

Yearly Status Report - 2019-2020

Part A		
Data of the Institution		
1. Name of the Institution	G.V.M. GIRLS COLLEGE, SONEPAT	
Name of the head of the Institution	Dr. JYOTI JUNEJA	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01302234193	
Mobile no.	9466172500	
Registered Email	gvmgc@yahoo.com	
Alternate Email	principalgvmgc@gmail.com	
Address	G.V.M. GIRLS COLLEGE, MURTHAL ROAD, SONEPAT (HARYANA) - 131001	
City/Town	SONEPAT	
State/UT	Haryana	
Pincode	131001	

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Ms. KAMLESH CHOPRA
Phone no/Alternate Phone no.	01302234963
Mobile no.	9729080608
Registered Email	gvmgc@yahoo.com
Alternate Email	k.chopra608@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.gvmgc.in/wp-content/uploads/2020/12/AOAR-2018-19-2.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	http://www.gvmgc.in/wp-content/uploads/ 2021/08/academic-calender-2019-20.pdf
	1

5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	A	85.50	2003	21-Mar-2003	20-Mar-2008
2	A	3.10	2014	05-May-2014	04-May-2019

6. Date of Establishment of IQAC 10-Dec-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	

Introduction and Implementation of new Value Added courses	01-Aug-2019 06	1035	
College with status 'Potential for Excellence'	25-Mar-2019 01	2704	
Feedback from all Stakeholders collected, analyzed and used for improvements	17-Feb-2020 04	342	
Regular meeting of Internal Quality Assurance Cell (IQAC)	20-Aug-2019 04	22	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GVMGC	Salary and Pension	Haryana Govt.	2020 365	102805541
GVMGC	Community College	UGC	2019 365	3102194
GVMGC	Infrastructure	UGC	2020 365	2900000
GVMGC	Workshop on Science and Technology	HSCST	2019 02	10000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Implementation of new job oriented Value Added courses to enhance students skills and knowledge. • Collaboration with ICT Academy and arrangement of FDPs/Seminars for teaching, nonteaching faculty and students. • Review and upload of program outcomes, program specific outcomes and course outcomes for all the programs on the website of the Institution. • Creation and collection of online feedback forms from the four stakeholders (students alumnae, faculty and parents). • Nurturing environmental consciousness. • Health and Fitness workshops.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Initiative to improve Institution Industry linkages	Ventures/Visits increased to improve Industry Academia Practices throughout the session
Consistent efforts to maintain cultural excellence	The cultural committee of the college motivated the students to keep up their victory spirit and GVM again became the undisputable champion of Zonal youth festival for the twelfth time and was declared runner up in Inter-Zonal Youth festivals
Environment consciousness to be made the Best Practice of the Institution	Environment Consciousness initiatives were increased to make the campus ecofriendly. Vehicle free days, Tree plantations, Solar Street lights, enhancement of solar panels are among the few
Student support services to be increased	Student support services were made more vibrant. A large number of students were provided with financial support in the form of scholarships/fee concessions
More attention to be paid to data documentation	IQAC members suggested different strategies to improve Data Documentation. Earnest efforts are in process in this direction
Enhance ICT Thrust in Teaching Learning	The institution signed an MOU with ICT Academy to enhance IT Thrust in teaching and learning. IQAC in association with ICT, Delhi organized Power Seminar 'Start up Conclave' on March 6, 2020 and a Seminar on 'Employability Skills' on March 4, 2020
Academic Calendar	Academic Calendar was prepared and approved by IQAC

To conduct more workshops, faculty development programs to promote the use of technology towards quality enhancement Introduction and Implementation of new job oriented value added courses View 14. Whether AQAR was placed before statutory body?	Workshops/Seminars, FDPs on Digital Learning and on use of ICT in teaching and learning were organized during the session Nine new value added courses in different subjects were organized to enhance the skill base and knowledge of the students File Yes
Name of Statutory Body	Meeting Date
IQAC	02-Jul-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	15-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	MIS (Management Information System) helps to segregate and systematize the data as it saves time and further helps in utilizing the time for planning effective strategies to provide a better learning experience to students. MIS is an organized way of recording, storing data and retrieving information. The Department of Higher Education seeks to create a consolidated and comprehensive management information system as a single source of authentic data. Students are the heart of an educational institution. MIS stores data such as personal data, exam records, hostel management, fee collection, library details etc. Additionally, it keeps track of the day to day progress of students which is eventually used to analyze and monitor the improvements in students overtime.

MIS helps in various activities: • Online Admission: MIS helps in admission process Department of Higher Education (DHE) provides portal/website, where students have to register within a specific period of time by filling online registration form. Relevant information is entered in a system. After that merit lists are generated classwise. Students can take admission after generating challan and depositing fee in the college through net banking. Many other facilities like automatic roll no. generation after admission, faculty change, subject change, scholarship etc. are available daily. MIS report on enquiries, registrations, admissions and withdrawals significantly help the management to track the students at any point in time. • Examination and Result: Internal assessment, practical marks are uploaded with the help of portal provided by M.D. University, Rohtak. Examination related student data is uploaded at the portal. Online results are provided by University on portal. • Student data automation: Data related to results, DMC, subjectwise, programmewise is maintained by the college internally. • Library Management system: LMS is used to share and retrieve vital information needed to carry out daily operational functions of library. ? Keep the record of different categories like books, journals, newspapers, magazines etc. ? Classify the books subjectwise so that the availability of books can be checked by students and faculty online and can request to book the same online. ? Easy way for the entry of new books • Fee collection: A proper system is available for fee collection as well. Time to time updation helps the management for taking various decisions. • With the help of MIS these benefits availed by the students are managed properly. • Hostel Management: It helps in registrations, admissions, allotment of rooms, blocks, fees, mess, complaints, requests, correspondence and discipline. • Medicine Management: It helps in medicine management and track costs of various medicines which is issued to students and faculty. • SMS System: The system helps students and faculty get immediate information

for college events/functions etc.
beforehand. • Bus/Railway Pass
facility: The information to students
regarding Bus pass facility and railway
vouchers is uploaded on the transport
portal online. The students avail the
concessions. • Store Inventory Control:
This module helps in issue/return and
management of different items used in
the college, offices, hostel etc. It
makes easier to track items and
products

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Our Institution is affiliated to Maharshi Dayanand University, Rohtak, so we need to strictly follow the syllabus regime and guidelines prescribed by the University. • A Board of Studies (BoS) is constituted by all the departments of the University at PG and UG level. Curriculum design and modifications are done from time to time by BOS members. Some faculty members of our college are also the members BOS, who participate in such meetings and discussions and accordingly changes are incorporated in the curriculum. • The college strictly adheres to academic calendar of M.D.U. • College also prepares its academic/activity calendar, to be followed by the faculty members and activity incharges, so that teaching schedule is prepared by the H.O.Ds. • Time-table incharge of the college, prepares the college time-table, and departmental timetable is sent to the H.O.Ds of the respective departments. • At the beginning of the academic session H.O.Ds allot the classes to the faculty members and time table is accordingly distributed. • Each faculty member prepares a teaching-plan of the alloted classes, and submits the same to the H.O.D. • H.O.Ds submit the copy of the teaching plan to the Principal and it is displayed on the departmental notice boards for the students so that they can easily and regularly check on which date what topic will be taught. All the information regarding syllabus, revision plans, presentations, practicals, etc. is mentioned in the teaching plan. • Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovation idea of teaching they wish. If need, be teachers also take extra-classes to complete and revise the syllabi. • The college has a strong internal evaluation system which assesses the comprehension of the students through class-tests, seminars, group-discussions, presentations, etc., this helps in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counselling mechanisms to enable them perform better in the examination. • Each faculty member gives two assignments and two class-tests in each class, which are properly evaluated and returned to the students, and their record is maintained in the form of Internal assessment of the students. • 'Experiential learning' is an integral part of pedagogy. Guest lectures by experts, workshops, screening of videos, field visits, excursions are arranged to relate syllabi with real life situations and make the education student-centric. • Each faculty member devotes atleast one week in the class for solving previous years' examination question papers and for quick revision of the syllabus. • College also runs a few value-added courses to add practicalskills, and new approaches to the subject. These courses are totally run by the

college faculty and curriculum is also designed by the faculty head and other colleagues. • Use of Information Communication Technology (ICT) tools in the pedagogical system of the college enables the faculty for effective delivery of the curriculum. The college has well developed LMS (Learning Management System) for effective and efficient curriculum delivery. • To accomplish

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction		
Nill	NA	Nill		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	02/07/2019
MA	Hindi	02/07/2019
MSc	Physics	02/07/2019
MSc	Chemistry	02/07/2019
MA	Geography	02/07/2019
MCom	Commerce	02/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Academic Enhancement Programme Level I, II (Commerce (PG) deptt.)	01/08/2019	366
Natural Disasters and their Management (EVS deptt.)	02/09/2019	300
Study of Physical and Cultural Features on World and India Map (Geography deptt.)	10/02/2020	50
Goods and Service Tax (G.S.T.) (Economics deptt.)	03/01/2020	30

Microbial Biotechnology (Biotech deptt.)	31/01/2020	70	
Food Preservation (Home Sc. deptt.)	01/02/2020	14	
Campus Recruitment Training Programme (BBA deptt.)	10/02/2020	12	
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
BBA	Project on Employees Engagement Techniques	1		
BBA	Project on Performance Appraisal Class	2		
BBA	Project on Digital Marketing	1		
MSc	Project on Solar Urja Lamp Assembly Programme (SOUL)	10		
BSc	Visit your area to find out the changes that has occurred in the environment in last ten years. Categorize them as positive changes and negative changes. Give suggestions to solve the problem that has occurs due to negative changes	660		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

An effective feedback system from the various stakeholders is indispensable for the holistic growth of an Institution. Feedback is collected from the students, teachers, alumni and parents that is four stakeholders out of five. A good number of the respondents respond and information is collected and analyzed. There are various questions covering various aspects on which feedback is taken from them separately. Rating scale of 1-5 is created to measure the intensity and frequency of responses. Average score is calculated for each aspect which

is examined through questions and overall average score is calculated by analyzing every aspect. Pie charts are used for tabulation of data. Generally average score is found between 70 to 80 (3.5-4.0) of all aspects for which feedback is taken. After analyzing the feedback data, all the aspects whose average score is low they are reviewed, and action plan is decided to improve the score in that particular aspect. Separate questionnaires have been created and used for feedback purpose for students, teacher, alumni and parents. An analysis of overall feedback reveals that by and large all the stakeholders were satisfied with the overall performance of the college, in terms of students output. However, the grouse of the parents with regards to awarding scholarships/concessions from time to time has been taken care of. A large number of students are already availing a number of scholarships while fee concession s are provided to both economically weaker sections and meritorious students. Students are also given the facility to pay the college fee/funds in easy installments. Analysis: http://www.gvmgc.in/analysis2019-2020/

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled	
BA	Arts	320	279	249	
BSc	Medical	80	88	80	
BCom	Hons.	120	94	87	
MSc	Chemistry	65	60	51	
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2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2019	2245	459	63	28	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
108	108	9	17	9	9

<u>View File of ICT Tools and resources</u>

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

GVMGC has always considered mentoring valuable in providing an excellent support system for students at critical points in their student life. Mentoring also offers a host of other benefits for both mentors and mentees as mentoring mutually allows participants in developing transferable skills that help in students during their time of

further studies and beyond. For students no one can be a better mentor than an experienced and trusted advisor who is also their teacher. Teachers as mentors share with their mentees information about their career path as well as provide guidance, motivation, emotional support and become a role model for students. Mentors play a pivotal role for the mentees in modern day world which is full of stress and anxiety. With a nuclear family system at home and both parents working, the young students are left to their own. The level of intimacy with the parents is reducing and the time for interaction with each other is getting limited. As a result the students are getting isolated and take recourse to internet and social media to keep themselves busy. Parents draw satisfaction by providing their wards with costly electronic gadgets and costly coaching classes. In such a situation the role of the mentor at the educational institute becomes significant as young students spend almost the same time with their mentors as they spend with their parents. And as is inscribed in our ancient books the role of a Guru is vital in shaping and moulding the personality of the shishya. A mentor is supposed to do precisely the same in the modern context. The mentor takes personal interest at the individual levels of the students and tries to sort out their personal problems. For this purpose, teachers are assigned the list of students at the very beginning of the session so that the mentors and the mentees have maximum time for interaction during the session. The details of their family background, contact no. of parents are recorded to ensure communication with the parents. In mentees diary, a record of their growth and transformation in the institution is recorded. Their academic record is given top priority to enable the students better their performance. Any disturbance or impediment that they face at home or college is considered and taken care of, their grievances are redressed within the given parameters. The purpose of the whole exercise is building the trust of the mentee in the mentor which enables the mentor to suggest the mentee to work on her strengths and weaknesses. The purpose of the above exercise is to make the mentee recognize her capabilities to achieve her goals in career and life. The mentee is suggested corrective measures without addition of anything punitive. Regular interactive sessions are held with the students every fortnight where students are encouraged to open up their hearts and minds with the mentor. The mentor offers them counselling regarding the avenues their future holds vis-a-vis their merits and achievements. This helps them to make a realistic appraisal

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2704	108	1:25

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of samposit		No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	41	35	6	Nill	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Jyoti Juneja	Principal	Awarded Educationist of the year 2019 Certificate of Excellence for her contribution and dedication to the field of education
2019	Dr. Jyoti Juneja	Principal	Nominated as Member of Youth Red Cross Committee, M.D. University, Rohtak and District Convener for the session 2018-19 and

			2019-20			
2020	Dr. Jyoti Juneja	Principal	The Honble Vice Chancellor, Prof. Rajendra Kumar Anayath, DCURST University, Murthal in presence of Dr. P.V. Khatri, the Principal of Swami Shraddhanand College, University of Delhi, honoured Dr. Jyoti Juneja on the occasion of three months Advance			
2020	Dr. Jyoti Juneja	Principal	The Certificate of Appreciation from District Administration, Sonepat in grateful recognition of meritorious service rendered in public interest.			
2019	Ms. Karuna Chandna	Associate Professor	Sarvocch Seva Samman-2019 by Nutrition and Natural Health Sciences Association (NNSHA).			
2019	Ms. Karuna Chandna	Associate Professor	Nutrition and Natural Health Sciences Association Awarded National Nutrition Award - 2019 to Ms. Karuna Chandna at India International Centre Max Muller Marg, New Delhi			
2019	Ms. Bhumika	Assistant Professor	Women of Worth Award and National Gaurav Award.			
2019	Ms. Bhumika	Assistant Professor	Excellence Award in field of Women Empowerment			
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2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year- end examination	results of semester- end/ year- end examination
MSc	999	IV	19/09/2020	09/10/2020
BA	511	VI	26/11/2020	11/11/2020
BCA	506	VI	19/10/2020	18/12/2020
BBA	501	VI	21/10/2020	06/11/2020
BCom	507	VI	22/10/2020	08/11/2020
MA	701	IV	07/10/2020	27/10/2020
MCom	712	IV	07/10/2020	16/11/2020
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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is a quite systematic Continuous Internal Evaluation (CIE) system in the sollege, Being an affiliated college, GVMGC adheres to the academic calendar and internal evaluation system of M.D. University, Rohtak. Students are made aware of the evaluation process through various initiatives: • The orientation programmes held at the beginning of the session • Teaching plan • Academic Calendar • Mentor-Mentee meets • Display on the college and Department notice board In each course (subject/paper) internal assessment weightage is 20 of the total marks and is awarded on the basis of class tests, class attendance, assignment work as well as overall performance of the students in the class. The criteria followed is as 5 marks for class attendance, 5 marks for class assignment/seminar, 10 marks for class test. For practical subjects, the faculty does a keen evaluation of day to day performance of the student for every experiment which includes regularity, procedure, results, viva and promptness in submission of records and the marks obtained are recorded against each experiment in the student record. All the students are informed about their performance in the class tests and assignments etc. The mentors also make the students aware of their performance and boost them to score good in internal evaluation as it adds to their total score. Students having any complaint or grievances regarding internal assessment can contact the concerned Head of the department. These are finally brought to the notice of the Principal. The students who are absent or under perform in these tests they are given a chance for retest. The faculty members easily distinguish slow learners and fast learners and treat them accordingly. The internal evaluation process is carefully managed by the faculty and Heads of the departments. The assessment documented is finally sent to M.D. University, Rohtak for final results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows a set pattern of arranging, organizing, conducting and holding different activities of the college which take place all the year round. All the extracurricular activities that have to be organized in both the semesters of the year are first tabulated by different departments date wise. It is ensured that there is no overlapping and crowding of programmes on a particular day or week. The teachers of different faculties work on the schedule of different activities they propose to take up during both the semesters. The detailed programme is handed over to heads of various departments who make necessary appointments to arrange the programmes, as resource persons, speakers, and visitors have to be informed and invited on particular days. All the above details are handed over to the co-ordinators appointed for the year who incorporate the details in the form of Academic

Calendar. This practice saves a lot of complications and ensures smoother functioning of the college. Overlapping of activities is avoided and faculty members get time to organize the programmes without any interference in their teaching schedule. The students are informed before hand so as to ensure their full participation, attendance and involvement. The calendar covers all the activities like conferences, seminars, lectures, workshops, cultural programmes, visits, tours, trips, exhibitions, sports, celebrations, fresher parties and farewell parties and observing certain important days.

2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gvmgc.in/wp-content/uploads/2020/10/COURSE-OUTCOMES.pdf

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511	BA	Arts	219	186	84.43
508	BCom	Hons.	80	76	95
510	BSc	Medical	82	76	92.68
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2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/document/d/e/2PACX-1vTko9SWA8Wp0a0J0pIo6jt7tFtjgjR9d n6cv3q9m4V4zKhKMUJx83h80FaMVSGsKUgsRxT1SqtvJtWj/pub

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year	
Nill	0	NA	0	0	
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3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Interaction with experts and discussion on processing of Milk during Industrial visit to Mother Dairy, Delhi	B.sc.(Biotech)	07/08/2019
Discussion on various aspects of functioning of fisheries during	Zoology deptt.	28/08/2019

Industrial visit to Fish Sea Farm		
Interactive session on production of various items at the plant during Industrial visit to Parle-G, Bahadurgarh	BBA	19/09/2019
Seminar on Professional Scope of Home Science with some insights on Start up ideas and entrepreneurship	Home Sc. deptt.	26/09/2019
Career Counseling Programme - An Interactive session with experts emphasizing skill development techniques and career opportunities by Mr. R.N. Tiwari and his team from Netra- Institute of Geo- Informatics Management and Technologies Foundation	Geography deptt.	29/01/2020
Extension Lecture on IPR and discussion with Resource Person : To know your Rights	Biotech deptt.	08/02/2020
Educational visit to Yatharth Overseas Ltd. and interaction with experts	Economics deptt.	26/02/2020
Power Seminar on Employability Skills for the Future	GVMGC	04/03/2020
Power Seminar on Startup Conclave - Opportunities and Challenges for a Smart Future	GVMGC	06/03/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
??????? ???????? ??????	Dr. V.K. Vedalankar	?????? ???, ????? ????, ?? ??????	02/07/2019	Hindi Literature
Modals based on innovative ideas in Inter-District Level Science Exhibition	Students of Physics and Botany got IInd Position and Chemistry got IIIrd Position	Govt. College, Meham , Rohtak	08/01/2020	Science Exhibition
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
NA NA NA NA NAILL					Nill
<u>View File</u>					

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded	
NIL	Nill	

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
Nill	NA	Nill	0		
<u>View File</u>					

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication	
Hindi	2	
<u>View File</u>		

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	NA	Nill
	<u>View File</u>					

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	NA
<u>View File</u>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	7	18	2	3
Presented papers	8	8	Nill	Nill

Resource	Nill	2	3	Nill
persons				
View File				

3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities	
NCC Fest Warriors 2k20 from 07.02.2020 to 09.02.2020	NCC	1	76	
A Seminar, Poster Making and Rangoli competition and Human Chain was made on World AIDS Day	YRC Team and Red Ribbon Club	4	200	
Rally under Poshan Abhiyan	nss	4	80	
Celebrations on International Youth Day	Youth Red Cross	2	300	
4 days Computer Literacy camp	University Outreach Program	1	8	
View File				

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
International Youth Day celebrations	Youth Icon Award - 2019	Sarathi Jan Sewa Trust, Mr. Satpal Ahlawat	1
NCC Ranking given to NCC students	Hina and Garima Vasundhara - SUO (Senior Under Officer), Ranjana - UO (Under Officer), Deepshikha and Suruchi - Sergeant, Sanjana, Anjali, Khushboo, Indu - Coporal, Isha, Asha, Priya, Tamanna, Nidhi, Smridhi, Sonia, Yashika, Dipti - Lans Coporal	12hrbnNCC	18
	<u>View</u>	<u>/ File</u>	

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness Seminar on Internet Safety and Cyber Security	University Outreach Program Team	Seminar	2	250
Seminar under Fit India Movemen	NSS	Seminar	4	50
Slogan Writing competition on the topic: Jal Shakti	Unnat Bharat Abhiyan	Competition	6	65
Meditation workshop under Fit India Movement	NSS	Workshop	4	80

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration	
NA	NA	NA	0	
<u>View File</u>				

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training and Placement	Industry Academia	Concentrix Placement Drive on 04.02.2020	04/02/2020	04/02/2020	80
Training and Placement	Industry Academia	EXCAVATE R A Pvt. Ltd. Placement Drive on 08.02.2020	08/02/2020	08/02/2020	52
<u>View File</u>					

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs	
ICT Academy, New Delhi	19/02/2019	ICT	260	
Oracle Academy	25/05/2019	ICT	260	
<u>View File</u>				

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	
2300000	22826472	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added	
Class rooms	Existing	
Laboratories	Existing	
Seminar halls with ICT facilities	Existing	
Classrooms with LCD facilities	Existing	
Classrooms with Wi-Fi OR LAN	Existing	
Seminar halls with ICT facilities	Existing	
Video Centre	Existing	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing	
Value of the equipment purchased during the year (rs. in lakhs)	Existing	
<u>View File</u>		

4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libsys10 with OPAC , Web OPAC , Mobile Appvvvvvvv	Fully	10	1999

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12544	1704991	107	26991	12651	1731982
Reference Books	23661	9149891	199	158322	23860	9308213
e-Books	4323607	Nill	Nill	Nill	4323607	Nill

Journals	113	2052129	Nill	232538	113	2284667
e- Journals	19496	Nill	Nill	Nill	19496	Nill
Digital Database	31	193770	Nill	119770	31	313540
CD & Video	1298	67799	Nill	Nill	1298	67799
Library Automation	Nill	1093299	Nill	Nill	Nill	1093299
Weeding (hard & soft)	5410	569037	373	71142	5783	640179
Others(s pecify)	Nill	439044	Nill	217250	Nill	656294
<u>View File</u>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content	
NIL	NIL	NIL	01/01/2019	
<u>View File</u>				

4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	259	196	259	0	0	22	14	22	27
Added	0	0	0	0	0	0	0	70	0
Total	259	196	259	0	0	22	14	92	27

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Centre	https://youtu.be/UNKn91xymus
Media Centre	https://youtu.be/UEBs5287zuc
Media Centre	https://youtu.be/MgnxAc30g_c
Media Centre	https://youtu.be/qnL3SCTKGmw

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
400000	39504	4000000	3957296

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has well-established procedures and policies for maintaining and utilizing physical, academic and support facilities. The Institution has an excellent infrastructure facility. It has well-equipped laboratories, a library, a conference hall, classrooms etc. The classrooms have the facility of smart boards for effective teaching. All required latest equipments are available in labs for conducting practicals. For effective utilization and proper maintenance of labs well-trained lab attendants are appointed who are supervised by H.O.Ds of the concerned departments. College is equipped with a solar heater of capacity 1000 litres plus six solar panels having a total capacity of 127 KW for outdoor lighting. For the uninterrupted power supply and to prevent voltage fluctuation powerful noiseless generators of capacity 125 KVA 250 KVA have been installed besides inverters and online U.P.S. capacity 75 KVA The budget is allocated by the Principal in consultation with the managing committee for maintenance and renovation of the infrastructure of college like labs, library, sports room, computers, classrooms, buildings, electrical appliances, CCTV, etc. For new purchases, the proposal is submitted and approved by the Principal. After the approval, the required items are purchased and stock registers are maintained. An administrator is appointed by the college authorities for supervising the maintenance and repair work in the college. The stock verification of books, laboratory apparatus, sports equipment, furniture, machines, ITC equipment, etc is carried out annually. The Institution has A.M.C. for proper maintenance and regular working of computers, generators, water coolers, R.os, U.P.Ss, intercoms, A.C., library software, etc. Sports facilities of the Institution are maintained by sports committee. Students are encouraged to participate in various sports activities at intercollege, state, national and international level. There is systematic disposal of waste such as biodegradable, non-bio-digradable and E-waste. The canteen committee is appointed to check the quality and maintenance of food. Complaint registers are maintained in the store for students and faculty to register any complaint which is solved at the earliest. The library has provided a singlewindow search system to all E-Resources such as INFLIBNET (N-List), DELNET and World- E-Book Library on college website i.e. www.gvmgc.in. Library subscribes to a large number of electronic journals and books through these databases. The library is using Libsys version 10 integrated Library Management software. This is one of the latest softwares used by Cloud-based latest technology that enables the library to serve its users more efficiently. OPAC/Web OPAC, Mobile App is the main tool to provide access to the library collection with the help of login ID and Password. The library has an open access system. The Library has an advisory committee to support the functioning of the library. The proper account of visitors on a daily basis is maintained. The suggestion register is maintained to take user feedback. The college has 259 computers of the latest configuration with internet and antivirus installed. We have a language lab for the English department where number of computers with special applications and software are installed.

http://www.gvmgc.in/procedures-policies/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees	
Financial Support from institution	Freeships and Scholarships	340	2574880	
Financial Support from Other Sources				
a) National	SC/BC, POSE Matric Scholarship, PMSSS for J K students, Cultural Stipened/Freeships	124	2219768	
b)International	NIL	Nill	0	
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved		
Mass Awareness Registration Campaign at Swayam Portal for e- Learning (4-12 weak learning programmes)	03/08/2019	2500	e-Learning Cell		
Hands on Training on Solar Study lamp assembly as a part of Global Students Solar Ambassador Workshop for Guinness Book of World Record	02/10/2019	225	In association with Ministry of New and Renewable Energy and IIT Bombay		
	<u>View File</u>				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Opp ortunities in CYBER SECURITY on 19.08.2019 by Career Guidance, Training and Placement Cell	Nill	150	Nill	Nill

	Speaker: Mr. Lokesh Verma (Senior Manager, HCL)				
2019	Entreprene urship idea Workshop through Business Plan P3 competition by Career Guidance, Training and Placement Cell on 21.08.2019	Nill	60	Nill	Nill
		<u>View</u>	<u>File</u>		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	3

5.2 – Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Concentrix Placement Drive on 04.02.2020	80	15	Infosys	Nill	1
View File					

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to	
2019	54	B.Com./B.C om.(H)	Commerce	G.V.M. Girls College, Sonipat	M.Com.	
2019	1	BBA	Management	MIET College, Jammu	MBA	
	View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	
NET	3	
View	v File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Awareness campaign Be Educated about HIV on International Youth Day Seminar by Dr. Ujita Balyan on 09.08.2019	College Level	98		
Poster Making competition on Water Conservation on 10.09.2019 by Unnat Bharat Abhiyan Cell Dr. Manjula Saph	College Level	65		
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5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Indian Team got II prize	Internat ional	1	Nill	Nill	Raina as a team member
2020	Gold Silver Bronze	National	3	Nill	Nill	Neha, Tamanna, Palak
	<u>View File</u>					

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During 2019-20, No formal elections of the student union were held. But all possible efforts were there to give a substantial representation of students in various clubs and committees like Outreach Club, Legal Literacy Cell, Women Cell, Unnat Bharat Abhiyan, Ek Bharat Shresht Bharat, Red Cross Club, Rotarct Club, Rangers, NCC, NSS based on their inherent qualities. A plethora of cocurricular and extracurricular activities were carried out by the students with full support of college administration and the teaching faculty. To list a few are: • Celebrating various commermorative days like Hindi Diwas, Anniversary of Netaji Subhash Chander Bose • Inspirational story Telling competition of Great Personalities • Mid day Meal preparation at Govt. School, Jagdishpur • Fit India Movement • To promote eco-friendly activities and to maintain a green and clean campus a programme - Polythene Free Environment, Cycling Day, ???? ???? ??????? ???? • The college magazine Alok Stambhika ensures a proper platform for the students to showcase their Literary skills • Road Safety Awareness through Posters and Slogans • Jal Shakti Abhiyan • 225 students got training in Solar camp assembly as a part of Global student Solar Ambassador Workshop for Guinness book of World Record • Celebration of International Yoga Day through online meetings and inspirational videos during yoga • Bollyfit

Workshop • Entrepreneurship workshop through P3 on business ideas • Freshers, Kala utsav, Lohri celebration • Various programmes under Unnat Bharat Abhiyan and Ek Bharat Shersht Bharat Sports Day and Carrom competitions by Sports club

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the Institute has an Alumni Association, though not registered. Various activities and interactions were arranged during the session at departmental levels to get benefit from the experiences and achievements of the passed out students enjoying a rapport in various academic institutions like Sharda University, Noida and BPSMV, Khanpur. Dr. Kanupriya, Assistant Professor, Sharda University, Noida was invited to give a lecture on IPR on 08.02.2020. Lft. Preeti Dalal had an encouraging and interactive session with the present students on 28.12.20196. She was honoured by the Principal, Dr. Jyoti Juneja after being selected as Flying Officer in the Indian Air Force. Dr. Ishani Chopra had excellent talk with students of Commerce with all their doubts and hitches removed to pursue in Research activities through Seminar on Building Blocks to research organized by Career Guidance Training and Placement Cell and Alumni Association of the college on 17.02.2020. The excitement and vigour of not only the students but also the faculty was note worthy in the Zumba Workshop conducted by our Alumnae Fitness Expert, Ms. Renu Khatri, Founder of FITZONE on 06.02.2020. A group of 200 students were trained by her in Bollyfit - A Fitness Workshop a fitness programme based on Dance, Zumba, Yoga and Power exercises.

5.4.2 - No. of enrolled Alumni:

1208

5.4.3 – Alumni contribution during the year (in Rupees) :

142106

5.4.4 - Meetings/activities organized by Alumni Association:

• Preeti Dalal honoured after being selected as a Flying officer in the Indian Air Force on 28.12.2019 • An Extension Lecture by Dr. Kanupriya from Sharda University on IPR on 08.02.2020 • Seminar on Building Blocks to Research by Career Guidance, Training and Placement Cell on 17.02.2020 • Alumni Dr. Ishani Chopra, BPSMV, Khanpur • An Extension lecture on Safety and Security of the Girls by Insp. Kiran Nain (Alumni of GVM)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Geeta Vidya Mandir Girls College functions in a well structured defined manner and the institution has a firm belief in the practices of delegation, decentralization of authority, and participative management which can be observed in their way of constituting various committees, societies, cells, and clubs of the college. The institution promotes this culture by involving all types of stakeholders (Principal, Head of Departments /deans, faculty members, students, non-teaching staff) in decision making, planning, execution, evaluation, and implementing policies- both at the academic and non-academic level. At the beginning of the academic year, the principal conducts a meeting and discusses the timetable, timely completion of the syllabus, and extracurricular activities. Moreover, the principal, in this meeting gives

generous freedom flexibility to staff members in giving ideas as well as suggestions. The Heads of the department work under the guidance of the Principal and Internal Quality Assurance Cell (IQAC). Practice 1: The organization follows the principle of division of work. In this regard, various committees are constituted and responsibilities are assigned to them. Each Committee has one Convener and three to four members and everyone is given specific duties and responsibilities to attend the routine work. The total number of working committees during the session (2019-2020)is Fifty-five (55). Each Committee organizes functions or activities in each semester including workshops, seminars, talks, various competitions involving students such as poster making, slogan writing, rangoli, speech, declamation, poetry, quiz, and extempore, etc. The committees' chief objective is to involve more and more students to build and groom their personalities. The list of the few committees involves IQAC, Book Bank Committee, Anti Ragging cell, Ek Bharat Shrestha Bharat (EBSB), NCC, NSS, Rotract cell, Women Cell, Canteen Committee, Library Literary Activities, Grievance Redressal Cell, NSS, Fee Concession Committee, Anti-sexual Harassment, Placement cell, Cultural Activities Club, Anti-Corruption Cell, Sports cell, Tutorial Group, Legal Literary cell, Fine Arts Club, Library Advisory Committee, Rangers/YRCs, Hostellers Welfare Committee, Road Safety club (Suraksha Kavachh), Eco Club, Career Counseling Cell, Parent-Teacher Association, College website updation cell, RUSA and many more. (These committees run based on the rules and regulations laid down by concerned authorities.) Practice 2: The Youth festival preparations involve all the departments and it is effectively monitored by the Principal. The college gives special attention to the preparation of students. The youth festival committee is formed. This Youth festival committee has one convener and one co-convener. It is further subdivided into various sub-committees for the preparation of students such as Cultural Activities cell, Dance cell, Dramatic club, Fine Arts club, and many more which depicts a culture of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission Process of the institution is highly transparent strictly based on the rules and regulations of the affiliating University and the admission Policy framed by the State Government. Admission of first year students has been centralized by DGHE, Haryana. Under this policy, the students need to fill their application form directly online on the DGHE Portal with the choice of the college and course. College also verifies each application. Students can fill their forms on their own or through the college, especially those students of rural areas and economically weaker sections who have no Internet access. Reservation Policies of Govt. for SC/BC
	and other reserved categories are strictly followed in the admission
	process. Parents and Students can send

their queries to the Online Admission
Committee which provides the guidance
and counselling to the students
regarding online admission process. The
college online admission committee
guides the students for online
registration. The merit list for
admission is prepared by the University
and the final admissions are carried
out strictly adhering to that list.
Orientation programmes for all freshers
are organized by the college to
acquaint them of the rules, regulations
and facilities available to them.

Industry Interaction / Collaboration

In the current scenario, technology changes very fast, therefore in order to incorporate these changes in educational domain, Industry-academia interactions and collaboration are very important. Such interactions help to relate the classroom theoretical learning and practical training in the real life environment, which can produce an employment ready work force. Keeping all these factors in mind, the students of various courses are exposed to industry visits and internships during their academic breaks. Apart from this, various experts from the industry are invited to deliver lectures from time to time. College has a separate Career Guidance Training and Placement Cell which interacts with the industries and the corporate sector and organizes regular placement drives. The college has linkages with industries for training and skill enhancement of the students. Events like expansion of stitching training centre with 27 stitching machines and visit to HAAC Mashroom cultivation centre for Biotech students to promote entrepreneurship.

Human Resource Management

Human Resource plays an important role for the progress of an institution. The college takes care of its human resource management by adopting some quality initiatives • All recruitments are done according to State Govt./University guidelines and has strategy to motivate and retain the competent and talented faculty. • The college encourages its teachers to participate actively in FDPs, seminars and conferences, present and publish Research Papers and also provides financial assistance for the same. • Biometric Attendance system ensures

regularity of both teaching and nonteaching staff. • All leave rules are as per Haryana Govt. and strictly adhered to. • Training programs for both teaching and non-teaching are organized from time to time to enhance various skills. Library, ICT and infrastructure plays Library, ICT and Physical Infrastructure / Instrumentation a key role for effective teaching -learning and quality improvement college library has e-resources like world e-book library, Delnet, N-List through which students can access using their Login ID and Password. The library has software Libsys10, On the click of the mouse, 4323607 books and 19496 e-journals can be accessed. The college provides Book-Bank facility to poor students as well as meritorious students. In each academic session, Librarian of the college organizes Orientation programme for Teaching/Non-Teaching/Students to guide about the traits among students. College has a Book-Bank committee which gives regular inputs for upgradation of number of books and journals. College library has a large number of text books as well as reference books (more than 23661 and 113 research journals) of various subjects. Each PG department of the college has separate departmental library to cater to the immediate needs of teachers and students. College constantly upgrades its ICT facilities, like smart class rooms, seminar and conference hall, well equipped computer labs apart from Physics, Chemistry, Geography, Biology and Psychology labs. All the computer labs have been upgraded with latest hardware and software and having more than 243 computers. Latest equipment of best quality as per syllabus and industry demand are purchased for the labs. College has comfortable, spacious and well-ventilated classrooms. CCTV cameras are installed in every nook and corner of campus to enhance safety and security. There is one Audio-Visual room with latest IT facilities. Research and Development Research and Development play a key role for updation of knowledge of faculty and students. To sustain the culture of research in the college, necessary research facilities, infrastructure,. financial support etc

are the major boosts for the faculty. The faculty is encouraged to pursue Doctoral degree in their respective field and undertake minor and major research projects. Staff is motivated to publish research papers in peer reviewed journals of good repute. College also encourage s all departments to organize State/National/International Seminars and Conferences to impart knowledge about the latest research areas of the concern for the students and to imbibe research culture. Faculty also participates and conducts FDPs regarding latest research methodologies. Examination and Evaluation The process of examination and evaluation is centrally controlled by the affiliating University (M.D. University, Rohtak) at the end of each semester. The system of examination and evaluation is partially decentralized by the University, by conducting external examination of 80 and remaining 20 marks are assessed internally by the institution on the basis of attendance, class tests, assignments conducted by each department. During examinations invigilators on duty are quite vigilant to avoid any use of unfair means by the students. The faculty who have sufficient experience evaluate the answer sheets of subjects of their expertise according to University Guidelines. Teaching and Learning With the advancement of technology and fast changing society, teaching learning process needs a constant modification and plays an important role in Quality improvement in higher education. To achieve this, college follows student centric approach with much emphasis on cultivation of employable and leadership skills. Faculty is encouraged to participate in FDPs/Seminar and Conference to update their knowledge and soft skills using latest ICT tools. They frequently use smart class rooms having smart boards connected online and also upload their video lectures on Youtube/Telegram groups of their respective class, so that students can be benefitted from them even after the class. For interactive teaching seminars,

presentations and online quizzes are organized frequently. In addition to this, doubt clearing classes for meritorious students and remedial classes for weak students is a regular feature of teaching-learning process. Students are motivated to use internet and library for thorough knowledge of any topic. To assess the performance of students class tests are conducted in each semester and their results are discussed analyzed at departmental level as well as at college level. A strong mentor-mentee system in the college promotes personnel and professional development of students. Whats app groups of mentor-mentees are also created for regular interaction during lockdown period.

Curriculum Development

Since the college is an affiliated college and not an autonomous body, therefore it follows the curriculum designed by the affiliating University i.e. Maharshi Dayanand University, Rohtak. The course wise curriculum is available on the University website. Time Table incharge with the inputs of various head of departments prepares the time-table and their allotment of theory and practical classes is done according to workload guidelines by DHE and University. Each department prepares an action plan for utilization of the syllabus according to number of teaching days available in each term./ while allotting the subjects to be taught, the teachers expertise areas are kept in consideration. Due to absence of any special mandate in curriculum development, college has supplemented its efforts by introducing Value Added courses/Certificate courses/Add-on courses in different subjects for additional benefit of the students by broadening their knowledge, increasing employment opportunities and promoting self entrepreneurship. Some of faculty members of the college are the members of Board of Studies of Universities and actively participate in the meetings held by University and give their inputs for curriculum development and necessary changes are done in the curriculum on the basis of their suggestions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area Details

	1
Finance and Accounts	All the finance related receipts and processings done online using Tally ERP9. Audit reports are recorded online.
Student Admission and Support	• Student admission process is fully computerized. Student can apply for admission, check their merit list and pay their fee online. The entire process is centralized by DGHE, Haryana. • The scholarship application forms are filled online at various scholarship portals. • Hostel fee management and student record maintenance is done electronically. • For keeping medical details of the students and medical stock maintenance software is used at medical centre of Institution.
Examination	• The University (M.D. University, Rohtak) conducts examination at the end of each semester. • Students details are sent to the University through M.D.U. SAP. • The University declares admit cards/datesheets/exam notices/exam results etc. online. • The internal assessment marks are uploaded to University Portal directly by the college. The result and the marksheet etc. are also available to the student online.
Planning and Development	• Academic Calendar is planned and uploaded on the college website in the beginning of each session. • Lesson plans, which divide the course content into time bound lectures are prepared for each subject and also uploaded on college website for the students. • Course objectives and programme outcomes are also uploaded on the website to make the students familiar with them
Administration	• The marking and record keeping of attendance of staff (teaching and non-teaching) is done digitally. • Biometric Attendance system is used to keep attendance as well as leave record of teaching and non-teaching staff. • Urgent messages are sent through bulk SMS facility. • All the records related to fees of the students/their results are maintained using Fee Management software • Data regarding college store is stored and retrieved electronically through Store Stock Care software (Self made).

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Ms. Archana Khurana	National Seminar at Govt. College, Kharkhoda organized by Psychology deptt. on Health, Education and Society	NA	200
2019	Dr. Meenakshi	Refresher course at Delhi University from 31.05.2019-14.0 6.2019	NA	1000
2019	Ms. Kamlesh Chopra	For attending a workshop on NAAC at Kurukshetra University on 11.06.2019 organized by K.U., Kurukshetra and DGHE View File	NA	1326

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientat ion Programme on e- Resources organized by Library deptt.	Orientat ion Programme on e- Resources organized by Library deptt.	16/09/2019	19/09/2019	108	5
			<u>View File</u>			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration	
Refresher course in Mathe matics/Statisti cs and Computer Science	2	31/05/2019	14/06/2019	02	
An online STC on Solar Study Lamp assembly by IIT, Mumbai, a part of Gandhi Global Solar Yatra	13	01/05/2019	31/12/2019	08	
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-te	aching
Permanent	Full Time	Permanent	Full Time
Nill	41	Nill	Nill

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
• Provident Fund • Duty	• Provident Fund • ESI	Welfare schemes
leave and registration	facility to non-teaching	implemented by the Govt.
fee is provided to the	staff • Fee concession	are also availed by
faculty members for	and books from library	students: • Fee
attending various	are given to wards of non-	concession for
Conferences, FDPs,	teaching staff • Uniform	economically weaker
Workshops and Examination	and shoes to Safai	section students •
duties • Provision of	Karamcharies, peons and	Provision of fee payment
Extraordinary leave •	watchmen of the	in easy instalments for
Concession in fee is	Institution • AC	needy students •
given to wards of	Administrative block and	Professional counsellor
teaching faculty • The	offices for non-teaching	at campus academic issues
Management encourages the	staff • Loan facility for	• Book-Bank facility for
faculty members for	wheat etc. for Class IV •	meritorious and poor
pursuing Ph.D. programs	Ist Aid provision in the	students • Medical centre
and research work in	college • Medical centre	in the campus and
their respective fields	in the campus and	qualified doctor is
by providing adequate	qualified doctor is	available during college
number of days for leave	available during college	hours • SBI Branch and
on duty • A professional	hours • SBI Branch and	ATM facility • Govt. of
counsellor is available	ATM facility	India Post Matric
for staff and students at		Scholarship Scheme ?
the campus • First aid		State Harijan Welfare
provision in the college		Scheme for Backward class
• Medical Centre in the		students ? Stipend Scheme
campus and a qualified		for Grand children of
doctor visits the college		Freedom Fighters ?
daily • SBI Branch and		University Merit
ATM facility		Scholarship ? Haryana
		Board of School Education

6.4 – Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a systematic mechanism for internal and external audit. Internal audit is a regular and continuous process which includes checking of vouchers, ledger postings, receipts maintained by college accountant, verified by Bursar as well as the concerned department head before making any payment. For full transparency, the financial statements of the college are audited by the external auditor or M/s Vikas Kalra and Associates, Chartered Accountant and they furnish the audit report as per provisions of Income tax Act. The audit of A/Fund is conducted periodically by College Branch of the affiliating University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose		
Faculty/Alumnae/Departm ent/Management/institutio n	41800	To provide financial aid to poor students		
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6.4.3 - Total corpus fund generated

5632947

6.5 – Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No Agency		Yes/No Authority	
Academic	No External		Yes	IQAC
Administrative	No	External	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The different departments call the parents of some students, who are not regular in their classes and lack in their academic performance • Mentors also interact with the parents of some students, who have certain issues regarding studies or on personal front, to get into the reason of their problem and to resolve it with the help of parents. • Regular feedback and suggestions are invited from parents to improve academic and administrative issues to provide best facilities for the students.

6.5.3 – Development programmes for support staff (at least three)

 Workshop on Health and Hygiene by Medical officer of the college for Class IV employee
 Library orientation programme for library staff
 Workshop for support staff to update computer literacy

6.5.4 - Post Accreditation initiative(s) (mention at least three)

 Solar Power Plant has been upgraded to 127 KW capacity and hence promoting green environment and preventing green house emissions.
 Review of the existing value added courses and introduction/implementation of nine new job oriented courses
 Broadband speed is enhanced by installing 150 mbps optical

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants		
2019	Introduction to 9 new job oriented courses	01/08/2019	01/08/2019	17/02/2020	1033		
	Viou Filo						

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of I	Participants
			Female	Male
Five days Computer Literacy camp at Fazilpur	05/08/2019	09/08/2019	42	Nill
Yoga day under Fit India initiative	11/09/2019	11/09/2019	95	Nill
Extension Lecture on Safety and Security of Girls by Inspector Kiran Nain	23/01/2020	23/01/2020	125	Nill
Career Counselling program by Dr. R.N. Tiwari	29/01/2020	29/01/2020	100	Nill
Two day Workshop on 'Computational Physics and Electronics Software'	03/02/2020	04/02/2020	80	Nill
Awareness campaign on	04/02/2020	04/02/2020	145	Nill

World Cancer day				
Bollyfit - A Fitness Regime Program	06/02/2020	06/02/2020	200	Nill
Workshop on 'A Multi Disciplinary Platform for Start-ups'	11/02/2020	11/02/2020	55	Nill
Workshop on 'Building Blocks to Research'	17/02/2020	17/02/2020	80	Nill

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

• Solar Water Heating system of 1000 Lt. was installed to cater to the needs of hostel students • New Solar Plant of 27 KW installed • 54 of Power requirement of total load of the institution met by renewable source of energy (Solar Panels) • Solar Street Lights of 20 W installed in the college campus • 3 LED street lights of 30 W and One LED street light of 60 W installed • New 97 LED lights of 20 W and 12 LED lights of 50 W installed • Waste recycling system for solid and liquid waste generated in the campus • Reduction of Plastic usage in campus • Eco-club to promote Save Energy campaign

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	2
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	7

7.1.4 - Inclusion and Situatedness

_								
	Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
	2019	1	Nill	08/08/2	01	Interna		500

			019		tional Youth Day	Awareness about HIV	
2019	1	Nill	14/09/2 019	Nill	Hindi Diwas Cel ebration	Promotion of Hindi Language	125
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Code of Conduct 16/07/2019 The institute the students to goal oriented, and professions
to their studical following the code of conduct code of conduct conveyed to the language of the code of of the co

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Five days Computer Literacy camp	05/08/2019	09/08/2019	50
Jal Shakti Abhiyan	01/08/2019	01/08/2019	75
Seminar on Interest Safety and Cyber Security	19/08/2019	19/08/2019	123
Rally on Water Conservation	11/09/2019	11/09/2019	100

Seminar on Say no to single use Plastic	13/09/2019	13/09/2019	130		
Self Defence Training	19/09/2019	19/09/2019	127		
Workshop on Cancer Awareness	04/02/2020	04/02/2020	97		
An Extension Lecture on Intellectual Property Rights	08/02/2020	08/02/2020	75		
Oath Ceremony on National Integration under the aegis of Ek Bharat Shreshta Bharat	13/02/2020	13/02/2020	2637		
Vehicle Free Day	22/02/2020	22/02/2020	2483		
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Using digital mode for college notices • Using E-prospectus • Adding solar panels • Solar Water heaters • Water harvesting systems in college • Tree Plantation a regular practice • Vehicle free Saturdays • Awareness Rallies and programmes on Environmental consciousness • Awareness campaign to reduce Plastic usage in college • Addition of LED lights • Addition of compost pits • Waste management system

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I Title: Environment Consciousness Goal: • To promote green campus initiatives and maintenance of eco-friendly campus • To increase environmental consciousness among students and faculty members of the institute · To sensitize students regarding use of natural resources, energy and waste management • To create pollution free environment • To make students aware of green environmental practices and motivate them to pursue eco-friendly attitude towards nature • To make students realize the devastating consequences of global warming and climate change • To generate and conserve energy through solar panels • To follow the principle of RRR (Reduce, Reuse and Recycle) • To plant more and more trees The Context: Environment Consciousness is the dire need of the hour. Global warming, climate change, depletion of ozone layer, horrifying pollution levels, and various other factors made Institute committed towards environmental protection. It is the institutes responsibility to develop a spirit of conservation and environment consciousness among students and faculty members. Consistent efforts are going on to generate electricity through solar energy. The campus of the college is a beautiful place where there are lush green lawns, flowers of the myriad colors, hundreds of potted plants, tall shady trees and even organically grown vegetables and fruits for the resident students of the hostel. The college works as lungs for the surrounding areas which is dotted with shops, houses and buildings as well as crowded roads. The Practice: The institution has implemented a large number of initiatives to conserve energy and save environment The Institute organizes a wide range of activities to make students conscious about environment. GVM generates 144687 Kwh of electricity yearly through solar plants and sells the

surplus energy to UHBVN. Institute has created Eco Club for saving energy and creating awareness regarding the same on the recommendations of IQAC. Eco Warrior Club has been constituted to promote eco friendly practices. Vehicle free Saturdays is a salutary measure to check pollution, traffic, noise, and chaos. The use of polythene bags is strictly prohibited. Students are encouraged to convert their old and used fabrics into carry bags. Energy Conservation: • Institute has invested a large sum of resources in solar panels and managed to generate power to help the government. • All conventional lights have been replaced by LED bulbs • Regular Green Audit is being carried out • Transformation of computer labs to N-Computing labs which reduce E-Waste, carbon emission and energy consumption • Use of Star-rated equipments • Solar Water Heating system of 1000 Lt. was installed to cater to the needs of hostel students • New Solar Plant of 27 KW installed • Solar Street Lights of 20 W installed in the college campus • 3 LED street lights of 30 W and One LED street light of 60 W installed • New 97 LED lights of 20 W and 12 LED lights of 50 W installed • Waste recycling system for solid and liquid waste generated in the campus • Reduction of Plastic usage in campus • Eco-club to promote Save Energy campaign Vehicle Free Saturdays: • Declaring all Saturdays as vehicle free days encouraged the faculty and students not to use their vehicles for a day. Solid-Waste Management: • From digging pits for turning waste organic material into nourishing manure in the form of compost to heating water and generating electricity through solar energy, all possible measures are being taken by the college. • Waste is collected separately as biodegradable and nonbiodegradable in the parking area where the proper pits are maintained for the segregation of the two wastes. Evidence of Success: • Maximum use of solar energy • Environment Consciousness instilled among students and faculty. Problem encountered: • Location of building in the traffic zone • Constructionwork in the college campus Resources required: • Financial Resources • Faculty co-operation • Students participation BEST PRACTICE II Title: Cultural Excellence Goal: • To promote cultural heritage • To search and promote the talent in students • To motivate the students to participate in extracurricular activities benefitting them in academics and their future ventures as well. • To enhance the interactive skills of students The Context: Participation in cultural activities at Zonal and Inter-Zonal level is a permanent feature of the institution. It is the responsibility of the institution to inculcate cultural awareness in students and search their hidden talent to help them excel in their fields. The Practice: Talent Show is an integral part of college. Workshops organized in different cultural activities like theatre, singing, dance, fine arts, culinary art were organized by the institution to enable the students to enhance their caliber and talent in particular fields. The students were encouraged to participate in various activities at college, inter-college, district, university, state and national level. Evidence of Success: • Overall Trophy for the twelfth consecutive time in Zonal Youth Festival held by MDU • Runner up Trophy at Inter-Zonal Level held by MDU • Champion in Food Court in Folk Fest Rang Mohotsav held by M.D.U., Rohtak Problem encountered: • To convince the parents of the students to allow them for participation in cultural activities as they need extra hours to devote to these activities. Resources required: • Experts for different cultural items • Financial resources • Students participation • Teachers cooperation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gvmgc.in/wp-content/uploads/2021/08/BEST-PRACTICE.pdf

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Area distinctiveness to our vision priority and thrust : Holistic development of girls through various fitness programs and workshops. The Institution has a vision to make the young students ready to take a leap towards a wider world which will offer them much better prospects for their career and future ventures. It has a mission to shape the young minds into progressive, healthy and liberal minded individuals with a scientific temper and cosmopolitan approach. A fit and healthy body needs a well-balanced routine. Students are made aware about the advantages of good health through different health and happiness programs. A gymnasium equipped with all modern equipments, the provision of indoor games in a quite big specific hall are the major initiatives taken by the institution to boost the mental and physical health of students. A big decision was taken that fit India Movement be launched and popularized among students with a view to make fitness an integral part of their daily lives causing behavioural changes and opt for a physically active life style. To enhance the fitness level of students various other activities were planned throughout the session. Morning yoga sessions were made mandatory for the hostel students. Many regular students willingly and enthusiastically joined theses yoga classes. Keeping in mind the varied tastes of students Zumba dance practice was also started. Celebration of Aerobic day under Fit-India Movement was an enjoyable experience for the students. BOLLYFIT-A Fitness Experience Workshop arranged by Fitness club in association with IQAC proved to be a hallmark in the holistic development of girls. Girls in a large number joined this fitness program.

Provide the weblink of the institution

http://www.gvmgc.in/wp-content/uploads/2021/08/institutional-distinctiveness.pdf

8. Future Plans of Actions for Next Academic Year

• Planning for introduction and implementation of new job oriented value added courses • To encourage the faculty to participate in National/International Conference, Seminars, Workshops • To organize more fitness workshops and yoga sessions for the holistic development of students • To arrange more training programs for students under ICT • To celebrate/arrange national and international commemorative days/festivals with more gusto and fervour • To organize functions/activities/events by various departments, associations, cells, fora, clubs and societies • To conduct more faculty development programs and workshops to promote the use of technology towards quality enhancement • Environment consciousness and eco-friendly practices to be increased to make the campus ecofriendly • Vehicle free Saturdays to be continued in the same spirit • Cultural Excellence as Best Practice • Initiatives to be taken up to strengthen Industry Academia practices • Programs on Digital Learning for the teaching and nonteaching faculty • To give a boost to extension and outreach activities • Planning to have strong measures for e-base administrative system for the smooth conduct of admissions, examinations and other student support services. • Mentoring and counselling sessions to be increased.