



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		G.V.M. GIRLS COLLEGE, SONEPAT
Name of the head of the Institution		Dr. JYOTI JUNEJA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+911302234193
Mobile no.		9466172500
Registered Email		gvmgc@yahoo.com
Alternate Email		principalgvmgc@gmail.com
Address		G.V.M. GIRLS COLLEGE, MURTHAL ROAD, SONEPAT (HARYANA) - 131001
City/Town		SONEPAT
State/UT		Haryana
Pincode		131001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Ms. KAMLESH CHOPRA			
Phone no/Alternate Phone no.		+911302234963			
Mobile no.		9729080608			
Registered Email		gvmgc@yahoo.com			
Alternate Email		k.chopra608@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gvmgc.in/wp-content/uploads/2018/12/AOAR_2017_18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.gvmgc.in/wp-content/uploads/2020/10/Annual-Calendar-2018-2019.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	85.50	2003	21-Mar-2003	20-Mar-2008
2	A	3.10	2014	05-May-2014	04-May-2019
6. Date of Establishment of IQAC			10-Dec-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Regular meeting of Internal Quality Assurance Cell (IQAC)	04-Aug-2018 01	24
Feedback from all Stakeholders collected, analysed and used for improvements	08-Mar-2019 04	2467
Vehicle Free Day	11-Aug-2018 05	2500
College with status 'Potential for Excellence'	25-Mar-2019 01	3500
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GVMGC	CPE	UGC	2015 1826	9000000
GVMGC	NSS	Haryana Govt.	2018 365	22500
GVMGC	Communication Centre	UGC	2018 365	173704
GVMGC	National Seminar (Hindi and Chemistry)	Haryana Govt.	2018 365	123000
GVMGC	Scholarship	Haryana Govt.	2018 365	24000
GVMGC	UBA	Haryana Govt.	2018 365	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Implementation of new joboriented Value Added courses to enhance students skills and knowledge. • Collaboration with ICT Academy and arrangement of FDPs/Seminars for teaching, nonteaching faculty and students. • IQAC workshop on Outcome Based Education, Display of program outcomes, program specific outcomes and course outcomes for all the programs on the website of the Institution. • Creation and collection of online feedback forms from the four stakeholders (students alumnae, faculty and parents). • Formation of Elearning cell to enhance ICT thrust in teaching and learning.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Review of the existing Value added courses and implementation of new job oriented value added courses	Eleven new value added courses in the subjects of (English, Mathematics, Psychology, Music, History, Geography, BBA, Zoology, Chemistry, Botany and Physics) were introduced to enhance the skill base and knowledge of the students
To conduct more workshops, faculty development programs to promote the use of technology towards quality enhancement	Workshops/Seminars, FDPs on Digital Learning were organized during the session
To organize National Conference/Seminar in the college	DGHE sponsored National Seminars in the subjects of Hindi and Chemistry were organized
Enhance ICT Thrust in Teaching Learning	The institution signed an MOU with ICT Academy to enhance IT Thrust in teaching and Learning. FDP on 'Emotional Intelligence' for the teaching faculty and training programs for students were organized
More attention to be paid to data documentation	IQAC members suggested different strategies to improve Data Documentation. An official mail ID was created for the teaching faculty. Earnest efforts are in process in this direction
Student support services to be made more vibrant	Student support services were made more vibrant. A large number of students were provided with financial support in the form of scholarships/fee

	concessions
Environment consciousness to be increased	Environment Consciousness initiatives were increased to make the campus eco-friendly. Vehicle free days, Tree plantations, Solar Street lights, enhancement of solar panels are among the few
To identify Advanced and Slow Learners and immediate action to be taken up	Teachers were assigned the duties of identifying advanced and slow learners and take immediate action in this regard. The faculty worked hard on this and the number of meritorious students in the University merit list also increased
Efforts to maintain cultural excellence	Pure academics is incomplete education. The cultural committee of the college motivated the students to keep up their victory spirit and GVM again became the undisputable champion of Zonal youth festival for the eleventh time and was declared runner up in Inter-Zonal Youth festivals
Efforts/Ventures to improve Industry Academia Practices	Efforts/Ventures to improve Industry Academia Practices
View File	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	23-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	25-Feb-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	MIS (Management Information System) is an organized way of recording, storing data and retrieving information. The Department of Higher Education seeks to create a consolidated and comprehensive
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management information system as a single source of authentic data. MIS helps to segregate and systematize the data as it saves time and further helps in utilizing the time for planning effective strategies to provide a better learning experience to students. MIS helps in various activities:

- Online Admission: MIS helps in admission process Department of Higher Education (DHE) provides portal/website, where students have to register within a specific period of time by filling online registration form. Relevant information is entered in a system. MIS report on enquiries, registrations, admissions and withdrawals significantly help the management to track the students at any point in time.
- Examination and Result: Internal assessment, practical marks are uploaded with the help of portal provided by M.D. University, Rohtak. Examination related student data is uploaded at the portal. Online results are provided by University on portal.
- Student data automation: Data related to results, DMC, subjectwise, programmewise is maintained by the college internally.
- Library Management system: LMS is used to share and retrieve vital information needed to carry out daily operational functions of library.
- Fee collection: A proper system is available for fee collection as well. Time to time updation helps the management for taking various decisions.
- Hostel Management: It helps in registrations, admissions, allotment of rooms, blocks, fees, mess, complaints, requests, correspondence and discipline.
- SMS System: The system helps students and faculty get immediate information for college events/functions etc. beforehand.
- Bus/Railway Pass facility: The information to students regarding Bus pass facility and railway vouchers is uploaded on the transport portal online. The students avail the concessions.
- Store Inventory Control: This module helps in issue/return and management of different items used in the college, offices, hostel etc. It makes easier to track items and products in the supply chain, reducing inventory etc.
- Tally Account Software: It gives information about

the financial activities of the college i.e. Accounts of the college which include trial balance, cash book, balance sheet etc. • Certificate Printing Module: During the session, various inter house competitions, events, workshops etc. are organized by different departments. The data of students is already in the computer and certificates of various formats as needed can be printed with this module. Staff MIS • Staff Attendance/Leave Control: There is a separate portal provided by DHE, which includes biometric attendance and leave record etc. • Salary Generation: Information regarding deposit of staff salary, different statutory deductions for PF, ESI, professional tax, IT, etc. are automatically updated. Accuracy is automatically maintained. MIS is a big tool in the overall development of the college. MIS implications through IT Online Admission Website erp.highereduhry.com. Student Examination and Result SAP Library Management System Libsys Medicine Management Microsoft Visual Foxpro Certificate Printing Module Certificate Care Tally Account Tally ERP 9

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Our Institution is affiliated to Maharshi Dayanand University, Rohtak. So we need to strictly follow the syllabus regime and guidelines prescribed by the University. • A Board of Studies (BoS) is constituted by all the departments of the University at PG and UG level, curriculum design and modifications are done from time to time by BOS members. Some faculty members of our college are also the members BOS, who participate in such meetings and discussions and accordingly changes are incorporated in the curriculum. • The college strictly adheres to academic calendar of M.D.U. • College also prepares its academic/activity calendar, to be followed by the faculty members and activity incharges, so that teaching schedule is prepared by the H.O.Ds. • Time-table incharge of the college, prepares the college time-table, and departmental time-table is sent to the H.O.Ds of the respective departments. • At the beginning of the academic session H.O.Ds allot the papers to the faculty members and time table is accordingly distributed. • Each faculty member prepares a teaching-plan of the allotted classes, and submits the same to the H.O.D. • H.O.Ds submit the copy of the teaching plan to the Principal and it is displayed on the departmental notice boards for the students so that they can easily and regularly check on which date what topic will be taught. All the information regarding syllabus, revision plans, presentations, practicals, etc. is

mentioned in the teaching plan. • The college has a strong internal evaluation system which assesses the comprehension of the students through class-tests, seminars, group-discussions, presentations, etc., this helps in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counselling mechanisms to enable them perform better in the examination. • Each faculty member gives two assignments and two class-tests in each class, which are properly evaluated and returned to the students, and their record is maintained in the form of Internal assessment of the students. • 'Experiential learning' is an integral part of pedagogy. Guest lectures by experts, workshops, screening of videos, field visits, excursions are arranged to relate syllabi with real life situations and make the education student-centric. • Each faculty member devotes atleast one week in the class for solving previous years' examination question papers and for quick revision of the syllabus. • College also runs a few value-added courses to add practical-skills, and new approaches to the subject. These courses are totally run by the college faculty and curriculum is also designed by the faculty head and other colleagues. • Use of Information Communication Technology (ICT) tools in the pedagogical system of the college enables the faculty for effective delivery of the curriculum. The college has well developed LMS (Learning Management System) for effective and efficient curriculum delivery. • To accomplish the curriculum delivery effectively, annual audit is carried out and attainment of course outcomes and programme outcomes is ascertained.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in French Language	NIL	01/09/2018	90	Employability/Entrepreneurship: • French is a major language of international communication. It is the second most widely spoken language in the world. • Many multinational companies require French as a working language, in a wide range of sectors	Global market requires cross-cultural understanding and communication skills. International awareness and Foreign language skills are among the most-valued attributes.
Certificate course in Japanese Language	NIL	01/09/2018	90	Employability/Entrepreneurship: • Japanese business has been established	Learning a foreign language is not just an act or skill to give more weightage to

in India for quite a long time. Some of the famous Japanese brands are: Suzuki, Toyota, Honda, Sony, Panasonic, Sansui, etc.

your profile. It also enhances your interpersonal skills along with the better understanding of the global culture.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Disaster Management	02/07/2018
MSc	Environmental Issues	02/07/2018
MSc	Computational Physics	02/07/2018
BCom	Goods and Service Tax and Customs Law	02/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	02/07/2018
MA	Hindi	02/07/2018
MSc	Physics	02/07/2018
MSc	Chemistry	02/07/2018
MA	Geography	02/07/2018
MCom	Commerce	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Dimensions of Contemporary Tourism	21/02/2019	120
Super Foods (Home Science deptt.)	19/02/2018	15
QGIS Software (Geography deptt.)	15/02/2019	37
Campus Recruitment Training programme (BBA)	16/02/2019	30

deptt.)		
Threshold Zoology (Zoology deptt.)	01/03/2019	72
Testing Food Adulterants (Chemistry deptt.)	01/03/2019	102
Classroom to Career World (English deptt.)	01/03/2019	81
Critical Contents of Mathematics (Mathematics deptt.)	11/02/2019	36
Guidance and Counseling programme (Psychology deptt.)	01/03/2019	40
Music and Musical Organs (Music deptt.)	18/02/2019	35
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Project on Food Sciences	3
BSc	Project on Forensic Science	10
BSc	Project on Forensic Science and Criminal Investigation	2
BSc	Project on Molecular Biology Technical	7
BSc	Project on Natural Drug Discovery Bioinformatics, Genomics and Enzyme Technology	1
BA	Project on Socio-Economic Survey	72
BSc	Project on Medical Diagnostics of Disease (Tuberculosis)	1
BCom	Project on Contemporary Issue in Commerce	114
BBA	Project on Employees Welfare	1
MA	Project on Socio-Economic Survey	19
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

An effective feedback system from the various stakeholders is indispensable for the holistic growth of an Institution. Feedback is collected from the students, teachers, alumni and parents that is four stakeholders out of five. A good number of the respondents respond and information is collected and analyzed. There are various questions covering various aspects on which feedback is taken from them separately. Rating scale of 1-5 is created to measure the intensity and frequency of responses. Average score is calculated for each aspect which is examined through questions and overall average score is calculated by analyzing every aspect. Pie charts are used for tabulation of data. Generally average score is found more than 80 of all aspects for which feedback is taken. After analyzing the feedback data, all the aspects whose average score is low they are reviewed, and action plan is decided to improve the score in that particular aspect. Separate questionnaires have been created and used for feedback purpose for students, teacher, alumni and parents. An analysis of overall feedback reveals that by and large all the stakeholders were satisfied with the overall performance of the college, in terms of students output. However, the grouse of the parents with regards to redressal of grievances of the students and extending scholarships/concessions from time to time has been taken care of. For grievance redressal there is a working grievance redressal cell, a suggestion box has been set up, a register is kept in which students write their grievances. A whats app group is created by the Principal in coherence with the students. A large number of students are already availing a number of scholarships while fee concessions are provided to both economically weak and meritorious students. Students are given the facility to pay the college fee/funds in easy installments. During the survey it was observed that a few students demanded some improvement in internal assessment and evaluation needs to be improved. The institution establishes that a foolproof internal quality assessment and evaluation, as provided by the affiliating university is already in vogue. Analysis: <http://www.gvmgc.in/analysis/>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Masters	100	170	45
MCom	Masters	120	148	59
MA	Masters	60	45	13
BCA	Computer application	95	83	21
BBA	Management	95	85	20
BSc	Science	320	384	142
BCom	Commerce	240	230	83
BA	Arts	320	574	299

BA	Geography (Hons.)	60	79	40
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2595	540	64	14	33

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
111	111	9	17	9	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

GVMGC is of the opinion that Mentoring is essentially about helping students develop more effectively. For students no one can be a better mentor than an experienced and trusted advisor who is also their teacher. Teachers as mentors share with their mentees information about their career path as well as provide guidance, motivation, emotional support and become a role model for students. Mentors play a pivotal role for the mentees in modern day world which is full of stress and anxiety. For this purpose, teachers are assigned the list of students at the very beginning of the session so that the mentors and the mentees have maximum time for interaction during the session. The details of their family background, contact no. of parents are recorded to ensure communication with the parents. In mentees diary, a record of their growth and transformation in the institution is recorded. Their academic record is given top priority to enable the students better their performance.

Any disturbance or impediment that they face at home or college is considered and taken care of, their grievances are redressed within the given parameters. The purpose of the whole exercise is building the trust of the mentee in the mentor which enables the mentor to suggest the mentee to work on her strengths and weaknesses. The purpose of the above exercise is to make the mentee recognize her capabilities to achieve her goals in career and life. The mentee is suggested corrective measures without addition of anything punitive.

Regular interactive sessions are held with the students every fortnight where students are encouraged to open up their hearts and minds with the mentor. The mentor offers them counselling regarding the avenues their future holds vis-a-vis their merits and achievements. This helps them to make a realistic appraisal of their weaknesses too, makes them reconcile to limitations this competitive environment holds and the level of benchmarks they can set for themselves. If on one side the purpose of the mentor is to open a whole new world of opportunities for the mentee, it is also to charter a course to achieve the goals the mentee has set for herself. The ratio of mentor and mentee is kept at a pragmatic level i.e. to ensure fulfillment of the purpose of the exercise. A regular feedback is recorded so far as the achievements of the mentee in academics, sports, culture and social activities are concerned. The parents and guardians are kept in touch for the holistic development of the mentee. If need be, a professional counsellor is also engaged to enable the mentee to overcome her problems on any level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3135	111	1 : 28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	39	2	0	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Jyoti Juneja	Principal	Honoured for her remarkable contribution in the field of Disaster Preparedness and Sustainable Development at Swami Shardhanand College, University of Delhi
2019	Dr. Jyoti Juneja	Principal	Awarded Educationist of the year 2019 Certificate of Excellence for her contribution and dedication to the field of education
2019	Dr. Jyoti Juneja	Principal	Nominated as Member of Youth Red Cross Committee, M.D. University, Rohtak and District Convener for the session 2018-19 and 2019-20
2018	Dr. Jyoti Juneja	Principal	Awarded Certificate of Appreciation from District Administration, Sonapat in recognition of her services rendered in public interest.
2018	Ms. Karuna Chandna	Associate Professor	Award for giving best services towards Health and Nutrition sector by Nutrition and Natural Health Sciences Association (NNHSA)

2018	Ms. Karuna Chandna	Associate Professor	Guest of Honour in 5th National Health Award - 2018
2018	Ms. Rohini Madan	Associate Professor	Best Teacher Awards by Rotary Club of Sonapat Mid Town
2019	Ms. Bhumika	Assistant Professor	Excellence Award in field of Women Empowerment
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	702	VI	20/05/2019	09/07/2019
BBA	501	VI	30/04/2019	30/05/2019
BCA	506	VI	29/04/2019	29/05/2019
BA	511	VI	09/05/2019	03/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is a quite systematic Continuous Internal Evaluation (CIE) system in the college, Being an affiliated college, GVMGC adheres to the academic calendar and internal evaluation system of M.D. University, Rohtak. Students are made aware of the evaluation process through various initiatives: • The orientation programmes held at the beginning of the session • Teaching plan • Academic Calendar • Mentor-Mentee meets • Display on the college and Department notice board In each course (subject/paper) internal assessment weightage is 20 of the total marks and is awarded on the basis of class tests, class attendance, assignment work as well as overall performance of the students in the class. The criteria followed is as 5 marks for class attendance, 5 marks for class assignment/seminar, 10 marks for class test. For practical subjects, the faculty does a keen evaluation of day to day performance of the student for every experiment which includes regularity, procedure, results, viva and promptness in submission of records and the marks obtained are recorded against each experiment in the student record. All the students are informed about their performance in the class tests and assignments etc. The mentors also make the students aware of their performance and boost them to score good in internal evaluation as it adds to their total score. Students having any complaint or grievances regarding internal assessment can contact the concerned Head of the department. These are finally brought to the notice of the Principal. The students who are absent or under perform in these tests they are given a chance for retest. The faculty members easily distinguish slow learners and fast learners and treat them accordingly. The internal evaluation process is carefully managed by the faculty and Heads of the departments. The assessment documented is finally sent to M.D. University, Rohtak for final results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows a set pattern of arranging, organizing, conducting and holding different activities of the college which take place all the year round. All the extracurricular activities that have to be organized in both the semesters of the year are first tabulated by different departments date wise. It is ensured that there is no overlapping and crowding of programmes on a particular day or week. The teachers of different faculties work on the schedule of different activities they propose to take up during both the semesters. The detailed programme is handed over to heads of various departments who make necessary appointments to arrange the programmes, as resource persons, speakers, and visitors have to be informed and invited on particular days. All the above details are handed over to the co-ordinators appointed for the year who incorporate the details in the form of Academic Calendar. This practice saves a lot of complications and ensures smoother functioning of the college. Overlapping of activities is avoided and faculty members get time to organize the programmes without any interference in their teaching schedule. The students are informed beforehand so as to ensure their full participation, attendance and involvement. The calendar covers all the activities like conferences, seminars, lectures, workshops, cultural programmes, visits, tours, trips, exhibitions, sports, celebrations, fresher parties and farewell parties and observing certain important days.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gvmgc.in/wp-content/uploads/2020/10/COURSE-OUTCOMES.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
702	MA	Hindi	31	29	93.55
510	BSc	Medical	84	77	91.66
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/document/d/e/2PACX-1vTrF2mEUGo77icdOM5352ulcHrzjzPug_gLriyYwvZmHrkZ1m458mvLLah3plr_XR7ioeVVcbR5X67iu/pub_

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on IPR (one day)	Biotech	11/02/2019
Talk on innovative ideas on reducing cost of production for Mushroom Cultivation (Mushroom Cultivation Centre, Murthal)	Botany	08/09/2018
Creativity Bounce-Lets move in the World of Startup	Commerce	31/08/2018
Extension Lecture and interaction session on Nursery Raising and Gardening	Botany	06/04/2019
Talk on functioning of Fish Seed Farm (Sultan Singh Fish Home, Butana, Nilokheri)	Zoology	11/08/2018
Interaction and Lecture on Fermentation Process (Yakult Plant, Rai, Sonapat)	Biotech	20/08/2018
Discussion on Innovative ideas on functioning of Fermentation Plant (Molson Cool India Pvt. Ltd., Ambala)	Biotech	08/09/2018
Interaction with fitness experts and talk on establishment of fitness centre (Champion Gym, Rai, Sonapat)	Economics	20/09/2019
Talk and discussion on latest trends in Cyber Security	Commerce (PG)	11/09/2018
Interaction and talk on corporate practices and quality enhancement (Indo Asian, Murthal, Sonapat)	Community College	29/12/2018
Demonstration and Talk on latest instrumentation and techniques (Centre of Biotechnology, M.D. University, Rohtak)	Biotech	31/01/2019
Lecture and Interaction at L.T. Overseas, Bahalgarh on Total Quality Management	Home Sc. and BBA	25/08/2018
Eat Right Movement (Consumer Rights Organization (CRO) drive	Home Sc.	02/08/2018

on Food Fortification and Online Security launched by Food Safety and Standards Authority of India (FSSAI))		
Interaction on latest trends in Investment, Mutual Funds, Share market and working of NSE	Commerce	08/02/2019
Interaction on Corporate Practices	BBA	31/08/2018
Foreign Languages - Lecture on Employment opportunities	Comp. Sc.	10/08/2018
Discussion on Novel ideas about Eco-friendly Business Plans	Commerce (PG)	28/02/2019
Talk and Interaction on Financial Services Trends	BBA	28/01/2019
Lecture and Interaction on Footware Designing and Entrepreneurship (XO Footware Pvt. Ltd., Kundli)	Commerce	09/02/2019
Awareness Talk on Recent Employment Scenario (Placement Drive at GVMGC)	BBA	12/02/2019
Excursion on Conservation of Resources under Sustainable Development Goals (SDG) at Yamuna - Biodiversity Park, New Delhi	Physics (PG)	20/02/2019
Interaction on Manufacturing and Processing of Synthetic Leather and Plastic Products	Chemistry	20/02/2019
Workshop on Contemporary ideas on Learn and Lead	Commerce	26/03/2019
Workshop on Latest Techniques on Food Adulteration	Chemistry	30/03/2019
Workshop on Cosmetology	Ms. Renu Batra	13/02/2019
Lecture and Discussion session on Cloud Computing and Artificial Intelligence	Comp. Sc.	16/02/2019
Commerce Bank - An Innovative Competitive activity	Commerce	28/01/2019

Extension Lecture and Exhibition cum Sale on Theme - Reza by Lalita	Ms. Lalita, International Fashion Designer	25/01/2019
Extension Lecture on Biotechnology and Vaccines Innovation	Biotech	21/08/2018
Informative session on Buy and Sell Books through an App by Startup bookbasket.in	Students from DCRUST, Murthal Commerce (PG)	21/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Model on Genes load the gun, environment pulls the trigger (Zoology deptt.)	Sakshi, B.Sc.(M) III Simran, B.Sc.(M) I	Nekiram Govt. College, Rohtak (State Level)	17/02/2019	Science Exhibition
Model on Genes load the gun, environment pulls the trigger (Zoology deptt.)	Sakshi, B.Sc.(M) III Simran, B.Sc.(M) I	T.D.L. Govt. College for Women	12/02/2019	Science Exhibition
Model on Alternate fuels from biomass (Chem. deptt.)	Ms. Bhawna Ms. Nisha B.Sc.(N.M.) III	Inter-District T.D.L. Govt. College for Women	12/02/2019	Science Exhibition

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/01/2019

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Biotechnology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Chemistry	1	1.48
International	Physics	2	0.53
International	Mathematics	1	4.89
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Organo catalyzed synthesis and anti bacterial activity of novel quinolino anulated analogues of azepinonas	Ms. Deepika, Jaya Dwivedi, Sakshi Arora, Sudesh Kumar, Dharama Kishore	Journal of heterocyclic chemistry	2018	0	Banasthali Vidyapeeth	0
Deformation due to a torque source in layered or thotropic elastic medium in welded contact with another or thotropic elastic medium	Ms. Renu Tagra, Jagdish Nandal, Anil Kumar	Bulletin of pure and applied sciences sec. E-mathematics and statistics	2019	0	G.V.M. Girls College Sonapat	0
Electrical properties of conventional and microwave sintered lead free magnetoelectric composites	Dr. Renu Rani, Dr. Sangeeta Singh, Dr. J.K. Juneja, Dr. Chandra Prakash	Integrated Ferroelectrics	2018	0	G.V.M. Girls College Sonapat	0

Investigations on structural and electrical properties of BZT Ceramics synthesized at low temperature	Dr. Renu Rani, Dr. Sangeeta Singh, Dr. J.K. Juneja, Dr. Chandra Prakash	Integrated Ferroelectrics	2018	0	G.V.M. Girls College Sonapat	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Organo catalyzed synthesis and anti bacterial activity of novel quinolino anulated analogues of azepinonas	Ms. Deepika, Jaya Dwivedi, Sakshi Arora, Sudesh Kumar, Dharama Kishore	Journal of heterocyclic chemistry	2018	0	0	Banasthali Vidyapeeth
Deformation due to a torque source in layered or thotropic elastic medium in welded contact with another or thotropic elastic medium	Ms. Renu Tagra, Jagdish Nandal, Anil Kumar	Bulletin of pure and applied sciences sec. E-mathematics and statistics	2019	0	0	G.V.M. Girls College Sonapat
Electrical properties of conventional and microwave sintered lead free magnetoelectric composites	Dr. Renu Rani, Dr. Sangeeta Singh, Dr. J.K. Juneja, Dr. Chandra Prakash	Integrated Ferroelectrics	2018	0	0	G.V.M. Girls College Sonapat

Investigations on structural and electrical properties of BZT Ceramics synthesized at low temperature	Dr. Renu Rani, Dr. Sangeeta Singh, Dr. J.K. Juneja, Dr. Chandra Prakash	Integrated Ferroelectrics	2018	0	0	G.V.M. Girls College Sonapat
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	13	13	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship Programme (SBIS)	NSS and NCC Unit	2	80
Independence Day celebration	NSS, NCC, Scout and Guide	1	100
Tree Plantation	NCC Unit and Legal Literacy Cell	1	35
Seminar on Road Safety	NCC and NSS Unit	2	75
Gandhi Jayanti celebration	University Outreach Team, NSS, NCC, Rangers and Legal Literacy Cell	3	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Disaster Preparedness and Sustainable Development	Honoured for her remarkable contribution in the field of Disaster Preparedness and Sustainable Development at Swami Shardhanand	Swami Shardhanand College, University of Delhi	270

College, University
of Delhi

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship Programme (Swachh Bharat)	Swachh Bharat Summer Internship Programme (Swachh Bharat) NSS and NCC Unit	Swachh Bharat Summer Internship Programme	2	112
Gender Issue	Law firm	A Talk on Sexual Violence	3	78
Lecture on Drug Abuse and De-addiction	Red Cross Society	Lecture on Drug Abuse and De-addiction	3	56
Consumer Right Awareness	Home Sc. deptt. and Food Safety Standard Authority of India	Consumer Right Organization Drive on the Eat Right Movement	5	48
Vehicle Free Day	University Outreach Programme Team	Vehicle Free Day	104	2500

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Linkage	Industry Academia Linkage	Concentrix, Genpact, Policy Bazar, British Telecom, Tech	01/07/2018	30/06/2019	342

Mahindra,
Wise
Finserve

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ICT Academy, New Delhi	19/02/2019	ICT	165
Oracle Academy	25/05/2019	ICT	12

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8150000	8107199

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libsys10 with OPAC , Web OPAC , Mobile App	Fully	10	1999

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	12118	1596232	426	108759	12544	1704991
Reference Books	23221	8830394	440	319497	23661	9149891
Journals	110	1760459	18	291670	128	2052129
e-Books	1613	0	4321994	0	4323607	0
e-Journals	37847	0	6000	0	43847	0
Digital Database	9	74000	22	119770	31	193770
CD & Video	1294	59399	4	8400	1298	67799
Library Automation	1	1093299	0	0	1	1093299
Weeding (hard & soft)	5404	567847	6	1190	5410	569037
Others (specify)	0	168292	0	270752	0	439044
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/01/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	259	196	259	0	0	22	14	22	27
Added	0	0	0	0	0	0	0	70	0
Total	259	196	259	0	0	22	14	92	27

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Ms. Nidhi	https://youtu.be/G_67cvL7R00
Ms. Anita Gaba	https://youtu.be/UNKn91xymus
Dr. Asha Chawla	https://youtu.be/viPGKxgh_uo
Dr. Vijay Kumar Vedalankar	https://youtu.be/UEBs5287zuc

Dr. Renu Bhatia	https://youtu.be/gnL3SCTKGmw
Ms. Renu Gupta	https://youtu.be/Oo6idklP0C0
Dr. Kanupriya	https://youtu.be/i5WLcoRdnGo
Ms. Bhumika Sharma	https://youtu.be/MgnxAc30g_c
Arpita	https://youtu.be/5gzqVvS64l8
Manisha	https://youtu.be/WBJsMZysoO8
Nisha Kaushik	https://youtu.be/juhmtu1Qjss
Priyanka	https://youtu.be/5muZePxNI8w
Shivani Antil	https://youtu.be/bfJToHlRJ_U
Varsha	https://youtu.be/DFUJMzcG53c
Shivani Varsha	https://youtu.be/n2oGCOWT2EU

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
650000	645708	2000000	1990622

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has well-established procedures and policies for maintaining and utilizing physical, academic and support facilities. The Institution has an excellent infrastructure facility. It has well-equipped laboratories, a library, a conference hall, classrooms etc. The classrooms have the facility of smart boards for effective teaching. All required latest equipments are available in labs for conducting practicals. For effective utilization and proper maintenance of labs well-trained lab attendants are appointed who are supervised by H.O.D of the concerned departments. College is equipped with six solar panels having a total capacity of 127 KW for outdoor lightening. For the uninterrupted power supply and to prevent voltage fluctuation powerful noiseless generators of capacity 125 KVA 250 KVA have been installed besides inverters and online U.P.S. capacity 75 KVA The budget is allocated by the Principal in consultation with the managing committee for maintenance and renovation of the infrastructure of college like labs, library, sports, computers, classrooms, buildings, electrical appliances, CCTV etc. For new purchases, the proposal is submitted and approved by the Principal. After the approval, the required items are purchased and stock registers are maintained. An administrator is appointed by the college authorities for supervising the maintenance and repair work in the college. The stock verification of books, laboratory apparatus, sports equipment, furniture, machines, ITC equipment, etc is carried out annually. The Institution has A.M.C. for proper maintenance and regular working of computers, generators, water coolers, R.O.s, U.P.Ss, intercoms, A.C., library software, etc. Sports facilities of the Institution are maintained by sports committee. Students are encouraged to participate in various sports activities at inter-college, state, national and international level. There is systematic disposal of waste such as biodegradable, non-biodegradable and E-waste. The canteen committee is appointed to check the quality and maintenance of food. Complaint registers are maintained in the store for students and faculty to register any complaint which is solved at the

earliest. The library has provided a single-window search system to all E-Resources such as INFLIBNET (N-List), DELNET and World- E-Book Library on college website i.e. www.gvmgc.in. Library subscribes to a large number of electronic journals and books through these databases. The library is using Libsys version 10 integrated Library Management software. This is one of the latest softwares used by Cloud-based latest technology that enables the library to serve its users more efficiently. OPAC/Web OPAC, Mobile App is the main tool to provide access to the library collection with the help of login ID and Password. The library has an open access system. The Library has an advisory committee to support the functioning of the library. The proper account of visitors on a daily basis is maintained. The suggestion register is maintained to take user feedback. The college has 259 computers of the latest configuration with internet and antivirus installed. We have a language lab for the English department where number of computers with special applications and software are installed.

<http://www.gvmgc.in/procedures-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship and Merit Scholarship	459	3049680
Financial Support from Other Sources			
a) National	SC/BC, POSE Matric Scholarship, PMSSS for J K students, Cultural Stipened/Freeships	191	2800531
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Basic Laboratory Techniques	01/08/2018	98	Physics (PG) deptt.
Orientation programme on Foreign languages	18/08/2018	330	Mr. Grover from GSIL Mr. Jitender
Workshop on Applications of QGIS Software	28/02/2019	35	Dr. R.P.Daljith Singh, Associate Prof., Swami Shradhanand College, Alipur, Delhi
Orientation Programme with Ist year students	24/07/2018	800	Principal, Dr. Jyoti Juneja and Faculty

Three day Seminar on Cyber Security under Digital Shakti Campaign	12/09/2018	505	National Commission for Women Mr. Nitish Chandan and Ms. Zeneth Verghes, Cyber Peace Foundation
Health Awareness programme Yoga session Meditation	09/03/2019	115	Art of Living
Zumba session and Holi celebration by Rotract club, GVM	16/03/2019	2200	Ms. Tarika Sethi and Commerce (PG) deptt.
Mentor-Mentee session	06/09/2018	3123	All students and Faculty members
Cherish your skills	01/09/2018	140	Comp. Sc. deptt.
Powerpoint Presentation on Cutting Edge chemistry	31/01/2019	40	Chemistry deptt.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Job Fair on Career opportunities by Employment Exchange	0	220	0	0
2018	Interactive session with UPSC IInd topper Annu Kumari by Vivekananda Kendra Kanyakumari, Sonepat	150	132	0	0
2019	Workshop on 'Aptitude Development - Placement Training Programme' by Deptt. of Commerce (PG)	0	83	0	0
2019	Certificate	0	270	0	0

	training on Mass Disaster and Crisis Management				
2019	Power Seminar on 'Employability Skills for Future' by ICT Academy	0	49	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Concentrix, Genpact, Policy Bazar	228	56	Job Fairs in other HEIs	92	60
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	406	B.A./B.Com./B.Com. (H)//B.Sc./BBA/BCA/M.A./M.Sc.	Arts/Science/Management/Commerce/Mathematics/Physics/Chemistry	HEIs	PG/B.Ed./Diploma
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
SLET	1
GATE	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Show on 05.09.2018	College Level	350
District Level Science Quiz sponsored by HSCST on 28.09.2018	District Level	182
Poem Recital competition by English deptt. on 11.02.2019	College Level	22
Sports Day by Commerce (PG) deptt. on 29.09.2018	College Level	250

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	First Prize in Virsaa (Orchestra)	National	0	7	3483, 1539 620016, 15 40920038, 4703, 1539 820045, 15 40920032, 1539520149	Shivani, Mansi, Divya, Sanjana, Kajal Sharma, Sangeeta, Sumitra
2019	Bronze Medal	National	1	0	3619	Raina

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During 2018-19, formal election of the student union was held as ordered by govt. of Haryana on Oct.17,2018.The elected executive council as per university guidelines is as under: S. No. Name Class Roll No. Post 1 Vishakha M.Sc.(Phy.) I Sem. 2276420024 President 2 Princy B.Sc.(Med.) III Sem. 1540220052 Vice-President 3 Rakhi M.Sc.(Chem.) I Sem. 2276320064 Secretary 4 Ankita Solanki B.Sc.(N.M.) I Sem. 2275820026 Joint Secretary 5 Deepti M.A.(Eng.) I Sem. 2276820014 EC Member 6 Bhawna B.A.I Sem. 2275220092 EC Member 7 Prachi Goyal B.Com.(Hons.) I Sem. 2275552104 EC Member 8 Parchi B.A. Geog. (Hons.) III Sem. 1539620006 EC Member 9 Ravisha M.Sc.(Chem.) III Sem. 1540620034 EC Member 10 Manju M.Sc.(Chem.) III Sem. 1540620002 Nominated Member 11 Gayatri B.Com.V Sem. 1774 Nominated Member 12 Komal B.Sc.(Comp. Sc.) V Sem. 4029 Nominated Member 13 Leesha B.Com.V Sem. 1772 Nominated Member 14 Annu B.A.V Sem. 808 Nominated Member

The initiative was welcomed by the students as it will not only lead to healthy student-faculty and student institute relationship but also solve their grievances. That will definitely imbibe the qualities of public speaking, confidence building ,management skills amongst the potential leaders. The students are given representation in various committees of the college like Outreach Club, Legal Literacy Cell, Women Cell, Fine Arts Club, Dance Club, Cultural Activities Club, Literary Activity Society based on their inherent qualities, College Magazine Alok Stambhika has due representation of students

in the form of student editor of each section. Some of the initiatives taken up by student council members and other students are:- 1) Organization of theme based freshers and farewells like Incredible India on 3-10-2018, Retro on 27-09-2018. 2) Pledge for life 'No Tobacco' on 13-12-2018 3) AIDS Awareness Campaign and Human Chain Formation on 28-01-2019 4) Zumba Session and Holi Celebration on 16-03-2019 5) Dandiya Masti on 16-10-2018 6) Verve 2K18 on 12-10-2018 7) Sports Day on 29-09-2018 8) Innovative Competitive Activity 'Commerce Bank' on 28-01-2018 9) Alumni Meet on Feb. 24,2019 10) Vehicle free days on Second Saturday 11) Making GVM Polythene free 12) Community Services through Outreach Club, NSS, NCC, Rangers 13) Downloading of Durga Shakti App by all girl students 14) Participation in College Magazine 15) Students representation in various departmental activities 16) Participation in celebration of National Festivals 17) Students participation in various Clubs and Committees

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the Institute has an Alumni Association, though not registered. Various activities are performed during the session. A formal Alumni Meet Yaadon Ka Galiyara was organised on Feb. 24,2019.1100 alumni registered online out of which 300 alumni gathered on the gala day. Such events not only act as bridge between college life and professional life but also ensure a close rapport with academicians and professionals. The alumni had an informative discussion with the students and the faculty. Awesome performances by the students, spectacular dance medley by 30 alumni working as faculty in the institution and charming speeches, memories and exchange of ideas by the alumni made the event a big success. Some of the well placed alumni included Ms. Nidhi Relan(Director of a travel company),Kiran Nain(Sub inspector in Haryana Police),Kanika (UBI employee, Winner of various titles in Mrs. Haryana, Mrs. India Contest), Ruchika Mehta(Associate Director, Pepsico) and Mimansa Malik(Senior Anchor in Zee News).12 alumni were honoured for remarkable services in their respective fields. All the alumni promised to stay in touch with the institute and new students. They also promised to make contact with the former students of the institute and grow the no. of alumni. A big initiative was the setting up of "Money Box" to raise the alumni fund with the contribution of Rs. 5100 by Subinspector Kiran Nain. The attraction of the meet was a cultural event in the direction of Actor Amit Verma, Jagbeer Rathi and Prakash Verma. The Alumni Meet was also telecast on 'Bol Haryana' T.V. Channel.

5.4.2 – No. of enrolled Alumni:

1001

5.4.3 – Alumni contribution during the year (in Rupees) :

245100

5.4.4 – Meetings/activities organized by Alumni Association :

- Interactive Session With Lft. Preeti Dalal (our Alumni) on Sept.14,2018. • Alumni Meet-"Yaadon Ka Gaaliyara" on Feb. 24,2019 by Alumni Association with 312 alumni participants. • Yoga and meditation session on March 15,2019 by Ms. Shivani Yoga Instructor (Our Alumni)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

Geeta Vidya Mandir Girls College functions in a well structured defined manner to ensure participative management decentralization at all the levels of decision making Planning. The institution promotes a culture of decentralization participative management by involving all types of stakeholders (HOD's /Deans, Faculty members, Non-teaching staff and students) in decision making. At the beginning of academic year, the Principal conducts a meeting and the necessary guidance and directives are issued through this meeting. The Principal, in this meeting gives generous freedom flexibility to staff members in giving ideas as well as suggestions related to academic and extra-curricular activities. The Administrative and academic duties are controlled by the Principal of the institution. The Head of the department works under the guidance of the Principal and Internal Quality Assurance Cell (IQAC). The organization follows the principle of division of work and the decentralization of work. In this regard, various committees are constituted and responsibilities are assigned to them. Each Committee has one head and three to four members and everyone is given specific duties and responsibilities. Total number of working committees during the session 2018-19 is thirty one (31). In addition to these there is a Departmental committee for each department, comprising Head of Department, faculty and some students that organize two functions or activities in each semester including workshops, seminars, talks, various competitions involving students such as poster making, slogan writing, rangoli, speech, declamation , poetry, quiz and extempore etc. The committees chief objective is to involve more and more students in order to build and groom their personality. The list of the committees is mentioned below: 1 IQAC 11 NCC 21 Rotract Club 2 Alumni Association 12 Women Cell 22 Canteen Committee 3 Literary Societies 13 Grievance Redressal Cell 23 NSS 4 Fee Concession Committee 14 Anti Sexual Harassment Cell 24 Placement Cell 5 Cultural Activities Club 15 Anti Corruption Cell 25 Sports Cell 6 Dramatic Club 16 Tutorial Groups 26 Legal Literacy Cell 7 Fine Arts Club 17 Library Advisory Committee 27 Rangers/YRCs 8 Dance Club 18 Hostellers Welfare Committee 28 Road Safety Club 9 Eco Club 19 Career Counseling Cell 29 Parent-Teacher Association 10 Book Bank Committee 20 Anti Ragging Cell 30 College Website Updation Cell 2.

The concept of Mentor-Mentee relationship is also introduced in all the departments and it is effectively monitored by the Principal. The college gives special attention towards mentoring of students. Teachers as mentors are ever ready to answer students question and guide them. Internal Quality Assurance Cell monitors the mentor committees and monitors the academic and administrative activities or issues related to students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of fresh students as well as higher classes has been centralized by DGHE, Haryana. Under this scheme all the prospective students need to fill their application form directly online on the DGHE portal provides the facility of choosing preference wise colleges and the courses. Students can fill their forms on their own or through the college, specially students

of rural areas and economically weaker section who have no internet access. Sufficient provisions are given for the reservation policies of Govt. for SC/BC and other such classes. The college prepares and submits the list of registered students to the affiliating M.D. University, Rohtak. The merit list for admission is sent to college by the university and the final admissions are carried out adhering to that list. Orientation programme for all freshers are organized by the institution.

Industry Interaction / Collaboration

Academia Industry are two important pillars of a Nation. In the present scenario technology changes very fast. But these changes have not been incorporated properly in educational domain. To bridge this gap it is essential to have industry academia interactions which help to accelerate growth in the education system and producing an employment ready work force. Keeping this in mind, the students of various courses are exposed to Industry visits to relate the classroom theoretical training and practical learning in real life environment. Apart from this various experts from the industry are invited to deliver lectures from time to time. The Institution has signed MoUs (Memorandum of Understanding) and linkages with Industries for teaching, training and placement assistance of the students. Institute has a separate Placement Cell which is in contact with various companies in which our students get placement every year.

Human Resource Management

Human Resource Management is the key to development. The strategy of the college is to attract, motivate and retain the competent and talented faculty to undertake teaching, research, training and consultancy activities. The staff is incentivized to participate in FDPs, seminars and workshops, present and publish research papers, make use of latest ICT pedagogy in teaching-learning processes so that students excel in their academic pursuits to take up scarce employment opportunities in the present day competitive market economy.

Library, ICT and Physical Infrastructure / Instrumentation

For Quality improvement, college library has introduced new services world e-book library, Delnet, N-List

through which students can access and is linked through college website. The library has updated its software from Libsys 7 to Libsys 10. 42, 23, 607 e-books and 19, 496 e-journals can be accessed on the click of the mouse. The college provides Book Bank facility to poor students as well as meritorious students. The number of books are upgraded regularly by taking inputs from Book-bank committee constituted by the college. The college hosts a large library with text books as well as reference books more than 23661. Library has subscribed 18 new journals and presently the total number of journals in the library are 113. There are separate departmental libraries hosted in different departments to cater to immediate needs of students and teachers. Institution has been making consistent and sincere effort to upgrade its IT facilities as per the requirement. The college has its own servers with the facilities of websites. There are 6 computer labs apart from physics, chemistry and geography labs. All the computer labs have been upgraded with latest hardware and software and having more than 243 computers. Latest equipments of Best Quality as per syllabus and industry demand are purchased. Smart Boards have been installed and connected with Internet via LAN/wi-fi so that they can be used for effective and wider knowledge dissemination. The Administrative Block has been provided latest hardware and software support to enhance connectivity. All the class rooms are well lit and have good ventilation. CCTV Cameras are installed in every corner of campus to enhance safety and security. Digital Display boards are installed which continuously display important informations. There are 5 seminar halls with ICT facilities and one video centre.

Research and Development

The Institution has been endeavoring to promote research and development both among the students and the Faculty. It has been providing necessary research facilities, infrastructure, incentives Tie-ups with reputed research institutions, financial support to the faculty for research are the major boosts. The Faculty encouraged to pursue Doctoral Research, and undertake

minor and major research projects. Moreover, they are motivated to publish quality research papers in Peer reviewed journals of good repute. Similarly, the students are being deputed to nearby industry and research institutions to undertake projects to imbibe research culture.

Examination and Evaluation

The process of Examination and Evaluation lies centrally with affiliating University itself. The system of Examination and Evaluation of the students developed by the University is partially decentralized. The University conducts end semester examination for 80 of the total marks, the remaining 20 marks are assessed Internally by the Institution on the basis of attendance, class tests, assignments and sessional tests conducted by the faculty. For effective evaluation of subject knowledge two class tests are conducted in each semester. During Examinations, teachers on duty are instructed to be vigilant so that no unfair means are used by students. Teachers evaluate the answer sheets according to University guidelines.

Teaching and Learning

Absolute adherence of the academic calendar is there to provide Quality Education. Institution practises student centric approach with emphasis on development of employable and leadership skills. The college encourages the teachers to attend Faculty Development programmes, seminars and conferences to update their knowledge. To make the Teaching learning more interactive, group discussions, debates, seminars, management games etc. are conducted. The faculty uses ICT tools to make learning more effective and interesting and to impart knowledge beyond curriculum. Remedial classes for slow learners, doubt clearing sessions for meritorious students and tutorial classes is the essential part of Teaching learning. Study tours and enrichment courses are organized regularly for knowledge enhancement. Students are encouraged to use library and internet facilities to enhance the exposure. To assess the performance of students two class tests are conducted in each semester. After class test and

response of the students, analysis is done by faculty to identify slow learners and fast learners for remedial measures. Feedback of Stakeholders is regularly taken. In addition to that the college has a strong mentor mentee system to promote personnel and professional development of students.

Curriculum Development

A curriculum is considered as heart of any Educational Institution. The college is not an autonomous body therefore, it is bound to follow the curriculum designed by Maharshi Dayanand University. In the absence of any specific mandate in curriculum development, college has been supplementing its efforts by introducing Value Added courses/Certificate courses/Add-on courses in different disciplines for the benefits of students community. Such courses have not only been broadening their knowledge but also facilitate in seeking employment opportunities or to become self entrepreneurs. Some of the Faculty members of the Institution are the members of Board of Studies of the University and attend the meetings from time to time, and give their inputs for curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NIL
Administration	<p>A number of activities have been brought under the surveillance scope of e-governance. The marking and record keeping of attendance of the staff is done digitally. Biometric Attendance system is used to keep record of attendance as well as leaves of faculty. Most of the data regarding college store is stored and retrieved electronically through store stock care software. Urgent messages are flashed through bulk SMS facility. Complete student records (Day scholars and Hostellers) are electronically stored and retrieved. All the records related to fees of the students is kept through a Software.</p>
Finance and Accounts	<p>The finance and accounts department keeps its record in the electronic form in the computers. All the fee payments and receipts, salary processing are</p>

	processed and recorded in computer software TALLY ERP-9. All the details and reports can be assessed by the authority at the touch of button.
Student Admission and Support	The student admission system is fully computerized. Students can apply for admission, check their merit status and pay their fees online and get admission. The admission process has been centralized by DGHE, Haryana. Under this scheme all the prospective students need to fill their admission application form directly online on DGHE Portal. The scholarship application forms are filled online at various scholarship portals. Hostel fees management and student record maintenance is done electronically. For keeping medical details of the students Medical detail for student and medical stock maintenance software is used at medical centre of the Institution.
Examination	The University (M.D.U., Rohtak) conducts examination at the end of each semester. The details of the students are sent to the University through M.D.U. SAP. The University issues the admit cards, datesheets, exam notices, exam results, etc. online. The Internal evaluation marks and practical evaluation marks are uploaded to the University Portal directly by the college. The result and the mark sheet etc. are also available to the students online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Sangeeta Singh	Participated and Presented Paper in International Conference on Physics Society and Technology at DU	NIL	4000
2019	Ms. Sunita Dhawan	2nd International Conference on Innovators in Chemical,	NIL	2000

		Biological and Environmental Science at Arya PG College, Panipat		
2018	Ms. Bhumika	NIL	The Indian Science Congress Association	2000
2018	Ms. Renu Rani	International Conference on Emerging Innovators in Statistics and operation research (Deptt. of Statistics, M.D.U., Rohtak)	NIL	3000
2018	Dr. Manjula Spah	Attended a Workshop on RUSA-Fund at DGHE, Panchkula	NIL	800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Panel Data Analysis	NIL	25/08/2018	25/08/2018	2	0
2018	Workshop on Time Series Analysis	NIL	14/09/2018	14/09/2018	2	0
2019	IQAC Workshop on Outcome based Education	IQAC Workshop on Outcome based Education	18/04/2019	18/04/2019	111	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Faculty Development programme by ICT on Emotional Intelligence	6	01/04/2019	02/04/2019	02
Digital Literacy programme organized by ICT, Academy	6	14/04/2019	15/04/2019	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	20	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provident Fund • Duty leave and registration fee is provided to the faculty members for attending various Conferences, FDPs, Workshops and Examination duties • Provision of Extraordinary leave • Concession in fee is given to wards of teaching faculty • The Management encourages the faculty members for pursuing Ph.D. programs and research work in their respective fields by providing adequate number of days for leave on duty • A professional counsellor is available for staff and students at the campus • First aid provision in the college • Qualified doctor visits the college daily 	<ul style="list-style-type: none"> • Provident Fund • ESI facility to non-teaching staff • Fee concession and books from library are given to wards of non-teaching staff • Uniform and shoes to Safai Karamcharies, peons and watchmen of the Institution • AC Administrative block and offices for non-teaching staff • Loan facility for wheat etc. for Class IV • Ist Aid provision in the college • Qualified doctor is available during college hours 	<ul style="list-style-type: none"> • Govt. of India Post Matric Scholarship Scheme • State Harijan Welfare Scheme for Backward class students • Stipend Scheme for Grand children of Freedom Fighters • University Merit Scholarship • Haryana Board of School Education Merit Scheme • National Scholarship (NSP) • AICTE

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a system for internal and external audit. We have our own internal audit mechanism. Internal Audit is an ongoing continuous process which includes periodical checking of the related receipts, vouchers, ledger postings etc. All the bills are duly verified by Bursar as well as the concerned department in charge before making any payment. Proper stock entries are made

in the stock register by the store keeper and duly record all the arrivals as well as issuance. In addition to this, the financial statements of the institution have duly been audited by the external auditor in an elaborate way on annual basis. The institution has appointed an external auditor M/S Vikas Kalra and Associates, Chartered Accountant and they have furnished the audit report as per the provisions of the Income Tax Act and the rules made there under. So, far there have been no major findings/objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal external financial audit system.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Principal/Faculty/Managem ent/Alumnae	37167	Welfare of Poor students
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6.4.3 – Total corpus fund generated

7977282

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	External	Yes	IQAC
Administrative	No	External	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent Teacher meetings are organized by different departments throughout the year, where parents participate actively to discuss the issues like attendance and academic performance of students.
- Mentors also call upon parents of those mentees who have some specific issues on academic or personal font to identify the root cause of their problem, so that they can be resolved by their joint effort.
- Suggestions and feedback is also taken from parents to improve upon academic and administrative issues/activities and analyzed for further necessary action.

6.5.3 – Development programmes for support staff (at least three)

- Library Orientation programme for library staff Total number of Trainees 6 and Number of Trainer 1 Library Orientation programme of content Serial Module, Admin Module and different types of Reports for one day on 18/09/2018
- Three Day Faculty Development programme on Digital Learning on 28/05/2018 to 30/06/2018. Total number of participants 26
- Workshop for 4 days (04/11/2018 to 07/1/2018) by Medical Officer, Dr. Neelam Pruthi on Health and Hygiene for Class IV Employee and Mess Workers. Number of Class IV Employee 33 and Number of Mess Workers 12
- Training on Maintenance of Solar Panels by Energy World on 16 and 17/08/2018 attended by 10 members

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Collaboration with ICT Academy
- Online feedback from all Stakeholders
- Formation of E-learning Cell
- Implementation of Innovative Value added courses

- FDPs and Workshops on outcome based education and Academic Excellence strategies
- Enhancement of solar panels

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Introduction of Eleven new and innovative value added courses to enhance students knowledge and skills	18/12/2018	18/12/2018	01/03/2019	753
2018	Webinar on World e-book library	31/10/2018	31/10/2018	31/10/2018	18

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk on Sexual Violence by Dr. Anju Chaudhary and Adv. Ravi Chaudhary	20/07/2018	20/07/2018	70	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- 100 KV Solar panels have already been installed
- Six new (20 W) Solar LED lights installed in parking area
- 43.5 of Power requirement of the total load of the institute met by renewable source of energy (Solar panels)
- Making of 1000 Solar lamps by students of institution and efforts got listed in Guinness book of world record
- Eco club to promote save energy campaign
- Vehicle free Saturdays
- 2 New water harvesting systems have been added
- Waste Recycling system for solid and liquid waste
- Reduction of plastic usage in campus
- Awareness Rallies and programmes for Environmental consciousness

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	11/08/2018	05	Vehicle Free Day	Pollution free environment	2500
2018	1	0	30/08/2018	01	Seminar on Road Safety by Mr. Sandeep Batra (RSO)	Safety Awareness	125

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	02/07/2018	The institution expects the students to follow a goal oriented, practical and professional approach to their studies and by following the defined code of conduct. This code of conduct is conveyed to the students by the Principal, the teachers/mentors and displayed on the notice board. It is also written in college prospectus.

Every student should comply with the code of conduct. Various committees continuously work to ensure the proper behaviour of the students. The IQAC ensures that all the Stakeholders should give importance to ethical and social values. Teachers are also supposed to follow the code of conduct for the welfare of the institution and the holistic development of students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hawan ceremony at the beginning of new session	16/07/2018	16/07/2018	2200
Gurudwara Langar Sewa by Rangers	12/12/2018	12/12/2018	40
Sarv Dharam Prarthna Sabha on death anniversary of Gandhiji	30/01/2019	30/01/2019	200
International Senior Citizen day	01/10/2018	01/10/2018	200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Using digital mode for college notices
- Using E-prospectus
- Adding solar panels
- Water harvesting systems in college
- Waste management system
- Tree Plantation a regular practice
- Awareness Rallies and programmes on Environmental consciousness
- Vehicle free Saturdays
- Reduction of Plastic usage in campus
- Addition of LED lights
- Addition of compost pits
- Green Audit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I Title: Energy Conservation and Eco-friendly Practices Goal:

- To promote green campus initiative and maintenance of eco-friendly campus
- To ignite and raise the level of environmental consciousness among students and faculty members of the institute
- To sensitize students regarding use of natural resources, energy and waste management
- To create pollution free environment
- To make students aware of green environmental practices and motivate them to pursue eco-friendly attitude towards nature
- To make students realize the devastating consequences of global warming and climate change
- To conserve energy and generate energy through solar panels
- To follow the principle of RRR (Reduce, Reuse and Recycle)
- To plant more and more trees

The Context: Environmental issues like global warming, climate change, depletion of ozone layer, horrifying pollution levels, and various other factors made

Institute committed towards environmental protection. It is the institutes responsibility to develop a spirit of conservation and environment consciousness among students and staff members. Consistent efforts are going on to generate electricity through solar energy. The campus of the college is a worth seeing place where there are lush green lawns, flowers of the myriad colors, hundreds of potted plants, tall shady trees and even organically grown vegetables and fruits for the resident students of the hostel. The campus can broadly claim to be most beautiful place among the entire big and small, private and public educational institutes in the city. The college works as lungs for the surrounding areas which is dotted with shops, houses and buildings as well as crowded roads. The Practice: A number of unique initiatives have been implemented to conserve energy and save environment by the management of the institution. It is a matter of pride and honor that college has been awarded First Prize in National Energy Conservation Awards 2019 for electrical savings of 2.0 lakh units under the category of institute and universities by government of India. The Institution has taken several innovative initiatives to make the premises eco-friendly. Many of the environment sustainable practices are a part of everyday learning at the college. Institute organizes a wide range of activities to make students conscious about environment. GVM generates 53137 lakh KWH of electricity yearly through solar plants and sells the surplus energy to UHBVN. Institute has created Eco Club for saving energy and creating awareness regarding the same. Eco Club is created to promote eco friendly practices. 2nd and 4th Saturday of every month is a vehicle free day in the college. The use of polythene bags is strictly prohibited. Students are encouraged to convert their old and used fabrics into small and big carry bags. Regular lectures are arranged in the college to promote awareness about waste management, segregation of degradable and non-degradable waste, organically growing crops and vegetables, preserving water and saving electricity, importance of growing trees. The institute has made elaborate arrangements for water harvesting and solid waste management. Various Rallies and Nukkad Nataks have been arranged to create awareness regarding ban on plastic, conserving water, saving of energy in the society. Students of the institute made 1000 solar lamps and marked their efforts in Guinness Book of world record. Energy Conservation: • Institute has invested a large sum of resources in solar panels and managed to generate power to help the government. Institute grabbed 1st position for conserving energy by saving 2.0 lakh units at National Energy Conservation Awards 2019 • All conventional lights have been replaced by LED bulbs • Regular Energy and Green Audits are being carried out • Transformation of computer labs to N-Computing labs which reduce E-Waste, carbon emission and energy consumption • Use of Star-rated equipments Vehicle Free Saturdays: • Declaring all Saturdays as vehicle free days encouraged the faculty and students to give up their vehicles for a day. Solid-Waste Management: The college has begun from grass root level and has been able to reach the top. • From digging pits for turning waste organic material into nourishing manure in the form of compost to heating water and generating electricity through solar energy, all possible measures are being taken by the college. • Waste is collected separately as biodegradable and non-biodegradable in the parking area where the proper pits are maintained for the segregation of the two wastes. Evidence of Success: • Maximum use of solar panels • Can proudly claim to be the most beautiful place among all big and small, private and public educational institutes. • Students witness and learn the concept of GREEN MEANS CLEAN! Problem encountered: • Location of building in the traffic zone • Construction-work in the college campus Resources required: • Financial input • Faculty co-operation • Students participation BEST PRACTICE II Title: Strengthening Mentor-Mentee Relationship Goal: • Clearly define the roles and responsibilities of both the mentor and the mentee • Develop a relationship of trust with the students • Collaborate to solve problems • Plan to establish short term and long term goals • Provide

motivation for building self esteem • Career building platform

The Context: Mentoring is a practice which encourages the students to open up their minds and hearts. The mentor acts as a role model for mentee. A mentees role is to seek guidance and constructive feedback on his/her professional development and career goals. The practice aims at inculcating the moral and ethical values in the students and help them in self expression and self reliance. The rise in suicidal tendencies and depression among the students has made it very important to build up a strong mentor-mentee relationship.

The Practice: The mentoring relationship goes through many phases. Regular interactive sessions are held with the students every fortnight where students are encouraged to open up their hearts and minds with the mentor. The mentor offers them counselling regarding the avenues their future holds vis-a-vis their merits and achievements. This helps them to make a realistic appraisal of their weaknesses too, makes them reconcile to limitations this competitive environment holds and the level of benchmarks they can set for themselves. If on one side the purpose of the mentor is to open a whole new world of opportunities for the mentee, it is also to charter a course to achieve the goals the mentee has set for herself. The ratio of mentor and mentee is kept at a pragmatic level i.e. to ensure fulfillment of the purpose of the exercise. A regular feedback is recorded so far as the achievements of the mentee in academics, sports, culture and social activities are concerned. The parents and guardians are kept in touch for the holistic development of the mentee. If need be, a professional counsellor is also engaged to enable the mentee to overcome her problems at any level. The defined Ratio: For every lot of 20 to 25 students, a mentor is appointed. There are in total 100 mentors for various departments to help and guide the students.

Two way street:

- Slow Learner- The goal is to boost up their confidence and make them career oriented.
- Fast Learner- The goal is to show them the path by encouragement and support.

Technological Advancements: To match with the advancements in technology of todays era, the mentors and mentees are connected through social media such as whats app groups.

Personal Development: Along with the objective to achieve career goals, the mentors fulfill their responsibility of encouraging and empowering the students

Evidence of Success:

- Good academic results of the students and enrichment of knowledge of the students
- The students are getting placements by the companies where they can grow and enhance their practical knowledge
- This level of relationship between mentor and mentee creates a strong alumni and strong association between them

Resources required:

- Support of Parents
- Faculty co-operation
- technological Advancements
- Students participation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gvmgc.in/wp-content/themes/Divi/images/BEST-PRACTICE%20I-II.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college being situated in a small city surrounded by rural and semi urban area aims to cater to the needs and aspirations of the young women who aim to transgress the orbit of their limitations and aspire to reach out to higher goals than their city permits. It has a vision to make the young girl students of the area ready to take a leap towards a wider world which will offer them much better prospects for their career and future. It has a vision to shape the young minds into progressive, forward looking, and liberal minded individuals with a scientific temper and cosmopolitan approach. The major thrust of the institution is to excel in teaching and learning. The college a firm believer in merit based education always appoints qualified and competent faculty. The attrition rate is quite minimal as the maximum number of temporary/adhoc

faculty is retained by the institution. Consistent merits is the major achievement of the college inspite of the assorted stuff of the students. Detailed analysis of the results is enclosed herewith for comparative study. The college wishes to see its students as transformed personalities ready to fit in any environment. It may be public sector, private sector. Corporate, law, forces, sports, culture, media, research, teaching, theatre and numerous other fields. The institute can proudly claim to have provided such achievers to the society over the years and is successfully moving from strength to strength in the path of materializing the vision it has created for itself.

Provide the weblink of the institution

<http://qvmqc.in/wp-content/themes/Divi/images/institutional-distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- Implementation of new job oriented value added courses
- To conduct more faculty development programs and workshops to promote the use of technology towards quality enhancement
- To organize functions/activities/events by various departments, associations, cells, fora, clubs and societies
- To celebrate/arrange national and international commemorative days/festivals with more gusto and fervour
- To arrange more training programs for students under ICT
- To encourage the faculty to participate in National/International Conference, Seminars, Workshops
- To organize more fitness workshops and yoga sessions for the holistic development of students
- Environment consciousness and eco-friendly practices to be increased to make the campus eco-friendly
- Vehicle free Saturdays to be continued in the same spirit
- To indulge in consistent efforts to maintain the status of Undisputable Champion of Youth Festivals
- More initiatives to be taken up to strengthen Industry Academia practices
- Program on Digital Learning for the teaching and non-teaching faculty
- Creation of E-learning Cell to enhance the ICT thrust in teaching and learning
- To give a boost to extension and outreach activities
- To arrange three days NCC Fest Warriors 2k20
- To organize Inter-College Quizard competition on Chemistry
- Number of meetings of HODs and faculty with the Principal to be increased to discuss various academic issues