reduce the psychological impact of COVID-19 pandemic by sensitizing students to follow COVID appropriate behavior and indulge in quality activities.**
- **To encourage faculty members and students to upgrade their skill set.**

**FOR MORE DETAILS PLEASE VISIT THE LINK GIVEN BELOW:

https://www.gvmgc.in/wp-content/uploads/2022/07/BEST_PRACTICES.pdf

File Description	Documents
Best practices in the Institutional website	yes
Any other relevant information	https://www.gvmgc.in/wp-content/uploads/2022/07/BEST_PRACTICES.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The 'USP' of G.V.M. Girls College, Sonipat is a 'progressive outlook', innovative approach and a liberal attitude. The college aims to create environment and resources for gen next in ideas and substance. The students from all strata of society find a congenial atmosphere in the college to grow and broaden their horizons. The students are encouraged to keep themselves politically, socially and globally aware. It being a girls college, the vision of the institution is to strengthen and empower the students to take on the world with all its complexities when they leave the precincts of the college.

To materialize this objective a number of academic and cultural activities are taken up. The college has received accolades and glory in academics, literary and cultural activities by setting records in winning trophies continuously for almost a decade, achieving hat-tricks of hat-tricks.

The institute stands apart because of the academic and cultural excellence. The cultural environment of the college is highlighted by its natural environment with greenery and flowers all around which speaks of the institutes awareness about protecting and preserving our environment. The teachers and mentors are concerned about the physical and emotional health of their students and have been in touch with them online during pandemic.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Moral and Ethical Values to be followed as Best Practice keeping in mind the unprecedented situation of COVID-19 affecting the regular course of teaching
- Online mentoring and Counselling sessions to be enhanced for conducive learning environment and teaching COVID appropriate behaviour
- To encourage the faculty to participate in National/International Seminars and FDPs
- To strengthen and expand clubs and cells to rope in maximum number of students and to give a big boost to extension and outreach activities
- To organize a National Webinar on Quality Enhancement Strategies in Higher Education by IQAC
- Eco-friendly practices to be augmented to promote sustainability
- To commemorate 75 years of Independence many events and celebrations to be held under the aegis of Azadi ka Amrit Mahotsav
- More ventures to be taken up to strength Industry Academia practices
- To celebrate/arrange national and International commemorative days/festivals with a new fervour
- To invite alumni with varying expertise in industry, entrepreneurship to deliver lectures related to their specific areas