CODE OF CONDUCT

The institution expects the students to follow a goal oriented, practical and professional approach to their studies and by follow the code of conduct defining their desired behaviour,

- 1. Every student is required to wear/display her identity card during college hours. Inability to produce an identity card on demand, or refusal to produce it will be deemed an offence.
- 2. Use of mobile phones for making calls/messages in the college corridors/class rooms is prohibited. Mobile phones should be kept in a silent mode.
- 3. Littering around the college campus is highly objectionable. Students are expected to put the leftover garbage in the dustbins earmarked for the purpose.
- 4. Students should not loiter in the corridors/outside the class rooms when the classes are on.
- 5. Students will not be allowed to leave the campus before 12:30 p.m.
- 6. Damaging/Defacing or Destroying the college property will be strictly dealt with.
- 7. Late entry to class rooms or leaving the class prior to the end of class isn't allowed unless exceptional circumstances arise.
- 8. Students should read the college Notice Boards daily on entering and before leaving the college campus.
- 9. Students should check their SMS/mail accounts daily to get information regarding important instructions issued by the Principal.
- 10. Any act of indiscipline during functions/activities of the college will be seriously dealt with.
- 11. Students are expected to be courteous to all the members of the college community.
- 12. Students are not allowed to bring outsiders/unauthorized visitors on to the college campus.
- 13. Students are expected to conserve energy and switch off the fans, lights and other electric gadgets when not in use.
- 14. Students are expected not to waste drinking water, turn the taps off and not to leave the taps running or dripping.
- 15. Students are permitted to park their registered two wheelers only in the 'Wheelers Park' reserved for them only during college timings.
- 16. Entry of scooters/cars will not be allowed on 'No Vehicle Days' celebrated by the college as an Environment Friendly practice.
- 17. Wearing of Helmet and carrying a driving license is mandatory for Two Wheeler Riders.
- 18. Students are expected not to cause any damage to college trees, lawns and greenery of the college campus and follow environment friendly practices.
- 19. Threatening or intimidating any of the students will be treated as an offence.
- 20. Students are required not to organize meetings in the campus or call media representation to the college campus without the written permission of the Principal.
- 21. Students are expected to dress up in a dignified manner and restrain themselves from wearing revealing, indecent clothes.
- 22. Smoking, drinking of alcohol within the campus will be viewed seriously subject to exemplary punishment.
- 23. Students are expected to be respectful and humble to their teachers.

- 24. Ragging of students is a cognizable offence and students are expected to stay away from it.
- 25. Every student is expected to save the mobile no. of the Principal so as to contact her at the time of any exigency.
- 26. During Prayer time students are expected to stand in prayer mode at any place they are in the college campus.

Violation of rules and regulations of the college will attract heavy penalty. If any of the students fails to comply with the Code of Conduct or fails to follow any aspect of the Code of Conduct, strict disciplinary action will be taken against her by the Principal.