



# G.V.M. GIRLS COLLEGE, SONEPAT

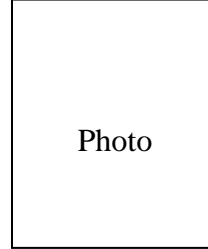
Affiliated to Maharshi Dayanand University, Rohtak

## Application Form For The Post of Assistant Professor

S.No. \_\_\_\_\_

Receipt No. \_\_\_\_\_  
(To be filled by the Office)

Date: \_\_\_\_\_



**Note:**

1. The last date for receipt of application is \_\_\_\_\_
2. This application form should be properly filled in.
3. Self attested copies of all certificates/testimonials must be attached. Originals will have to be shown at the time of Interview.
4. Persons in employment should send their application through their employer. They may, however, send a copy in advance but it must be on prescribed form and accompanied by the cash receipt or demand draft
5. A copy of the application form must also be sent to the Dean of Colleges, M.D. University, Rohtak.
6. Self appraisal score according to the Criteria for the Selection of Assistant Professors in the Govt. Aided Private College in the State of Haryana which is printed inside this form must be properly filled in & signed by the candidate.
7. Application received after the due date or found incomplete will not be considered.

1. Post applied for (Give the full name of the Post) \_\_\_\_\_  
Date of Advt. \_\_\_\_\_ Newspaper \_\_\_\_\_
2. Name in full (in block letters) \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Mother's Name : \_\_\_\_\_
5. Husband's Name (in case of married women) \_\_\_\_\_
6. Date of Birth \_\_\_\_\_ Age - Year  Month  Days   
(as on last date of application)  
Place of Birth \_\_\_\_\_
7. a) Nationality of the Candidate \_\_\_\_\_  
b) Whether belongs to SC/BC of Haryana/PH. (Yes/No.) \_\_\_\_\_  
If yes, Please attach attested copy of certificate.  
c) Marital Status : \_\_\_\_\_
8. Present Postal Address (in block letters) \_\_\_\_\_  
\_\_\_\_\_  
Telephone with STD Code \_\_\_\_\_ Mobile No. \_\_\_\_\_  
E.mail. ID \_\_\_\_\_
9. Permanent Home Address \_\_\_\_\_  
\_\_\_\_\_

10. If you are employed, your present designation. \_\_\_\_\_  
Name of Employer \_\_\_\_\_
11. References : These should be professionally competent persons who are well acquainted with some aspects of the applicant's training, accomplishment, capabilities and character but must not be relations. Two referees should be listed and at least one of them should be citizen of India. For applicants having done doctoral or post-doctoral research, the research supervisors must be listed.
- i) Name : \_\_\_\_\_  
Occupation or Position : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact Number: \_\_\_\_\_
- ii) Name : \_\_\_\_\_  
Occupation or Position : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact Number: \_\_\_\_\_
12. Have you ever been prosecuted, kept under detention, bound down, fined, convicted by a Court of Law or/ and any offence or debarred/disqualified by any university, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this form? If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc, should be given. \_\_\_\_\_
13. Education Qualification (from Matriculation onwards):

Exam Passed	Uni./Board	Roll No.	Year of Passing	Marks Obtained/ Maximum Marks	%age of Marks Obtained	Division	Subjects	Distinction (If any)
Matric								
10+2/ Hr. Sec./ Pre. Univ.								
Graduation BA/B.Sc/B.Com Other .....								
Post Graduation M.A/M.Sc Other .....								
M.Phil								
Ph.D								
Any Other Exam.								
NET/JRF/SLET								

14. Merits (a) Topper in Board Examination at 10+2 Level \_\_\_\_\_  
 (b) Gold Medal at UG Level (Stood 1st in the University) \_\_\_\_\_  
 (c) Gold Medal at PG Level (Stood 1st in the University) \_\_\_\_\_  
 (Attach Certificates)
15. Topic of M.Phil Dissertation \_\_\_\_\_
16. (a) Topic of Research for Ph.D. \_\_\_\_\_  
 \_\_\_\_\_  
 (b) Field of Specilization \_\_\_\_\_
17. Details of present./previous employment (Teaching Experience)

S.No.	Name of Employer	Designation	Nature of Employment regular/Adhoc/ Contractual	Duration of Appointment		Basic Pay and Allowances Separately	Reason for Leaving
				From	To		

18. List of Publication:

Publication	Number	A	C	D
		Title	Name of the Referred Journals/ Publishers	ISBN/ISSN
Subject Books				
Research Papers in Referred International Journals				
Research Papers in Referred National Journals				

Attach a list of Certificates. Use extra sheets, if required.

19. Research Performance - Research Papers Presented.

Publication	No of Papers	Title of Research Paper(s)	D ISBN/ISSN
National Seminars/ Conferences			
International Seminars/ Conferences			

Attach a list of Certificates. Use extra sheet if required.

20. Co-curricular Activities :

(i) University Youth Festival (Zonal/Inter Zonal) recommended \_\_\_\_\_

(ii) Debates/Declamation/Quiz/Poetic Recitation/Literary and Fine Arts etc State Level position \_\_\_\_\_

(iii) NCC (a) C Certificate \_\_\_\_\_ (b) B Certificate \_\_\_\_\_

(iv) NSS (National Level) \_\_\_\_\_

(v) Sports

	Game	Position
National		
Inter University Level		

21. Basic Pay Acceptable: \_\_\_\_\_

22. Period required for joining the post, if selected \_\_\_\_\_

23. List of Enclosures (Attested copies)

- |          |           |           |
|----------|-----------|-----------|
| 1. _____ | 6. _____  | 11. _____ |
| 2. _____ | 7. _____  | 12. _____ |
| 3. _____ | 8. _____  | 13. _____ |
| 4. _____ | 9. _____  | 14. _____ |
| 5. _____ | 10. _____ | 15. _____ |

I \_\_\_\_\_ certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of the Candidate)

**CERTIFICATE FROM THE EMPLOYER, IF ANY**

The application of Ms./Mrs \_\_\_\_\_ who is presently working as \_\_\_\_\_ in \_\_\_\_\_

Department/Organization is forwarded and recommended for consideration. In case she is selected in Gita Vidya Mandir Girls College, Sonapat, she will be relieved from her present position on \_\_\_\_\_ notice.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Head of  
Institute/Organization

**Criteria for the Selection of Assistant Professors  
in the Govt. Aided Private Colleges in the State of Haryana  
(vide Memo No. KW8/36-2009 C-IV(3) dated 14.03.2017**

Criteria Distribution

Marks Distribution

(A) Academic Record	50.0 marks
(B) Assessment of Domain Knowledge & Teaching Experience	37.5 marks
(C) Interview Performance	12.5 marks

<b>(A) Academic Record</b>			<b>Maximum Marks (50)</b>	<b>Self Appraisal Score</b>	<b>Verified by Office</b>
I	Matriculation	75% and above (0.25 marks for each percent of marks)	5 Marks		
II	10+2	75% and above (0.25 marks for each percent of marks)	5 Marks		
III	Bachelor Degree	61% and above upto 90% (0.17 marks for each percent of marks)	5 Marks		
IV	Graduation with Honours	60% and above	5 Marks		
V	Master's Degree	56% and above (0.40 marks for each percent of marks)	15 Marks		
VI	NET/JRF + Ph.D./D.Phil		10 Marks		
VII	Merits	(i) Gold Medal at PG Level - Stood 1st in the State/Central University (5 marks)	5 Marks		
		(i) Gold Medal at UG Level - Stood 1st in the State/Central University (5 marks)			
		(i) Topper in Board Examination at 10+2 Level-State Board/CBSE/ICSE (5 marks)			
<b>Total (A)</b>			<b>50 Marks</b>		

<b>(B) Assessment of Domain Knowledge &amp; Teaching Experience</b>			<b>Maximum Marks (37.5)</b>	<b>Self Appraisal Score</b>	<b>Verified by Office</b>
<b>I</b>	<b>Publication</b>		<b>08 Marks</b>		
	a)	Subject Books (ISSN/ISBN) 03 Marks for Each Book			
	b)	Research Papers Published in Referred International Journals (ISSN/ISBN) with Impact Factor 03 Marks for each publication (as per impact factor)			
	c)	Research Papers Published in Refereed National Journals (ISSN/ISBN) with Impact Factor 02 Marks for each publication (as per impact factor)			
<b>II</b>	<b>Research Performance</b>		<b>07 Marks</b>		
	a)	Research Papers presented in International Seminar 03 Marks for each paper Max. of 2 papers			
	b)	Research Papers presented in National Seminar 01 Mark for each paper Max. of 7 papers			

<b>III</b>	<b>Co-curricular Activities</b>		<b>7.5 Marks</b>			
	a)	Debates/Declamation/Quiz/ Poetic Recitation/Literary/Fine Arts/Culture etc.				01 Mark for each state level position 02 Marks for each national level position
	b)	N.C.C. (C certificate) N.C.C. (B Certificate)				02 Marks 01 Mark
	c)	NSS (Certificate National Level)				01 Mark
<b>IV</b>	<b>Sports</b>		<b>05 Marks</b>			
a)	Position in International Level	5 Marks				
b)	Position in National Level	1st Position - 4 Marks 2nd Position - 3 Marks 3rd Position - 2 Marks				
c)	Graded Position at Inter- University Level	1st Position - 3 Marks 2nd Position - 2 Marks 3rd Position - 1 Mark				
Note: Certificate of gradation from Sports Dept. of the State Government is required in support of above mentioned claims						
<b>V</b>	<b>Teaching Experience</b>		<b>10 Marks</b>			
a)	01 Mark for each academic year, 0.5 mark for each semester					
<b>Total (B)</b>			<b>37.5 Marks</b>			

	<b>Marks in Part A</b>	<b>50 Marks</b>		
	<b>Marks in Part B</b>	<b>37.5 Marks</b>		
	<b>Total</b>	<b>87.5 Marks</b>		

Notes:

- i) UGC/State Government Rules/Instructions and relevant service rules will be followed in the recruitment process.
- ii) Weightage for only one highest certificate of value will be considered for determining the overall merit. Sports Certificates must be of a discipline and tournament recognized by the Sports Department, Department of Haryana and Association of Indian Universities.
- iii) Teaching Experience may be considered only of those candidates who have taught the concerned subject (Arts/Science/Commerce/B.Ed.) after acquiring the eligibility qualifications.
- iv) For Assistant Professor appointed in B.Ed Colleges, equal weightage is to be given to percentage in M.A./M.Sc/M.Com. and M.Ed.
- v) For SC candidates appearing in SC specific interview, the eligibility would be 50%. However weight age shall be given on acquiring marks as per as the above criteria.

**Signature of the Candidate**